

Welcome!

**To the ETS – Geothermal
Continuation:
Non-Productivity Notice
Online Training Course**

Geothermal Continuation – Non-Productivity Notice:

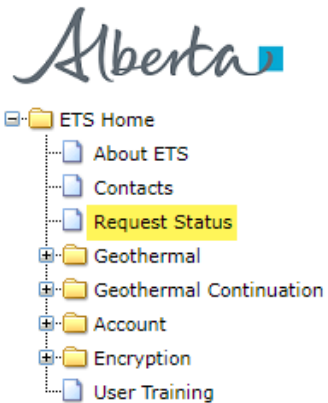
This is the process to view and retrieve a Non-Productivity Notice (Section 7(1) of Geothermal Resource Tenure Regulation) or a Non-Productivity Notice Withdrawal via ETS.

Revisions

Revisions Table

Date	Revisions Type	Page Number
September 2025	Initial Creation	All

Introduction



In this module you will learn how to:

- View and retrieve a Geothermal Non-Productivity Notice document.
- View and retrieve a Geothermal Non-Productivity Notice Withdrawal document.

Email Notification

You will receive an Email Notification from ETS, when either a **Geothermal Non-Productivity Notice** or **Geothermal Non-Productivity Notice Withdrawal Letter** is sent to your ETS account.

SAMPLE

From: Energy ETS
Sent: December 19, 2022 4:45 PM
To: Angel Best
Subject: Geothermal Continuation

EXTERNAL SENDER. Do not open links or attachments that are unexpected. Do not give out User IDs or Passwords.

You have received a **Non-Productivity Notice on Notice Request Number 999999 for account EN9999**. This request can be found under **Request Status-Geothermal Non Productivity Notices**.

To review your request sign on to the Electronic Transfer System (ETS) website, available through [Alberta.ca](https://alberta.ca).

Do not reply to this EMail. If you have any questions or concerns please contact Energy.GeothermeralTenure.Energy@gov.ab.ca.

SAMPLE

From: Energy ETS
Sent: December 20, 2022 4:45 PM
To: Angel Best
Subject: Geothermal Continuation

EXTERNAL SENDER. Do not open links or attachments that are unexpected. Do not give out User IDs or Passwords.

You have received a **Non-Productivity Notice Withdrawal on Notice Request Number 999999 for account EN9999**. This request can be found under **Request Status-Geothermal Non Productivity Notices**.

To review your request sign on to the Electronic Transfer System (ETS) website, available through [Alberta.ca](https://alberta.ca).

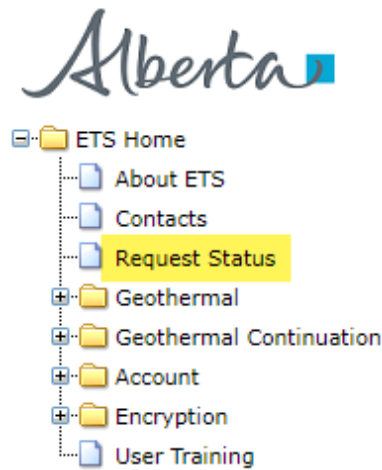
Do not reply to this EMail. If you have any questions or concerns please contact Energy.GeothermeralTenure.Energy@gov.ab.ca.

View and Retrieve a Non-Productivity Notice

- You must have the Viewer role to view or retrieve a Geothermal Non-Productivity Notice
- A Non-Productivity Notice is served under Section 7(1) of the Geothermal Resource Tenure Regulation.

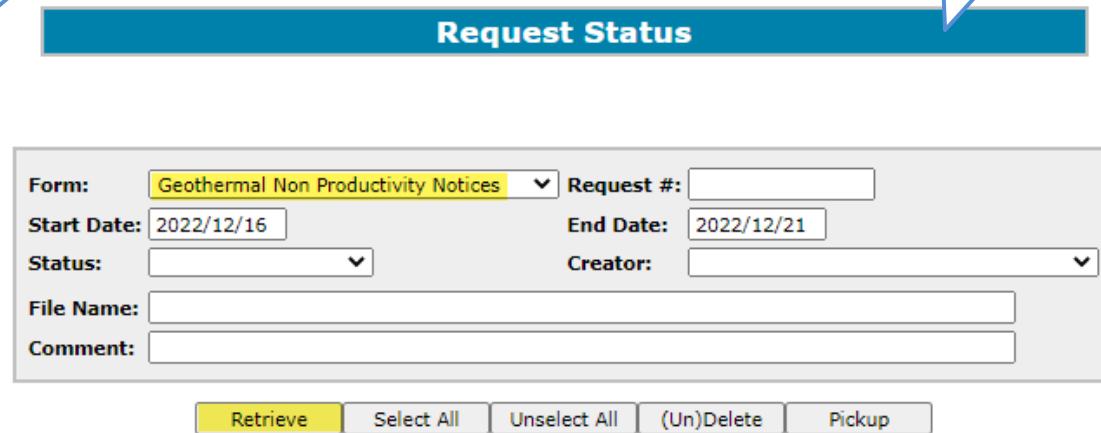
Request Status

After you receive an **Email Notification** from ETS, you would access the **Request Status** screen. Choose your **Search Parameters** and select **Retrieve**. You must have Geothermal Non-Productivity Notices form type to retrieve Geothermal Non-Productivity Notices and Geothermal Non-Productivity Withdrawal Letters.



1. Select
Request Status

2. Choose your
Search Parameters



The image shows the 'Request Status' form. It has a title bar 'Request Status'. The form contains the following fields:

- Form:** A dropdown menu with 'Geothermal Non Productivity Notices' selected.
- Request #:** A text input field.
- Start Date:** A date input field with '2022/12/16' entered.
- End Date:** A date input field with '2022/12/21' entered.
- Status:** A dropdown menu.
- Creator:** A dropdown menu.
- File Name:** A text input field.
- Comment:** A text input field.

Below the form are five buttons: 'Retrieve' (highlighted in yellow), 'Select All', 'Unselect All', '(Un)Delete', and 'Pickup'.

3. Select **Retrieve**

Request Status – Search Parameters and Result

You can utilize the search parameter fields to filter search results.

The table on the right shows the correlation between the parameter fields and each corresponding result column.

Below is a color-highlighted illustration of the Work in Progress search screen to further demonstrate the relationship between the data.

Parameter Field	Result Column
Type	Form Type
Request Number	ETS #
Start/End Date	Last Updated
Status	Status
File Name	(not shown as a result column)
Comment	(not shown as a result column)

Request Status

Form: Geothermal Non Productivity Notices ▼

Request #: 485728

Start Date: 2022/12/16

End Date: 2022/12/21

Status: COMPLETED ▼

Creator: [Dropdown]

File Name:

Comment:

Retrieve
Select All
Unselect All
(Un)Delete
Pickup

#		Sel	Form	Input File/Comment	Status	Date YYYY/MM/DD	Cost	Output Files	Creator
485728		<input type="checkbox"/>	Geothermal Non Productivity Notices		COMPLETED	2022/12/19		PDF File(pdf)	EA0331

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1

Request Status – Search Result

Request Status

Form: Geothermal Non Productivity Notices Request #:

Start Date: End Date:

Status: Creator:

File Name:

Comment:

Retrieve Select All Unselect All (Un)Delete Pickup

#		Sel		Form	Input File/Comment	Status	Date YYYY/MM/DD	Cost	Output Files	Creator
485728		<input type="checkbox"/>		Geothermal Non Productivity Notices		COMPLETED	2022/12/19		PDF File(pdf)	EA0331
485527		<input type="checkbox"/>		Geothermal Non Productivity Notices		COMPLETED	2022/12/08		PDF File(pdf)	EA0331

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Search Result

To open a document, click on the report PDF link.

Navigate with the page numbers, if there are multiple pages of search results.

Request Status – Search Result

The **Request Status** screen will populate all **Completed** requests. Select the **PDF** relating to the **Reference Number** detailed in the **Email Notification**. The corresponding letter will populate.

Request Status

Form: Request #:





Start Date: End Date:

Status: Creator:

File Name:

Comment:

1. Reference
Number

#		Sel		Form	Input File/Comment	Status	Date YYYY/MM/DD	Cost	Output Files	Creator
485728		<input type="checkbox"/>		Geothermal Non Productivity Notices		COMPLETED	2022/12/19		PDF File(pdf)	EA0331
485527		<input type="checkbox"/>		Geothermal Non Productivity Notices		COMPLETED	2022/12/08		PDF File(pdf)	EA0331

Page 1

2. Select **PDF**

Non-Productivity Notice Letter

SAMPLE



Energy Operations
PNO Tenure
9945 108 Street
North Petroleum Plaza
Edmonton, Alberta T5K 2G6
Canada
Telephone:
Email: Bill.Boy@gov.ab.ca
www.alberta.ca

June 16, 2023

ABC COMPANY
CALGARY AB XXX XXX

ATTENTION: Mineral Land Department

RE: GEOTHERMAL Agreement 6099999999

The agreement was reviewed for non-productivity and the result of our analysis is outlined below:

M3 R3 T003: 2; 3; 10; 11; 15; 16; 20; 21; 28

is no longer considered eligible for continuation subject to Section 7(1).

Lands subject to Section 7(1) of the Geothermal Resource Tenure Regulation have one year from the date of this notice to provide evidence satisfying Alberta Energy and Minerals that the rights under notice ~~are capable of producing~~ heat (geothermal) in paying quantity.

Should you wish to continue these rights, an application pursuant to the Section 7(2) of the Geothermal Resource Tenure Regulation must be received on or before expiry of this notice.

If no response is received, this agreement will be cancelled or amended accordingly.

Yours truly,

Bill Boy
Policy Analyst
Continuations

Classification: Protected A

Non-Productivity Notice Withdrawal Letter

SAMPLE



Energy Operations
PNG Tenure
9945 108 Street
North Petroleum Plaza
Edmonton, Alberta T5K 2G8
Canada
Telephone:
Email: Bill.Boy@gov.ab.ca
www.alberta.ca

July 21, 2023

ABC COMPANY
CALGARY AB XXX XXX

ATTENTION: Mineral Land Department

RE: PNG Agreement 6099999999

I refer to your letter of June 23, 2023, requesting withdrawal of the notice of non-productivity served on June 16, 2023.

After further review, the non-productivity notice issued under Section 7(1) of the Geothermal Resource Tenure Regulation has been withdrawn.

Yours truly,

Bill Boy
Land Analyst
Continuation & Compliance

Classification: Protected A

Congratulations!

You have completed the ETS – Geothermal Continuation:
Non-Productivity Notice Online Training Course

To access **Courses**, **Guides** and **Forms** for all your ETS Business please see
[Alberta Online Learning](#) .

If you have any comments or questions on this training course,
please contact: Energy.GeothermalTenure@gov.ab.ca

