

*Welcome!*

to the  
**ETS – Unit Agreement Exhibit A  
Unit Tract Revision  
Online Training Course**

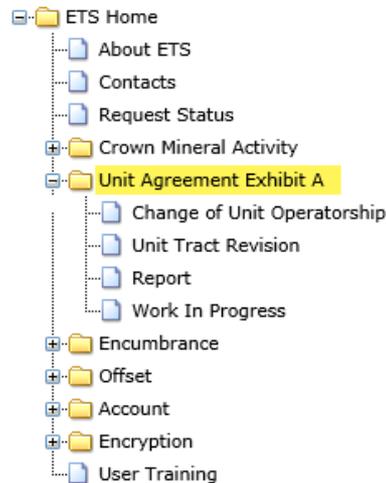
The purpose of this course is to provide guidance and information to ETS clients who require a **Unit Tract Revision**.

## Revision Page

**Revisions Table**

Date	Revisions Type	Page Number
March 7, 2016	Initial Creation	All
November 3, 2020	Update headers and contents	All
July 6, 2023	Update contents	15, 25

## INTRODUCTION



**In this module, you will learn how to:**

- Submit a Unit Tract Revision utilizing the following tabs:
  - Administrative
  - Unit Tract
  - Royalty Owners

### **Prerequisite Learning Module**

Before proceeding, we recommend that you view the **Unit Agreement Exhibit A Roles and Reports** modules located in the [Online Learning portal](#).



## UNIT AGREEMENT EXHIBIT A – LOGIN – UNIT TRACT REVISION

### Electronic Transfer System



Please remember to clear your browser's cache, click [HERE](#) for instructions.  
(This is required to ensure the **privacy** and **security** of the information).

You have been successfully logged out of ETS.

User Name:

Password:

Save my user name

Login

1. Login to ETS with your **User Name** and **Password**



- ETS Home
  - About ETS
  - Contacts
  - Request Status
  - Unit Agreement Exhibit A
    - Change of Unit Operatorship
    - Unit Tract Revision
    - Report
    - Work In Progress
  - Offset
  - Account
  - Encryption
  - User Training

2. Expand **Unit Agreement Exhibit A**

3. Select **Unit Tract Revision**



## UNIT TRACT REVISION – ADMINISTRATIVE TAB - COMPANY NAME

**Unit Tract Revision**

Status: **Work in Progress** [Unit Tract Revision Report](#)

AdministrativeUnit TractRoyalty OwnersSummary

**Administrative Information**

<b>Company Name:</b>	<input style="width: 95%;" type="text" value="CANADIAN NATURAL RESOURCES LIMITED"/> <span style="float: right; border: 1px solid #ccc; padding: 2px;">▼</span>
Creator:	EA0331_JOHNALYNNE
Unit Agreement:	<i>Please select a unit agreement</i> <input style="border: 1px solid #ccc;" type="button" value="..."/>
Unit Operator:	
Unit Operator Effective Date:	
Unit Agreement PE ID:	
Revision #:	<input style="width: 40%;" type="text"/> <input style="width: 40%;" type="text"/>
Revision Effective Date:	<input style="width: 80%;" type="text" value="YYYY/MM/DD"/>
Description of Change:	<div style="border: 1px solid #ccc; height: 100px; width: 95%;"></div>

Optional: Please attach optional backup document(s) here in Adobe (PDF) and Microsoft Word (DOC, DOCX) format only

Select **Company Name** from the dropdown

The Company Name dropdown includes all company that the ETS Account is assigned to.

## UNIT TRACT REVISION – ADMINISTRATIVE TAB - UNIT AGREEMENT

**Unit Tract Revision**

Status: **Work in Progress** Unit Tract Revision Report

**Administrative**

**Unit Tract**

**Royalty Owners**

**Summary**

**Administrative Information**

Company Name: CANADIAN NATURAL RESOURCES LIMITED

Creator: EA0331\_JOHNALYNNE

Unit Agreement: *Please select a unit agreement* ... ➔

Unit Operator:

Unit Operator Effective Date:

Unit Agreement PE ID:

Revision #:

Revision Effective Date: YYYY/MM/DD

Description of Change:

Optional: Please attach optional backup document(s) here in Adobe (PDF) and Microsoft Word (DOC)

Submit
Save
Close

**Select Unit Agreement**

Unit Operator	Unit Agreement Name	Revision Effective Date	PE ID (AB UN)	
Yes	BELLIS UNIT NO. 2	2016-01-01	09314	Select
Yes	BERRY UPPER MANNVILLE UNIT	2016-07-01	024	Select
Yes	BONANZA BOUNDARY "A" POOL UNIT NO. 1			Select
Yes	BORDER BLUESKY-GETHING-MONTNEY UNIT 'A'			Select
No	BRAZEAU RIVER GAS UNIT NO. 1	2017-06-01	14861	Select
Yes	CESSFORD GAS UNIT AGREEMENT NO. 1	2019-09-01	19128	Select
Yes	CESSFORD MANNVILLE "C" WEST UNIT	2019-03-01	01726	Select
Yes	CESSFORD UNIT NO. 2	2019-03-01	19130	Select
Yes	DAWSON SLAVE POINT/GRANITE WASH UNIT #1	2009-09-01	02701	Select
Yes	ENCHANT ARCS UNIT NO. 1	2016-03-01	02241	Select

First
Prev
1
2
3
4
Next
Last

Close

1. Click ... to search **Unit Agreement**

2. Click **Select**



The Unit Operator, Unit Agreement Name, Revision Effective Date and PE ID columns can be sorted in **Ascending** or **Descending** order by clicking on the column title.

Only a Unit Operator can submit a Unit Tract Revision. Non-Unit Operator can only view the revision.

## UNIT TRACT REVISION – ADMINISTRATIVE TAB – REVISION #

### Unit Tract Revision

Status: **Work in Progress**

[Unit Tract Revision Report](#)

Administrative
Unit Tract
Royalty Owners
Summary

#### Administrative Information

Company Name: CANADIAN NATURAL RESOURCES LIMIT

Creator: EA0331\_JOHNALYNNE

Unit Agreement: BELLIS UNIT NO. 2 ...

Unit Operator: CANADIAN NATURAL RESOURCES LIMIT

Unit Operator Effective Date: 2008/07/01

Unit Agreement PE ID: 09314

**Revision #:** New Revision Number

34 2018/06/01

33 2016/01/01

32 2014/05/01

31 2014/01/01

30 2013/06/01

29 2008/07/01

2003/01/01 2003/01/01

2002/08/01 2002/08/01

2002/06/01 2002/06/01

2002/02/01 2002/02/01

2002/01/01 2002/01/01

2001/09/01 2001/09/01

2001/06/01 2001/06/01

2000/10/01 2000/10/01

1998/08/01 1998/08/01

1998/03/01 1998/03/01

1998/01/01 1998/01/01

Revision Effective Date:

Description of Change:

Optional: Please attach optional files in Adobe (PDF) and Microsoft Word (DOC, DOCX) format only

Browse... Add

Submit Save Close

The dropdown list under **Revision #** field consists of revision numbers and their effective dates.

The highlighted revisions in **yellow** are within the open years and can be revised.

This is the initial Exhibit A. No revision submitted.



If the **New Revision Number** dropdown list is only showing one revision without a Revision number, this means that this is the initial Exhibit A and no revision(s) were submitted yet. The creator would have to be enter a New Revision Number that will be sequentially followed throughout the lifetime of this unit agreement, for example, 1, 2, 3, etc.

## UNIT TRACT REVISION – ADMINISTRATIVE TAB – REVISION # AND EFFECTIVE DATE

### Unit Tract Revision (Request # 446031)

Status: **Work in Progress**

[Unit Tract Revision Report](#)

Administrative	Unit Tract	Royalty Owners	Summary
<b>Administrative Information</b>			
Company Name:	CANA		
Creator:	EA03		
Unit Agreement:	BELL		
Unit Operator:	CANA		
Unit Operator Effective Date:	2008/07/01		
Unit Agreement PE ID:	09314		
Revision #:	New Revision Number	35	
Revision Effective Date:	2019/11/01		
Description of Change:			
Optional: Please attach optional backup documents in PDF format only			
<input type="button" value="Browse..."/> <input type="button" value="Add"/>			
<input type="button" value="Submit"/> <input type="button" value="Save"/> <input type="button" value="Delete"/> <input type="button" value="Close"/>			

1. From the Revision # dropdown, select **New Revision Number**

2. Enter the **new revision number** here. Ensure you use the **next sequential number following the last revision**.  
To prevent your request from being rejected, it is *important* to **not use previously used revision number**.

3. Enter the **Revision Effective Date**. The Effective Date *must* be the **first day of the month, greater than the current revision Effective Date and in open years**.

4. Click **Save**



While working in the Unit Tract Revision screen, saving periodically is required to avoid the session from timing out. If there is no screen activity, the screen timeouts in 15 minutes.

Once the Save button is click, ETS generate the **Request #**, which is displayed in the header, e.g Request # 446031.

## UNIT TRACT REVISION – ADMINISTRATIVE TAB – DESCRIPTION OF CHANGE, ATTACHMENTS

### Unit Tract Revision (Request # 446031)

Status: **Work in Progress**

[Unit Tract Revision Report](#)

Administrative   Unit Tract   Royalty Owners   Summary

#### Administrative Information

1. Add the **description** here.

An **error** kicks in if a **return paragraph** and/or **special characters** is added.

The valid characters are: comma(,), percent (%), ampersand (&), underscore (\_), period (.)

Revision Effective Date:

Description of Change:

2. (optional) Add attachment. Click **Browse** to browse your own folder for the document

3. Click **Add**, once the document is chosen.

PDF and Microsoft Word format

Optional: Please attach optional backup document(s) here in Adobe (PDF) and Microsoft Word (DOC, DOCX) format only

[R00446031.PDF Attachment Testing.pdf](#)

[R00446031.PDF Attachment Testing.docx](#)

4. Click **Save**

Click the **X** to remove an attachment.

Submit   **Save**   Delete   Close



More than one document can be attached. Follow steps 2 to 4.

## UNIT TRACT REVISION – UNIT TRACT TAB – COPY OF CURRENT REVISION

**Unit Tract Revision (Request # 446031)**

Status: **Work in Progress** Unit Tract Revision Report

Administrative
Unit Tract
Royalty Owners
Summary

**Unit Tract**

Unit Operator: CANADIAN NATURAL RESOURCES LIMITED

Unit Operator Effective Date: 2008-07-01

Unit Agreement PE ID: 09314

New Revision #: 35

Revision Effective Date: 2019-11-01

This header is constant to Administrative, Unit Tract and Royalty Owners tab for reference.

Rows to Display:   Show Sub Totals  Auto Update

Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
001	4-15-059:22	CROWN	23.2495800	ESPERANZA OIL LTD. CANADIAN NATURAL RESOURCES	25.0000000	5.8123900
	4-15-059:23NW					
	4-15-059:23NE					
	4-15-059:25SW					
	4-15-059:25NW					
	4-15-059:25NE					
	4-15-059:26SE					
	4-15-059:26SW					
	4-15-059:26NW					
	4-15-059:26NE					
	4-15-059:27					
	4-15-059:28SE					
	4-15-059:28NW					
	4-15-059:28NE					
	4-15-059:32NE					
	4-15-059:33SE					
	4-15-059:33SW					
	4-15-059:33NE					
	4-15-059:34SE					
	4-15-059:34SW					
4-15-059:34NW						
4-15-059:34NE						
4-15-060:03SE						
4-15-060:03SW						
4-15-060:03NW						
4-15-060:03NE						
4-15-060:04SE						
4-15-060:04SW						
4-15-060:04NW						
4-15-060:04NE						
4-15-060:05SE						
4-15-060:05NE						
002	4-15-059:35SE	CROWN	21.1743900	CANADIAN NATURAL RESOURCES	25.0000000	5.8123900
	4-15-059:35SW					
	4-15-059:35NW					
	4-15-059:35NE					
	4-15-059:36					



This revision is a copy of the current revision where the new revision data is updated.

## UNIT TRACT REVISION – UNIT TRACT TAB – ROWS TO DISPLAY, SHOW SUB TOTALS

**Unit Tract Revision (Request # 446031)**

Status: **Work in Progress** Unit Tract Revision Report

Administrative
Unit Tract
Royalty Owners
Summary

**Unit Tract**

Unit Operator: CANADIAN NATURAL RESOURCES LIMITED  
 Unit Operator Effective Date: 2008-07-01  
 Unit Agreement PE ID: 09314  
 New Revision #: 35  
 Revision Effective Date: 2019-11-01

Rows to Display:  Show Sub Totals  Auto Update

Tract	Tract	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
001	4-15-059:22 CROWM				
	4-15-059:23NW				
	4-15-059:23NE				
	4-15-059:25SW				
	4-15-059:25NW				
	4-15-059:25NE				
	4-15-059:26SE				
	4-15-059:26SW				
	4-15-059:26NW				
	4-15-059:26NE				
	4-15-059:27				
	4-15-059:28SE				
	4-15-059:28NW				
	4-15-059:28NE				
	4-15-059:32NE				
	4-15-059:33SE				
	4-15-059:33SW				
	4-15-059:33NW				
	4-15-059:33NE				
	4-15-059:34SE				
	4-15-059:34SW				
	4-15-059:34NW				
			ESPERANZA OIL LTD.	25.0000000	5.8123900
			CANADIAN NATURAL RESOURCES	75.0000000	17.4371900
				100.0000000	23.2495800
			CANADIAN NATURAL RES...	78.1250000	11.9600000
				100.0000000	15.3422000
					100.0000000

**Rows to Display**  
Click the dropdown to display more than 10 rows, if desired.

**Show Sub Totals**  
If the box is checked, the sub totals for each tract is displayed.

If the unit agreement has more than 10 tracts, this page navigation appears at the bottom depending on the Rows to Display chosen.

## UNIT TRACT REVISION – UNIT TRACT TAB – AUTO UPDATE

### Unit Tract Revision (Request # 446031)

Status: **Work in Progress**

[Unit Tract Revision Report](#)

Administrative
Unit Tract
Royalty Owners
Summary

**Unit Tract**

Unit Operator: CANADIAN NATURAL RESOURCES LIMITED

Unit Operator Effective Date: 2008-07-01

Unit Agreement PE ID: 09314

New Revision #: 35

Revision Effective Date: 2019-11-01

Rows to Display: 10  Show Sub Totals  Auto Update

Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
001	4-15-059:22 4-15-059:23NW 4-15-059:23NE 4-15-059:25SW 4-15-059:25NW 4-15-059:25NE 4-15-059:26SE 4-15-059:26SW 4-15-059:26NW 4-15-059:26NE 4-15-059:27 4-15-059:28SE 4-15-059:28NW 4-15-059:28NE 4-15-059:32NE 4-15-059:33SE 4-15-059:33SW 4-15-059:33NW 4-15-059:33NE 4-15-059:34SE 4-15-059:34SW	CROW	23.2495800	CANADIAN NATURAL RESOURCES LTD.	25.0000000	5.8123900
				CANADIAN NATURAL RESOURCES	75.0000000	17.4371900

**Auto Update**

This box is checked by default. For example, if Share of Working Interest (%) is changed, the Share of Tract Participation (%) is auto updated and vice versa.

## UNIT TRACT REVISION – UNIT TRACT TAB - FILTERS

**Unit Tract Revision (Request # 446031)**

Status: **Work in Progress** Unit Tract Revision Report

Administrative
Unit Tract
Royalty Owners
Summary

**Unit Tract**

Unit Operator: CANADIAN NATURAL RESOURCES LIMITED

Unit Operator Effective Date: 2008-07-01

Unit Agreement PE ID: 09314

New Revision #: 35

Revision Effective Date: 2019-11-01

Rows to Display: 10  Show Sub Totals  Auto Update Transfer of Ownership Remove Filter

Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
<input checked="" type="checkbox"/> Select All	4-15-059:22	CROWN	23.2495800			
<input checked="" type="checkbox"/> 001	4-15-059:23NW					
<input checked="" type="checkbox"/> 002	4-15-059:23NE					
<input checked="" type="checkbox"/> 003	4-15-059:25SW					
<input checked="" type="checkbox"/> 004	4-15-059:25NW					
<input checked="" type="checkbox"/> 005	4-15-059:25NE					
<input checked="" type="checkbox"/> 006	4-15-059:26SE					
<input checked="" type="checkbox"/> 007	4-15-059:26SW					
<input checked="" type="checkbox"/> 008	4-15-059:26NW					
<input checked="" type="checkbox"/> 009	4-15-059:26NE					
<input checked="" type="checkbox"/> 010	4-15-059:27					
<input checked="" type="checkbox"/> 011	4-15-059:28SE					
<input checked="" type="checkbox"/> 012	4-15-059:28NW					
<input checked="" type="checkbox"/> 013	4-15-059:28NE					
<input checked="" type="checkbox"/> 014	4-15-059:32NE					
<input checked="" type="checkbox"/> 015	4-15-059:33SE			ANZA OIL LTD.	25.0000000	5.8123900
<input checked="" type="checkbox"/> 016	4-15-059:33SW			NATURAL RESOURCES	75.0000000	17.4371900
<input checked="" type="checkbox"/> 017	4-15-059:33NW					
<input checked="" type="checkbox"/> 018	4-15-059:33NE					
<input checked="" type="checkbox"/> 019	4-15-059:34SE					
<input checked="" type="checkbox"/> 020	4-15-059:34SW					
<input checked="" type="checkbox"/> 021	4-15-059:34NW					
<input checked="" type="checkbox"/> 022	4-15-059:34NE					
<input checked="" type="checkbox"/> 023	4-15-060:03SE					
<input checked="" type="checkbox"/> 024	4-15-060:03SW					
<input checked="" type="checkbox"/> 025	4-15-060:03NW					

**Remove Filter**  
If filter has been activated, this button is enabled to remove the filter.

Filter is available to columns that have this symbol Click the filter to bring up the filter.

1. Select **Apply** to apply the selected filter.

2. Select **Close** to close the filter box.

Filters are useful when there are many rows of information on a screen that you must scroll through. It allows you to narrow down the amount of information displayed.

## UNIT TRACT REVISION – UNIT TRACT TAB – TRANSFER OF OWNERSHIP

### Unit Tract Revision (Request # 446031)

Status: **Work in Progress**

[Unit Tract Revision Report](#)

Administrative
Unit Tract
Royalty Owners
Summary

**Unit Tract**

Unit Operator: CANADIAN NATURAL RESOURCES LIMITED

Unit Operator Effective Date: 2008/07/01

Unit Agreement PE ID: 09314

New Revision #: 35

Revision Effective Date: 2019/11/01

Rows to Display:   Show Sub Totals  Auto Update

Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
001	4-15-059:22 4-15-059:23NW 4-15-059:23NE 4-15-059:25SW 4-15-059:25NW 4-15-059:25NE 4-15-059:26SE 4-15-059:26SW 4-15-059:26NW 4-15-059:26NE 4-15-059:27 4-15-059:28SE 4-15-059:28NW 4-15-059:28NE 4-15-059:32NE 4-15-059:33SE 4-15-059:33SW 4-15-059:33NW 4-15-059:33NE 4-15-059:34SE 4-15-059:34SW	CROWN	23.2495800	ESPERANZA OIL LTD. CANADIAN NATURAL RESOURCES	<input type="text" value="25.0000000"/> <input type="text" value="75.0000000"/>	<input type="text" value="5.8123900"/> <input type="text" value="17.4371900"/>

**Transfer of Ownership**  
Click this button to process the assignment of interest.

If there is only a specific tract that require updating, other option is to update here without using the Transfer of Ownership button.

## UNIT TRACT REVISION – UNIT TRACT TAB – TRANSFER OF OWNERSHIP – INPUT FROM AND TO

**3.** Click **To** dropdown to bring up all current Working Interest Owners (WIOs). Select which WIO you want to transfer % from.

**4.** If the **To WIO** is not one of the current WIO, click the search button **...** to add new WIO.

**1.** Click **From** dropdown to bring up all current Working Interest Owners (WIOs). Select which WIO you want to transfer % from.

**2.** This grid only displays WIO based on the **selected WIO** from the **From** dropdown

**5.** Search Client either by **Client Name** or **Client ID**. Enter the **first word of the name** and click **Find**.

**6.** At the search result grid, click **Select** (or **Close**, if this is not the correct search)

Tract	Working Interest Owner	Share of Working Interest %
<input checked="" type="checkbox"/>	ESPERANZA OIL LTD.	25.0000000
<input checked="" type="checkbox"/> 001	CANADIAN NATURAL RESOURCES	75.0000000
<input checked="" type="checkbox"/> 009	ESPERANZA OIL LTD.	12.5000000
	CANADIAN NATURAL RESOURCES	87.5000000
<input checked="" type="checkbox"/> 010	ESPERANZA OIL LTD.	21.8750000
	CANADIAN NATURAL RESOURCES	

BA ID	Client ID	Client Name	ETS Acct	Address	
A7H2	1017639	ALPHABOW ENERGY LTD.	Yes	PO BOX 20087 222 3 AVE SW SUITE 1700 CALGARY AB T2P 4J2	Select



The Client ID is the Department of Energy and Minerals (DOE) Client ID.  
 The Business Associate (BA) ID is Alberta Energy and Minerals' (the department) internal ID use for business dealings.

## UNIT TRACT REVISION – UNIT TRACT TAB – ADD ROW, PERCENTAGE, UPDATE SHARE OF WORKING INTEREST %

**Transfer of Ownership**

Please select a current Working Interest Owner.  
From: 8010788 ESPERANZA OIL LTD.

Please select a new or current Working Interest Owner to transfer working interest.  
To: 1017639 ALPHABOW ENERGY LTD. Percentage:   
To:  Percentage:

**2. New row is added.**

**1. If the transfer % is being split with multiple WIO, click **Add Row**. Notice that it also add the corresponding Percentage field.**

**Click the **X** to remove a row.**

Total Percentage: 0.0000000

Rows to Display: 10  Show Sub Totals

**Transfer of Ownership**

Please select a current Working Interest Owner.  
From: 8010788 ESPERANZA OIL LTD.

Please select a new or current Working Interest Owner to transfer working interest.  
To: 1017639 ALPHABOW ENERGY LTD. Percentage: 50  
To: 8035650 CANADIAN NATURAL RESOURCES Percentage: 50

**3. Input the transfer % for each WIO**

Total Percentage: 100.0000000

**running total**

**4. Click **Update Share of Working Interest (WI) %** to update the transfer.**

Rows to Display: 10  Show Sub Totals

Working Interest Owner	Share of Working Interest %
ESPERANZA OIL LTD.	25.0000000
CANADIAN NATURAL RESOURCES	75.0000000
ALPHABOW ENERGY LTD.	0.0000000
ESPERANZA OIL LTD.	12.5000000
CANADIAN NATURAL RESOURCES	87.5000000
ALPHABOW ENERGY LTD.	0.0000000
ESPERANZA OIL LTD.	21.8750000
CANADIAN NATURAL RESOURCES	78.1250000
ALPHABOW ENERGY LTD.	0.0000000

Transfer Close



It is important to click **Update Share of Working Interest %** button once the percentage is entered to update the transfer. If this step is missed, the transfer will not reflect the correct transfer.

## UNIT TRACT REVISION – UNIT TRACT TAB – TRANSFER

Transfer of Ownership

Please select a current Working Interest Owner.

From:

Please select a new or current Working Interest Owner to transfer working int

To:  ...

To:  ...

Rows to Display:   Show Sub Totals

<input checked="" type="checkbox"/>	Tract	Working Interest Owner	Share of Working Interest %
<input checked="" type="checkbox"/>	001	ESPERANZA OIL LTD.	0.0000000
<input checked="" type="checkbox"/>		CANADIAN NATURAL RESOURCES	87.5000000
<input checked="" type="checkbox"/>		ALPHABOW ENERGY LTD.	12.5000000
<input type="checkbox"/>		ESPERANZA OIL LTD.	0.0000000
<input type="checkbox"/>		CANADIAN NATURAL RESOURCES	93.7500000
<input type="checkbox"/>		ALPHABOW ENERGY LTD.	6.2500000
<input type="checkbox"/>		ESPERANZA OIL LTD.	0.0000000
<input type="checkbox"/>		CANADIAN NATURAL RESOURCES	89.0625000
<input type="checkbox"/>		ALPHABOW ENERGY LTD.	10.9375000

The Share of WI % is now updated. In this example, notice how Esperanza now has 0% and Alhabow is added with %.

1. Scroll down and click **Transfer** to apply this update and to return to the main grid.



It is important to click **Transfer** (scroll down to this button). The main grid will not reflect the revision if it's not transferred.

## UNIT TRACT REVISION – UNIT TRACT TAB – SAVE THE TRANSFER

**Unit Tract Revision (Request # 446031)**

Status: **Work in Progress** Unit Tract Revision Report

Administrative | **Unit Tract** | Royalty Owners | Summary

**Unit Tract**

Unit Operator: CANADIAN NATURAL RESOURCES LIMITED  
 Unit Operator Effective Date: 2008/07/01  
 Unit Agreement PE ID: 09314  
 New Revision #: 35  
 Revision Effective Date: 2019/11/01

Rows to Display: 10  Show Sub Totals  Auto Update

Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
001	4-15-059:22	CROWN	23.2495800	<div style="border: 1px solid black; padding: 5px; text-align: center;">                     Back to the main grid, the % must reflect what was transferred.                 </div>		
	4-15-059:23NW					
	4-15-059:23NE					
	4-15-059:25SW					
	4-15-059:25NW					
	4-15-059:25NE					
	4-15-059:26SE					
	4-15-059:26SW					
	4-15-059:26NW					
	4-15-059:26NE					
	4-15-059:27					
	4-15-059:28SE					
	4-15-059:28NW					
	4-15-059:28NE					
	4-15-059:32NE					
	4-15-059:33SE					
	4-15-059:33SW					
	4-15-059:33NW					
4-15-059:33NE						
4-15-059:34SE						
4-15-059:34SW						
010	4-15-060:29			ESPERANZA OIL LTD.	0.0000000	0.0000000
	CANADIAN NATURAL RESOURCES			87.5000000	20.3433825	
	ALPHABOW ENERGY LTD.			12.5000000	2.9061975	
						100.0000000

First Prev 1 2 Next Last

1. Click Save



It is important to click **Save** (scroll down to this button) in order to complete and reflect the revision.

## UNIT TRACT REVISION – UNIT TRACT TAB – REVISION COMPLETED

Unit Tract Revision (Request # 446031)						
Status: <b>Work in Progress</b>				Unit Tract Revision Report		
Administrative		Unit Tract		Royalty Owners		Summary
Unit Tract						
Unit Operator: CANADIAN NATURAL RESOURCES LIMITED						
Unit Operator Effective Date: 2008/07/01						
Unit Agreement PE ID: 09314						
New Revision #: 35						
Revision Effective Date: 2019/11/01						
Rows to Display: 10 <input type="checkbox"/> Show Sub Totals <input checked="" type="checkbox"/> Auto Update <input type="button" value="Transfer of Ownership"/> <input type="button" value="Remove Filter"/>						
Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
001	4-15-059:22	CROWN	23.2495800	The revision is now complete.		
	4-15-059:23NW					
	4-15-059:23NE					
	4-15-059:25SW					
	4-15-059:25NW					
	4-15-059:25NE					
	4-15-059:26SE					
	4-15-059:26SW					
	4-15-059:26NW					
	4-15-059:26NE					
	4-15-059:27					
	4-15-059:28SE					
	4-15-059:28NW					
	4-15-059:28NE					
	4-15-059:32NE					
	4-15-059:33SE					
	4-15-059:33SW					
	4-15-059:33NW					
	4-15-059:33NE					
	4-15-059:34SE					
4-15-059:34SW						
4-15-059:34NW						
4-15-059:34NE						
4-15-060:30SE	CROWN	15.3422000	CANADIAN NATURAL RESOURCES	87.5000000	20.3433825	
4-15-060:30NE			ALPHABOW ENERGY LTD.	12.5000000	2.9061975	
4-15-060:31SE			CANADIAN NATURAL RESOURCES	93.7500000	5.9507812	
4-15-060:31NE			ALPHABOW ENERGY LTD.	6.2500000	0.3967188	
4-15-060:32						
4-15-060:33SE						
4-15-060:33SW						
4-15-060:33NW						
010	4-15-060:29	CROWN	15.3422000	CANADIAN NATURAL RESOURCES	89.0625000	13.6641469
				ALPHABOW ENERGY LTD.	10.9375000	1.6780531
					<b>100.0000000</b>	

First Prev 1 2 Next Last

## UNIT TRACT REVISION – UNIT TRACT TAB – VALIDATION ERROR – TRACT % IN ERROR

**Unit Tract Revision (Request # 446031)**

Unit Tracts: Tract Number 001 Share of Tract Participation is 23.3658279 and does not equal 23.2495800  
 Unit Tracts: Tract Number 001 Share of Working Interest % is 100.5000000 and does not equal 100  
 Unit Tracts: Tract Number 005 Share of Tract Participation is 0.1594229 and does not equal 0.1751900  
 Unit Tracts: Tract Number 005 Share of Working Interest % is 91.0000000 and does not equal 100  
 Unit Tracts: Tract Number 006 Share of Tract Participation is 0.0540960 and does not equal 0.0676200  
 Unit Tracts: Tract Number 006 Share of Working Interest % is 80.0000000 and does not equal 100  
 Unit Tracts: Tract Number 008 Share of Tract Participation is 1.9645164 and does not equal 1.9843600  
 Unit Tracts: Tract Number 008 Share of Working Interest % is 99.0000000 and does not equal 100  
 status: **work in progress**

Unit Tract Revision Report

Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
001	4-15-059:22 4-15-059:23NW 4-15-059:23NE 4-15-059:25SW 4-15-059:25NW 4-15-059:25NE 4-15-059:26SE 4-15-059:26SW 4-15-059:26NW 4-15-059:26NE 4-15-059:27 4-15-059:28SE 4-15-059:28NW 4-15-059:28NE 4-15-059:32NE 4-15-059:33SE 4-15-059:33SW 4-15-059:33NW 4-15-059:33NE 4-15-059:34SE 4-15-059:34SW	CROWN	23.2495800	CANADIAN NATURAL RESOURCES  ALPHABOW ENERGY LTD.	88.0000000 12.5000000	20.4596304 2.9061975

Tract(s) that have incorrect percentage(s) are automatically highlighted in **cascading red**. Once the percentage(s) is corrected, the highlight is removed.



Once the revision is saved, ETS validates behind the scene if any rules were not met. If rules are not met, the validation is listed at the top in **red**. These must be actioned before submission.

## UNIT TRACT REVISION – UNIT TRACT TAB – FILTER TRACTS IN ERROR

**Unit Tract Revision (Request # 446031)**

Unit Tracts: **Tract Number 001** Share of Tract Participation is 23.3658279 and does not equal 23.2495800  
 Unit Tracts: **Tract Number 001** Share of Working Interest % is 100.5000000 and does not equal 100  
 Unit Tracts: **Tract Number 005** Share of Tract Participation is 0.1594229 and does not equal 0.1751900  
 Unit Tracts: **Tract Number 005** Share of Working Interest % is 91.0000000 and does not equal 100  
 Unit Tracts: **Tract Number 006** Share of Tract Participation is 0.0540960 and does not equal 0.0676200  
 Unit Tracts: **Tract Number 006** Share of Working Interest % is 80.0000000 and does not equal 100  
 Unit Tracts: **Tract Number 008** Share of Tract Participation is 1.9645164 and does not equal 1.9843600  
 Unit Tracts: **Tract Number 008** Share of Working Interest % is 99.0000000 and does not equal 100  
 Status: **Work in Progress**

[Unit Tract Revision Report](#)

Administrative   **Unit Tract**   Royalty Owners   Summary

**Unit Tract**

Unit Operator: CANADIAN NATURAL RESOURCES LIMITED

Effective Date: 2008-07-01

09314

35

2019-11-01

Show Sub Totals    Auto Update     

Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
<input type="checkbox"/> Select All			23.2495800			
<input checked="" type="checkbox"/> 001	4-15-059:22	CROWN	23.2495800			
<input type="checkbox"/> 002	4-15-059:23NW					
<input type="checkbox"/> 003	4-15-059:23NE					
<input type="checkbox"/> 004	4-15-059:24NW					
<input checked="" type="checkbox"/> 005	4-15-059:24NE					
<input checked="" type="checkbox"/> 006	4-15-059:25NW					
<input type="checkbox"/> 007	4-15-059:25NE					
<input checked="" type="checkbox"/> 008	4-15-059:28NW			CANADIAN NATURAL RESOURCES	88.0000000	20.4596304
<input type="checkbox"/> 009	4-15-059:28NE			ALPHABOW ENERGY LTD.	12.5000000	2.9061975
<input type="checkbox"/> 010	4-15-059:31NW					
<input type="checkbox"/> 011	4-15-059:31NE					
<input type="checkbox"/> 012	4-15-059:34NW					
<input type="checkbox"/> 013	4-15-059:34NE					
<input type="checkbox"/> 014	4-15-059:37NW					
<input type="checkbox"/> 015	4-15-059:37NE					

1. Deselect **Select All** box.

2. Based on the validation errors above, check mark the tracts listed.

3. Click **Apply** to only display the selected tracts.



For efficient navigation of the tracts in error, utilize the **Tract** column filter. The filter allows you to only display the tracts in error.

## UNIT TRACT REVISION – UNIT TRACT TAB – SHOW SUB TOTALS

**Unit Tract Revision (Request # 446031)**

Unit Tracts: Tract Number 001 Share of Tract Participation is 23.3658279 and does not equal 23.2495800  
 Unit Tracts: Tract Number 001 Share of Working Interest % is 100.5000000 and does not equal 100  
 Unit Tracts: Tract Number 005 Share of Tract Participation is 0.1594229 and does not equal 0.1751900  
 Unit Tracts: Tract Number 005 Share of Working Interest % is 91.0000000 and does not equal 100  
 Unit Tracts: Tract Number 006 Share of Tract Participation is 0.0540960 and does not equal 0.0676200  
 Unit Tracts: Tract Number 006 Share of Working Interest % is 80.0000000 and does not equal 100  
 Unit Tracts: Tract Number 008 Share of Tract Participation is 1.9645164 and does not equal 1.9843600  
 Unit Tracts: Tract Number 008 Share of Working Interest % is 99.0000000 and does not equal 100  
 Status: **Work in Progress**

Administrative | **Unit Tract** | Royalty Owners | Summary

**Unit Tract**  
 Unit Operator: C  
 Unit Operator Effective Date: 20  
 Unit Agreement PE ID: 09  
 New Revision #: 35  
 Revision Effective Date: 2019

Rows to Display: 10  Show Sub Totals  Auto Update Transfer of Ownership Remove Filter

Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
001	4-15-059:22 4-15-059:23NW 4-15-059:23NE 4-15-059:25SW 4-15-059:25NW 4-15-059:25NE 4-15-059:26SE 4-15-059:26SW 4-15-059:26NW 4-15-059:26NE 4-15-059:27 4-15-059:28SE 4-15-059:28NW 4-15-059:28NE 4-15-059:32NE 4-15-059:33SE 4-15-059:33SW 4-15-059:33NW 4-15-059:33NE 4-15-059:34SE 4-15-059:34SW	CROWN	23.2495800	CANADIAN NATURAL RESOURCES ALPHABOW ENERGY LTD.	88.0000000 12.5000000 100.5000000	20.4596304 2.9061975 23.3658279
005	4-15-060:05NE 4-15-060:05NW	CROWN	0.1751900	CANADIAN NATURAL RESOURCES	91.0000000 91.0000000	0.1594229 0.1594229
006	4-15-060:07SE	CROWN	0.0676200	CANADIAN NATURAL RESOURCES	80.0000000 80.0000000	0.0540960 0.0540960
008	4-15-060:19SE 4-15-060:19NE 4-15-060:22NW	CROWN	1.9843600	CANADIAN NATURAL RESOURCES	99.0000000 99.0000000	1.9645164 1.9645164
			<b>100.0671132</b>			

**Show Sub Totals**  
Check this box to assist you in correcting the % in error.

**Share of Working Interest (%)**  
Must equal to 100.0000000 for each tract.

**Tract Participation (%)**  
and sub total of **Share of Tract Participation (%)**  
must equal for each tract.

## UNIT TRACT REVISION – UNIT TRACT TAB – CORRECT TRACT IN ERRORS

### Unit Tract Revision (Request # 446031)

Unit Tracts: Tract Number 001 Share of Tract Participation is 23.3658279 and does not equal 23.2495800  
 Unit Tracts: Tract Number 001 Share of Working Interest % is 100.5000000 and does not equal 100  
 Unit Tracts: Tract Number 005 Share of Tract Participation is 0.1594229 and does not equal 0.1751900  
 Unit Tracts: Tract Number 005 Share of Working Interest % is 91.0000000 and does not equal 100  
 Unit Tracts: Tract Number 006 Share of Tract Participation is 0.0540960 and does not equal 0.0676200  
 Unit Tracts: Tract Number 006 Share of Working Interest % is 80.0000000 and does not equal 100  
 Unit Tracts: Tract Number 008 Share of Tract Participation is 1.9645164 and does not equal 1.9843600  
 Unit Tracts: Tract Number 008 Share of Working Interest % is 99.0000000 and does not equal 100  
 Status: **Work in Progress**

Unit Tract Revision Report

Tract
Royalty Owners
Summary

08-07-01  
09314  
New Revision #: 35  
Revision Effective Date: 2019-11-01  
Rows to Display: 10  Show Sub Totals  Auto Update Transfer of Ownership Remove Filter

Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
001	4-15-059:22 4-15-059:23NW 4-15-059:23NE 4-15-059:33SE	CROWN	23.2495800	CANADIAN NATURAL RESOURCES	100.0000000	23.3658279
005	4-15-060:05NW	CROWN	0.1751900	CANADIAN NATURAL RESOURCES	91.0000000	0.1594229
006	4-15-060:07SE	CROWN	0.0676200	CANADIAN NATURAL RESOURCES	80.0000000	0.0540960
008	4-15-060:19SE 4-15-060:19NE 4-15-060:22NW	CROWN	1.9843600	CANADIAN NATURAL RESOURCES	99.0000000	1.9645164
					<b>100.0671132</b>	

1. Turn on the **Show Sub Totals**

2. **Auto Update** box *must* be unchecked if there is an issue with the decimal; otherwise, keep it checked.

3. In this example for Tract 001, **update** the Share of Working Interest (%) to exactly 100.0000000

4. Then, the Share of Tract Participation should equal to Tract Participation

## UNIT TRACT REVISION – UNIT TRACT TAB – SAVE CORRECTIONS

**Unit Tract Revision (Request # 446031)**

Status: **Work in Progress** Unit Tract Revision Report

Administrative | **Unit Tract** | Royalty Owners | Summary

**Unit Tract**

Unit Operator: CANADI  
 Unit Operator Effective Date: 2008-07  
 Unit Agreement PE ID: 09314  
 New Revision #: 35  
 Revision Effective Date: 2019-11-01

Rows to Display: 10  Show Sub Totals  Auto Update  Transfer of Ownership

Tract	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
OWN		23.2495800			
4-15-059:27 4-15-059:28SE 4-15-059:28NW 4-15-059:28NE 4-15-059:32NE 4-15-059:33SE 4-15-059:33SW 4-15-059:33NW 4-15-059:33NE 4-15-059:34SE					20.3433825 2.9061975
005	4-15-060:05NW CROWN	0.1751900			0.1751900
006		0.0676200			0.0676200
008		1.9843600	CANADIAN NATURAL RESOURCES	100.0000000	1.9843600
					<b>100.0000000</b>

2. Check the **Auto Update** box if it was unchecked.

1. Once all tracts in error are corrected, uncheck **Show Sub Totals** box

3. Click **Remove Filter** to show all tracts

A running total is at the bottom of the **Share of Tract Participation (%)** column for reference.

4. Click **Save** to apply all corrections.



The unit tract revision entry is now complete. If there is no other validation errors and no requirement to update a Royalty Owner, skip the Royalty Owner tab and proceed to Summary tab to confirm the Working Interest Owner Summary (page 36).

## UNIT TRACT REVISION – UNIT TRACT TAB – VALIDATION ERROR – INACTIVE WORKING INTEREST OWNER (WIO)

A unit tract revision is required when a WIO becomes inactive from the current revision. The department sends notification letter to Unit Operator advising to submit a revision. It is important that revision is submitted so that royalties are correctly assessed.

Once the request is saved after inputting Administrative data, validation error below appears:

*“The working interest owner corporate status, ##Company Name##, is not active. Please contact Alberta Energy and Minerals.”*

Proceed to the next step, i.e., enter the revision under Unit Tract tab. Once the revision is saved, this validation error disappears.

**Unit Tract Revision (Request # 446055)**

**Unit Tract: The working interest owner corporate status, MAGNA CARTA OILS LTD., is not active. Please contact Alberta Energy.**

Status: **Work in Progress**
[Unit Tract Revision Report](#)

Administrative

Unit Tract

Royalty Owners

Summary

**Administrative Information**

Company Name:	BATTLE RIVER ENERGY LTD.		
Creator:	EA1157_JOHNALYNNE		
Unit Agreement:	SULLIVAN LAKE GAS UNIT NO. 1		
Unit Operator:	BATTLE RIVER ENERGY LTD.		
Unit Operator Effective Date:	2018/07/01		
Unit Agreement PE ID:	81850		
Revision #:	New Revision Number	<input type="text" value="36"/>	
Revision Effective Date:	<input type="text" value="2020/09/01"/>		
Description of Change:	<div style="border: 1px solid #ccc; padding: 5px; min-height: 80px;">                     Company A was struck effective August 25, 2020.                 </div>		

Optional: Please attach optional backup document(s) here in Adobe (PDF) and Microsoft Word (DOC, DOCX) format only

## UNIT TRACT REVISION – UNIT TRACT TAB – REPLACE INACTIVE WIO TO ACTIVE WIO

**Unit Tract Revision (Request # 446055)**

Unit Tract: The working interest owner corporate status, MAGNA CARTA OILS LTD., is not active. Please contact Alberta Energy.  
Status: **work in progress**

Unit Tract Revision Report

Administrative | **Unit Tract** | Royalty Owners | Summary

**Unit Tract**

Unit Operator: BATTLE RIVER ENERGY LTD.  
Unit Operator Effective Date: 2018/07/01  
Unit Agreement PE ID: 81850  
New Revision #: 36  
Revision Effective Date: 2020/09/01

Rows to Display: 10  Show Sub Totals  Auto Update

**1. Click Transfer of Ownership**

Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
001	4-13-034:07	FREEHOLD	1.6295000	BATTLE RIVER ENERGY LTD.	100.0000000	1.6295000
006	4-13-034:10SW	CROWN	0.4677000	BATTLE RIVER ENERGY LTD. MAGNA CARTA OILS LTD.	98.0341000 1.9659000	0.4545841 0.0091159
007	4-13-034:19	FREEHOLD	1.8481000	BATTLE RIVER ENERGY LTD.	100.0000000	1.8481000
008	4-13-034:20	CROWN	1.6258000	BATTLE RIVER ENERGY LTD.	100.0000000	1.6258000
009	4-13-034:21SE 4-13-034:21SW 4-13-034:21NE	FREEHOLD	0.3076000	BATTLE RIVER ENERGY LTD.	100.0000000	0.3076000
010	4-13-034:21NW	CROWN	0.1026000	BATTLE RIVER ENERGY LTD.	98.0341000	0.1005830

**Transfer of Ownership**

Please select a current Working Interest Owner.  
From: 8039339 MAGNA CARTA OILS LTD.

**2. Select the inactive client.**

Please select a new or current Working Interest Owner to transfer working interest.  
To: 1017639 ALPHABOW ENERGY LTD. Percentage: 100

Add Row Total Percentage: 100.0000000

Update Share of Working Interest %

Rows to Display: 10  Show Sub Totals

**3. For the rest of the steps, refer to pages 15 to 18**

Tract	Working Interest	Share of Working Interest (%)
006	BATTLE RIVER ENERGY LTD. MAGNA CARTA OILS LTD. ALPHABOW ENERGY LTD.	98.0341000 0.0000000 1.9659000
010	BATTLE RIVER ENERGY LTD. MAGNA CARTA OILS LTD. ALPHABOW ENERGY LTD.	98.0341000 0.0000000 1.9659000
012	MAGNA CARTA OILS LTD. ALPHABOW ENERGY LTD.	0.0000000 100.0000000
012A	MAGNA CARTA OILS LTD. ALPHABOW ENERGY LTD.	0.0000000 100.0000000

Transfer Close



The validation error remains at the top of the screen until the inactive WIO is replaced.

## UNIT TRACT REVISION – UNIT TRACT TAB – INACTIVE WIO REPLACED AND SAVED

**Unit Tract Revision (Request # 446055)**

Status: **Work in Progress** Unit Tract Revision Report

Administrative
Unit Tract
Royalty Owners
Summary

**Unit Tract**

Unit Operator: BATTLE RIVER ENERGY LTD.  
 Unit Operator Effective Date: 2018/07/01  
 Unit Agreement PE ID: 81850  
 New Revision #: 36  
 Revision Effective Date: 2020/09/01

Rows to Display:   Show Sub Totals  Auto Update

Tract	Land	Lease	Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
001	4-13-034:07	FREEHOLD	1.6295000	BATTLE RIVER ENERGY LTD.	100.0000000	1.6295000
006	4-13-034:08	CROWN	1.8481000	BATTLE RIVER ENERGY LTD.	98.0341000	0.0000000
				ALPHABOW ENERGY LTD.	1.9659000	0.0091159
007	4-13-034:19	FREEHOLD	1.8481000	BATTLE RIVER ENERGY LTD.	100.0000000	1.8481000
008	4-13-034:20	CROWN	1.6258000	BATTLE RIVER ENERGY LTD.	100.0000000	1.6258000
009	4-13-034:21SE 4-13-034:21SW 4-13-034:21NE	FREEHOLD	0.3076000	BATTLE RIVER ENERGY LTD.	100.0000000	0.3076000
				BATTLE RIVER ENERGY LTD.	98.0341000	0.1005830
				ALPHABOW ENERGY LTD.	1.9659000	0.0020170
010	4-13-034:21NW	CROWN	0.1026000	BATTLE RIVER ENERGY LTD.	98.0341000	0.1005830
				ALPHABOW ENERGY LTD.	1.9659000	0.0020170
<b>100.0000000</b>						

First Prev 1 2 3 4 5 6 7 8 9 Next Last

Once the transfer is saved, the validation error disappears. The inactive WIO is now replaced with the active WIO. Proceed to submission.

## UNIT TRACT REVISION – UNIT TRACT TAB – NAME CHANGE ON EXISTING WIO

A unit tract revision is required when an existing WIO has undergone a **Name Change**.

The department sends notification letter to Unit Operator advising to submit a revision. It is important that revision is submitted so that royalties are correctly assessed.

**Unit Tract Revision (Request # 446062)**

Status: **Work in Progress**

Unit Tract Revision Report

Administrative | **Unit Tract** | Royalty Owners | Summary

**Administrative Information**

Company Name: [REDACTED] LIMITED

Creator: [REDACTED]

Unit Agreement PE ID: [REDACTED] UNIT

Unit Operator: [REDACTED] LIMITED

Unit Operator Effective Date: 2020-01-01

Unit Agreement PE ID: 02168

Revision #:

Revision Effective Date:

Description of Change: Tyrannex changed its name to Battle effective September 16, 2020.

Optional: Please attach optional backup documents in Word (DOC, DOCX) format only.

**Unit Tract**

Unit Operator: CANADIAN NATURAL RESOURCES NORTHERN ALBERTA PARTNERSHIP

Unit Operator Effective Date: 2020-01-01

Unit Agreement PE ID: 02168

New Revision #: 32

Revision Effective Date: 2020-10-01

Rows to Display: 10 |  Show Sub Totals |  Auto Update |  |

Tract Participation (%)	Working Interest Owner	Share of Working Interest (%)	Share of Tract Participation (%)
17.6010000	KELT EXPLORATION LTD. CANADIAN NATURAL RESOURCES NORTHERN ALBERTA PARTNERSHIP	25.0000000 75.0000000	4.4002000 13.2008000
1.0680000	KELT EXPLORATION LTD. CANADIAN NATURAL RESOURCES NORTHERN ALBERTA PARTNERSHIP	25.0000000 75.0000000	0.2670000 0.8010000
61.3319000	KELT EXPLORATION LTD. LONGSHORE RESOURCES LTD. CANADIAN NATURAL RESOURCES NORTHERN ALBERTA PARTNERSHIP	33.3350000 33.3350000 33.3300000	20.4450000 20.4450000 20.4419000
16.8221000	BLUE SPRINGS ENERGY LTD. CANADIAN NATURAL RESOURCES NORTHERN ALBERTA PARTNERSHIP	10.0000000 75.0000000 15.0000000	1.6822000 12.6165000 2.5234000
3.1770000	BLUE SPRINGS ENERGY LTD. CANADIAN NATURAL RESOURCES NORTHERN ALBERTA PARTNERSHIP	10.0000000 75.0000000 15.0000000	0.3177000 2.3827500 0.4765500
		<b>100.0000000</b>	

1. Enter Revision Effective Date. See note below.

2. Click Save

3. Once the Revision Effective Date is entered and the request is Saved, the name of the affected WIO is automatically reflected under the Unit Tract tab.

4. Go to Unit Tract tab to confirm the change.

5. Click Submit



The **effective date** of the revision is the **1<sup>st</sup> day of the month following the name change**.

For example, name change was effective September 16, 2020. The effective of the revision would be October 1, 2020.

## UNIT TRACT REVISION – ROYALTY OWNERS TAB – COPY OF CURRENT REVISION

**Unit Tract Revision (Request # 446031)**

Status: **Work in Progress** [Unit Tract Revision Report](#)

Administrative
Unit Tract
Royalty Owners
Summary

**Royalty Owners**

Unit Operator: CANADIAN NATURAL RESOURCES LIMITED  
 Unit Operator Effective Date: 2008/07/01  
 Unit Agreement PE ID: 09314  
 New Revision #: 35  
 Revision Effective Date: 2019/11/01

This header is constant to Administrative, Unit Tract and Royalty Owners tab for reference.

Rows to Display:

Tract	Land	Lease	Royalty Owner	Overriding Royalty Owner
001	4-15-059:22 4-15-059:23NW 4-15-059:23NE 4-15-059:25SW 4-15-059:25NW 4-15-059:25NE 4-15-059:26SE 4-15-059:26SW 4-15-059:26NW 4-15-059:26NE 4-15-059:27 4-15-059:27	CROWN		<input type="button" value="Add Owner"/>

This revision is a copy of the current revision where the new revision data is updated.



Unit Operator can submit **New Revision** with only Royalty Owners updates. If this is the case, only the Administrative and Royalty Owners tabs are required for submission.

## UNIT TRACT REVISION – ROYALTY OWNERS TAB – ROWS TO DISPLAY

**Unit Tract Revision (Request # 446031)**

Status: **Work in Progress** Unit Tract Revision Report

Administrative
Unit Tract
Royalty Owners
Summary

**Royalty Owners**

CANADIAN NATURAL RESOURCES LIMITED

Effective Date: 2008/07/01  
 PE ID: 09314  
 35  
 Effective Date: 2019/11/01

Tract	Land	Lease	Royalty Owner	Overriding Royalty Owner
001	4-15-059:22	CROWN		<input type="button" value="Add Owner"/>
	4-15-059:23NW			
	4-15-059:23NE			
	4-15-059:23SE			
	4-15-059:23SW			
	4-15-059:24NW			
	4-15-059:24NE			
	4-15-059:24SE			
	4-15-059:24SW			
	4-15-059:25NW			
010	4-15-060:29	CROWN		<input type="button" value="Add Owner"/>
	4-15-060:30			

**Rows to Display**  
 Click the dropdown to display more than 10 rows, if desired.

If the unit agreement has more than 10 tracts, this page navigation appears at the bottom depending on the Rows to Display chosen.

## UNIT TRACT REVISION – ROYALTY OWNERS TAB – FILTERS

**Unit Tract Revision (Request # 446031)**

Status: **Work in Progress** Unit Tract Revision Report

Administrative
Unit Tract
Royalty Owners
Summary

**Royalty Owners**

Unit Operator: CANADIAN NATURAL RESOURCES LIM

Unit Operator Effective Date: 2008/07/01

Unit Agreement PE ID: 09314

New Revision #: 35

Revision Effective Date: 2019/11/01

Rows to Display: 10 Update Royalty Owners Remove Filter

Tract	Land	Lease	Royalty Owner	Overriding Royalty Owner
<input type="checkbox"/> Select All	4-15-059:22	CROWN		<span style="border: 1px solid #ccc; padding: 2px;">Add Owner</span>
<input type="checkbox"/> 001	4-15-059:23NW			
<input type="checkbox"/> 001A	4-15-059:23NE			
<input type="checkbox"/> 002	4-15-059:25SW			
<input type="checkbox"/> 003	4-15-059:25NW			
<input type="checkbox"/> 003A	4-15-059:25NE			
<input type="checkbox"/> 003A	4-15-059:26SE			
<input type="checkbox"/> 003A	4-15-059:26SW			
<input type="checkbox"/> 003A	4-15-059:26NW			
<input type="checkbox"/> 003A	4-15-059:26NE			
<input type="checkbox"/> 003A	4-15-059:26NE			
<input type="checkbox"/> 003A	4-15-059:27			

**Remove Filter**  
If filter has been activated, this button is enabled to remove the filter.

Filter is available to columns that have this symbol Click the filter to bring up the filter.

**1. Select Apply** to apply the selected filter.

**2. Select Close** to close the filter box.

Filters are useful when there are many rows of information on a screen that you must scroll through. It allows you to narrow down the amount of information displayed.

## UNIT TRACT REVISION – ROYALTY OWNERS TAB – UPDATE ROYALTY OWNERS BUTTONS

**Unit Tract Revision (Request # 446155)**

Status: **Work in Progress** Unit Tract Revision Report

Administrative
Unit Tract
Royalty Owners
Summary

**Royalty Owners**

Unit Operator: HARVEST OPERATIONS CORP.  
 Unit Operator Effective Date: 2006-08-01  
 Unit Agreement PE ID: 59326  
 New Revision #: 40  
 Revision Effective Date: 2020-07-01

Rows to Display:  Update Royalty Owners Remove Filter

Tract	Lease	Royalty Owner	Overriding Royalty Owner
	FREEHOLD	Add Owner	Add Owner
	FREEHOLD	Add Owner	Add Owner
	FREEHOLD	Add Owner	
	FREEHOLD	Add Owner	
005	5-02-035:31NW	FREEHOLD	Add Owner
006	5-02-035:32	CROWN	Add Owner
007	5-03-035:36	CROWN	Add Owner
008	5-02-036:05SE	FREEHOLD	Add Owner

The Add Owner button is only available under Royalty Owner column when it is a Freehold tract.

1. Click **Update Royalty Owners** button. A new dialog box opens...

2. Click **Add Owner** button on each tract, where this button is available

Royalty Owners and/or Overriding Royalty Owners can be updated or added. There are two ways to update or add Royalty Owners:



1. **Update Royalty Owners** button
2. **Add Owner** button designated on each tract

## UNIT TRACT REVISION – ROYALTY OWNERS TAB – UPDATE ROYALTY OWNERS

**Update Royalty Owners**

Please select royalty owner and/or overriding royalty owner to update.

Royalty Owner  Overriding Royalty Owner

Please enter the name of the royalty owner.

Find and Replace:

Rows to Display:

<input checked="" type="checkbox"/>	Tract	Royalty Owner	Overriding Royalty Owner
<input checked="" type="checkbox"/>	001	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	002	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	003	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	004	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	005	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	006		<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	007		<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	008	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	009	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	010	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>

First Prev 1 2 3 4 Next Last

1. Check mark **Royalty Owner** box to update Royalty Owners

**Update Royalty Owners**

Please select royalty owner and/or overriding royalty owner to update.

Royalty Owner  Overriding Royalty Owner

Please add the name of the royalty owner.

Find and Replace:

Rows to Display:

<input checked="" type="checkbox"/>	001	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	002	<input type="text" value="Jane Doe"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	003	<input type="text" value="Jane Doe"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	004	<input type="text" value="Jane Doe"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	005	<input type="text" value="Jane Doe"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	006		<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	007		<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	008	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	009	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	010	<input type="button" value="Add Owner"/>	<input type="button" value="Add Owner"/>

First Prev 1 2 3 4 Next Last

2. Enter the correct and complete name of the Royalty Owner.

3. Click **Update Royalty Owners** to update the owners in the selected tracts below.

4. All selected tracts are now updated.

5. Click **Update** to update the main grid.

The tracts are check marked by default. You can unselect all and reselect specific tract that require update. The same steps apply to update **Overriding Royalty Owner**.

## UNIT TRACT REVISION – ROYALTY OWNERS TAB – SAVE

**Unit Tract Revision (Request # 446155)**

Status: **Work in Progress** Unit Tract Revision Report

Administrative | **Unit Tract** | Royalty Owners | Summary

**Royalty Owners**

Unit Operator: HARVEST OPERATIONS CORP.  
 Unit Operator Effective Date: 2006/08/01  
 Unit Agreement PE ID: 59326  
 New Revision #: 40  
 Revision Effective Date: 2020/07/01

Rows to Display: 10 | Update Royalty Owners | Remove Filter

Tract	Land	Lease	Royalty Owner	Overriding Royalty Owner
001	5-02-035:31L01 5-02-035:31L08	FREEHOLD	Jane Doe	John Smith
			John Smith	Add Owner
			Add Owner	
002	5-02-035:31L03 5-02-035:31L04	FREEHOLD	Jane Doe	John Smith
			John Smith	Add Owner
			Add Owner	
003	5-02-035:31L05 5-02-035:31L06	FREEHOLD	Jane Doe	John Smith
			John Smith	Add Owner
			Add Owner	
009	5-02-036:05SSW	FREEHOLD	Jane Doe	John Smith
			John Smith	Add Owner
			Add Owner	
010	5-02-036:05SNE	FREEHOLD	Jane Doe	John Smith
			John Smith	Add Owner
			Add Owner	

First Prev 1 2 3 4 Next Last

Submit | **Save** | Delete | Close

Once back on the main grid, click **Save**.



You can also update either/both Royalty Owner/Overriding Royalty Owner here by clicking Add Owner button to a specific tract. Click Save once update is done.

## UNIT TRACT REVISION – ROYALTY OWNERS TAB – UPDATE ROYALTY OWNERS – FIND/REPLACE

**Update Royalty Owners**

Please select royalty owner to update.  
 Royalty Owner  Overriding Royalty Owner  
 Please add the name of the royalty owner to update.

Find and Replace for Royalty Owners

Find:   
 Replace:

Rows to Display:

<input checked="" type="checkbox"/>	Tract	Royalty Owner	Overriding Royalty Owner
<input checked="" type="checkbox"/>	001	<input type="text" value="Janet Deere"/> <input type="button" value="X"/> <input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>	<input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>
<input type="checkbox"/>	002	<input type="text" value="Jane Doe"/> <input type="button" value="X"/> <input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>	<input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	003	<input type="text" value="Janet Deere"/> <input type="button" value="X"/> <input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>	<input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>
<input type="checkbox"/>	004	<input type="text" value="Jane Doe"/> <input type="button" value="X"/> <input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>	<input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	005	<input type="text" value="Janet Deere"/> <input type="button" value="X"/> <input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>	<input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	006	<input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>	<input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>
<input checked="" type="checkbox"/>	010	<input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>	<input type="text" value="John Smith"/> <input type="button" value="X"/> <input type="button" value="Add Owner"/>

First Prev 1 2 3 4 Next Last

If only specific tract needs to be replaced, uncheck the tract that no update require before clicking Replace All.



Once update is done on all 3 tabs, i.e. Administrative, Unit Tract, Royalty Owners, proceed to Summary tab for a quick review on Working Interest Owner Summary before submission.

## UNIT TRACT REVISION – SUMMARY TAB – REVIEW WIO AND REPORT

**Unit Tract Revision (Request # 446031)**

Status: **Work in Progress**

Administrative
Unit Tract
Royalty Owners
Summary

Click to view the report.

Unit Tract Revision Report

Summary					
BA ID	DOE Client ID	Working Interest Owner Name	Unit Participation %	Crown Share %	Crown Interest %
A7H2	1017639	ALPHABOW ENERGY LTD.	4.9809694	4.9809694	100.0000000
0C5H	8035650	CANADIAN NATURAL RESOURCES	94.7908706	94.7908706	100.0000000
0HE9	8012211	CANADIAN NATURAL RESOURCES LIMITED	0.2281600	0.2281600	100.0000000

Submit
Save
Delete
Close

**Summary** tab provides summary of all WIO Unit Participation %, Crown Share % and Crown Interest %.



**Unit Tract Revision Report** is an overview of screen data, which helps in verifying data entered. This report can be generated at any time during the request's lifecycle.

## UNIT TRACT REVISION – SUBMIT REQUEST

**Unit Tract Revision (Request # 446031)**

Status: **Work in Progress**

Administrative | Unit Tract | Royalty Owners | Summary

**Summary**

BA ID	DOE Client ID	Interest Owner Name	Unit Participation %	Crown Share %
A7H2	1017639	ENERGY LTD.	4.9809694	4.9809694
0C5H	8035650	NATURAL RESOURCES	94.7908706	94.7908706
0HE9	8012211	CANADIAN NATURAL RESOURCES LIMITED	0.2281600	0.2281600

Buttons: **Submit** | Save | Delete | Close

**1. Click Submit**

**Message from webpage**  
Are you sure you want to submit?  
Buttons: **OK** | Cancel

**2. Click OK**

**Message from webpage**  
Submission Successful.  
Buttons: **OK**

**3. Click OK**

**Unit Tract Revision (Request # 446031)**

Status: **Submitted**

Administrative | Unit Tract | Royalty Owners | Summary

**Summary**

BA ID	DOE Client ID	Interest Owner Name	Unit Participation %	Crown Share %
A7H2	1017639	ENERGY LTD.	4.9809694	4.9809694
0C5H	8035650	NATURAL RESOURCES	94.7908706	94.7908706
0HE9	8012211	CANADIAN NATURAL RESOURCES LIMITED	0.2281600	0.2281600

Buttons: **Withdraw** | Close

**4. Status changed from Work in Progress to Submitted.**

**Unit Tract Revision (Request # 446031)**

Status: **Completed**

Administrative | Unit Tract | Royalty Owners | Summary

**Summary**

BA ID	DOE Client ID	Interest Owner Name	Unit Participation %	Crown Share %	Crown Interest %
A7H2	1017639	ENERGY LTD.	4.9809694	4.9809694	100.0000000
0C5H	8035650	NATURAL RESOURCES	94.7908706	94.7908706	100.0000000
0HE9	8012211	CANADIAN NATURAL RESOURCES LIMITED	0.2281600	0.2281600	100.0000000

Buttons: **Close**

**5. Status changed from Submitted to Completed.**

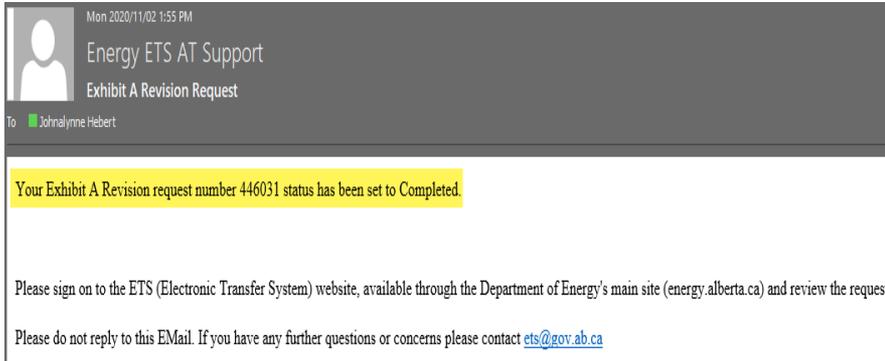


Once the request is submitted, **Withdraw** option is enabled. You can choose to withdraw the request at this point.

However, once the status is changed from Submitted to **Completed**, the **withdraw option is disabled**.

## UNIT TRACT REVISION – UNIT TRACT REVISION – EMAIL NOTIFICATION & WORK IN PROGRESS

An email notification is sent to the creator indicating that the request is now Completed.



Once this email notification is received, the **next step is to generate the Exhibit A report**. Refer to [Reports](#) available in our online learning portal.



The **Unit Operator** is responsible in **preparing** and **distributing** the same copy of the revised Exhibit A created in ETS to all unit parties including Alberta Energy Regulator.

The **Status** of a **Request** can be searched and viewed in the **Work in Progress** screen.



**Requests** that have been created will remain available in the Work in Progress for **90 days** after which they are archived and then deleted.

### Work in Progress

Type:	<input type="text"/>	Request Number:	<input type="text" value="446031"/>
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Unit Agreement Name:	<input type="text"/>		
PE Id:	<input type="text"/>		
Status:	<input type="text"/>		
Comment:	<input type="text"/>		

Request #	Form Type	Status	Unit Agreement Name	Files	PE Id	Creator
446031	Unit Agreement Unit Tract Revision	Completed	BELLIS UNIT NO. 2	Report: Pdf	09314	EA0331_JOHNALYNNE

Page 1

## UNIT TRACT REVISION – CORRECTION

If **correction** is required to a previously submitted revision, please refer to **Unit Tract Correction** available in our [Online Learning](#) portal.

Types of correction that Unit Operator can correct electronically on revision that is either current and/or within the open year:

- **\*Revision #**
- **\*Revision Effective Date**
- **Working Interest Owners**
- **Share of Working Interest %**
- **Share of Tract Participation %**
- **Royalty Owners**

\*can only correct on current revision

CONCLUSION

*Congratulations!*

You have completed the  
Unit Agreement Exhibit A  
Unit Tract Revision  
Online Training Course



If you have any comments or questions on this training course,  
please forward them to the following email address:

[EnergyUnitsHelpdesk@gov.ab.ca](mailto:EnergyUnitsHelpdesk@gov.ab.ca)