

Timelines and Penalties for Supplemental Reporting

Oil Sands Royalty Business Training

Alberta Energy

June 13, 2019

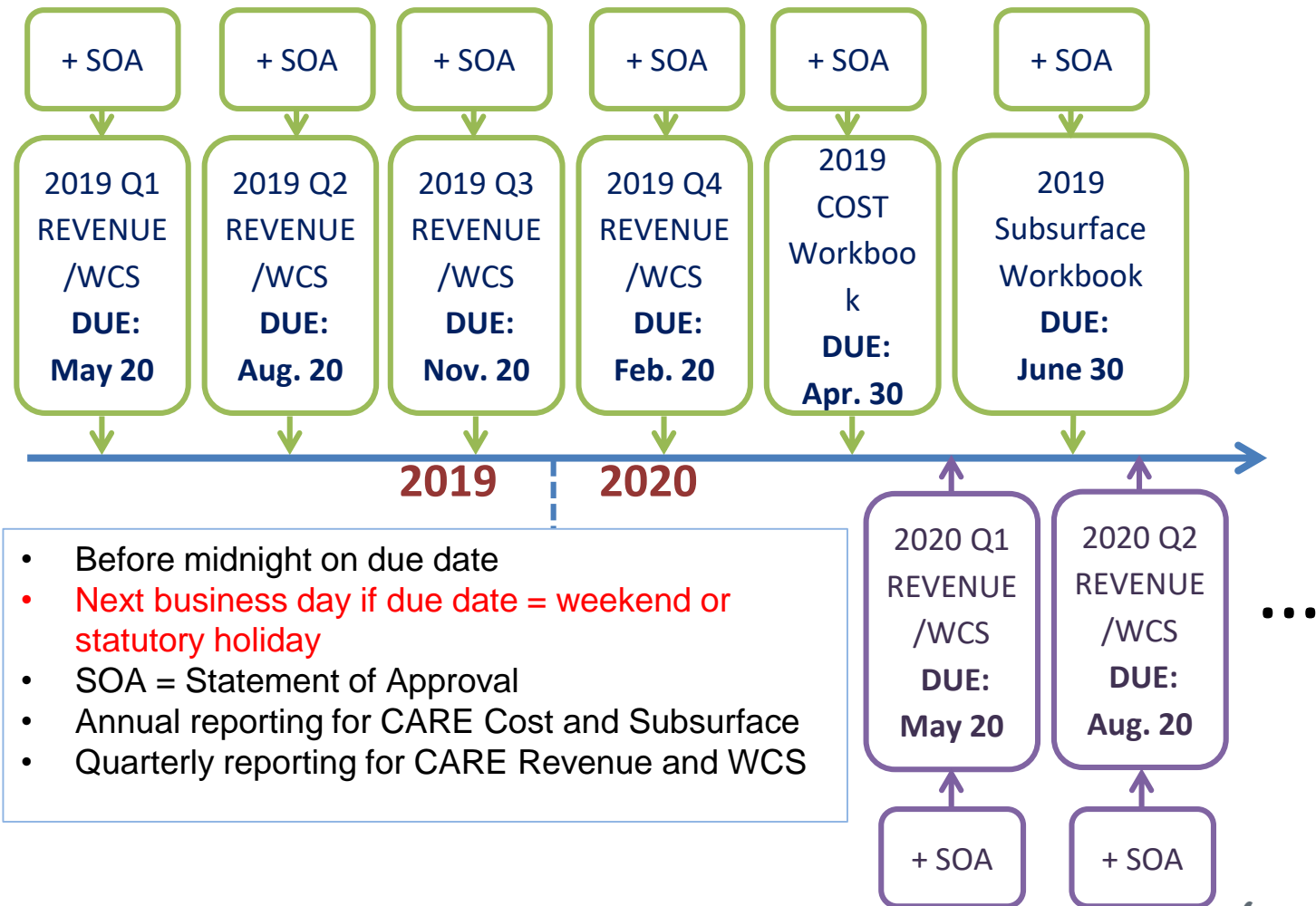
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Topics

- Filing Deadlines
- After Project Approval
- Zero Production
- Replacement Reports
- Penalties

Filing Deadlines for 2018 CARE Reports



Reporting Calendar (Important dates to keep in mind!)

Operator reporting resources

Please refer to the [Oil Sands Royalty Regulation, 2009](#) [?] Part 5 (Administration and Enforcement) for the current royalty and related reporting requirements.

Failure to provide the department with any of the reports by the required due date may result in late filing penalties. Interest will be assessed on any late payments.

The following documents or links may be helpful to oil sands operators in managing the royalty reporting process:

- [Application for ETS Access](#) [?]
- [Oil Sands Royalty Submission and Report Retrieval in ETS](#) ↓ (PDF, 515 KB)
- [Project and Non Project Royalty Templates](#) [?]
- [Project Royalty Form Validation Rules](#) ↓ (PDF, 113 KB)
- [Non Project Well Royalty File Validation Rules](#) ↓ (PDF, 137 KB)
- [Oil sands royalty information reports and processing schedule](#)
- [ETS Submission Process for Supplemental Reporting \(Periods prior to 2015\)](#) ↓ (PDF, 393 KB)
- [ETS Submission Process for Supplemental Reporting \(Effective Period 2015\)](#) ↓ (PDF, 451 KB)
- [Oil Sands Royalty Reporting Calendar 2019](#) ↓ (PDF, 127 KB)

<https://www.energy.alberta.ca/OS/Documents/2019ReportingCalendar.pdf>

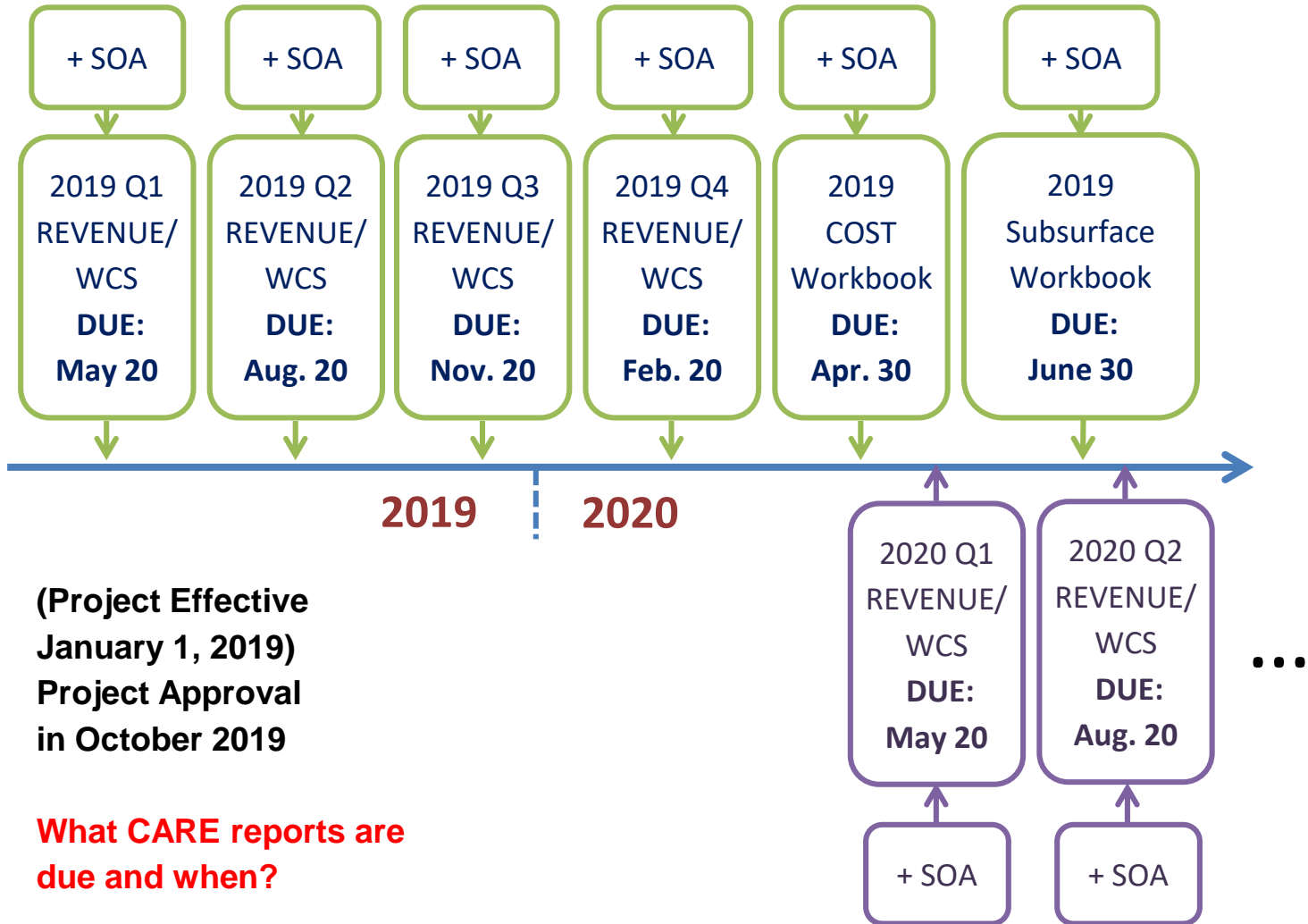
“This calendar has been prepared as a courtesy only and the Government of Alberta does not warrant or make any other representations regarding the use, accuracy, timelines, applicability, performance or reliability of this calendar. Please refer to the *Oil Sands Royalty Regulation, 2009 A.R. 223/2008* for dates and deadlines.”

June 2019						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4 Publish Monthly Interest Rates	5 NPR Transaction Detail NPR Discrepancy Reports	6	7 Publish OS Monthly Royalty Rates Monthly Statement of Account	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25 Publish Bitumen Valuation Methodology Components*	26	27	28 Monthly NPR Well Event Report Publish Monthly Long Term Bond Rate	29
30						

CARE Reporting: After Project Approval

- File by the end of the month following month of project approval notification (reporting requirements letter)
- File the CARE reports that were last due from the filing deadline indicated in the project approval notification
- CARE Revenue/WCS information is cumulative. When you file any quarter, you are including information from all previous quarters in the Period.
- If Project approval effective date is in the previous Period, you will need to file Q4 of previous Period plus past quarter of current Period for CARE Revenue/WCS, and the previous Period's CARE Cost and Subsurface
- Only include information from the Project Approval Effective Date onward
- Don't forget the Statements of Approval

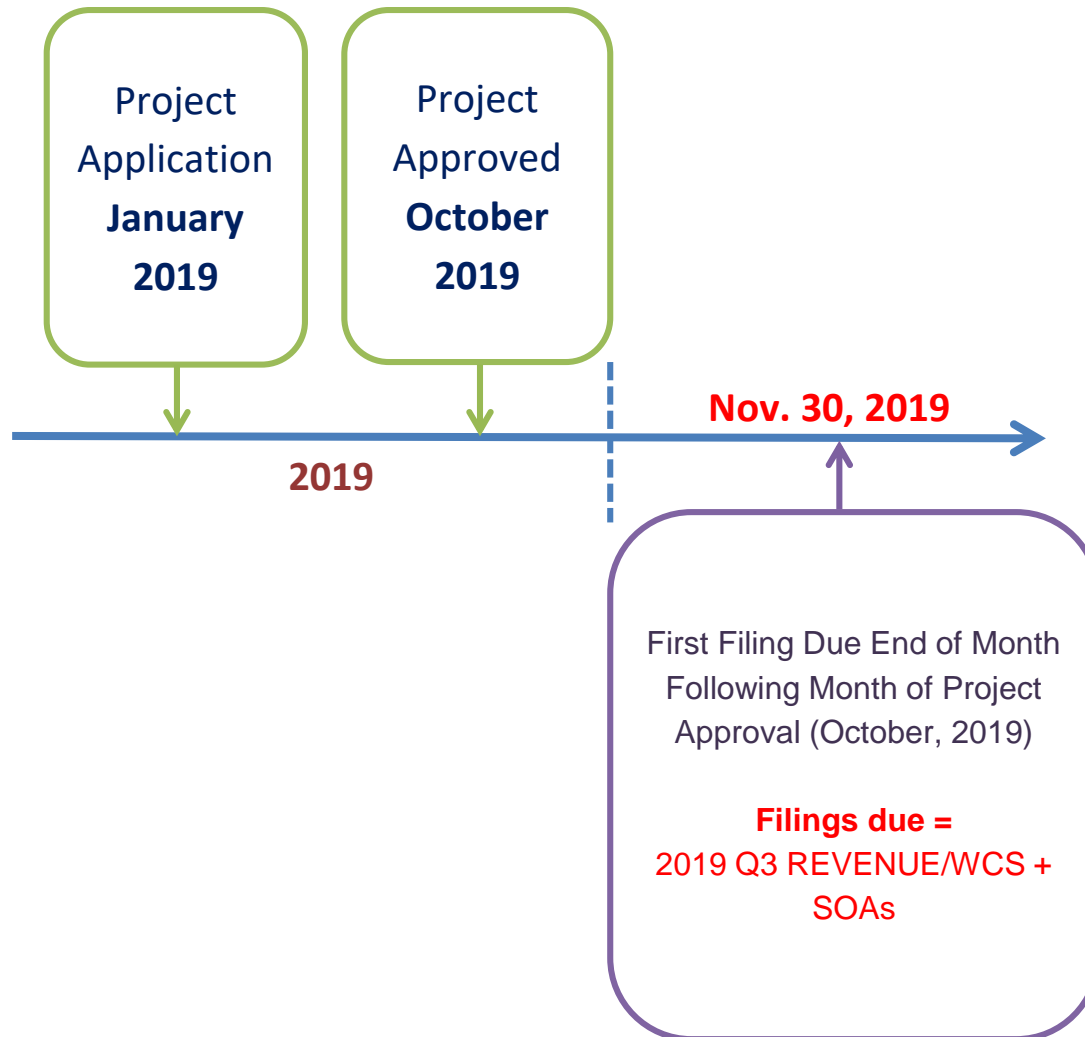
CARE Reporting: After Project Approval



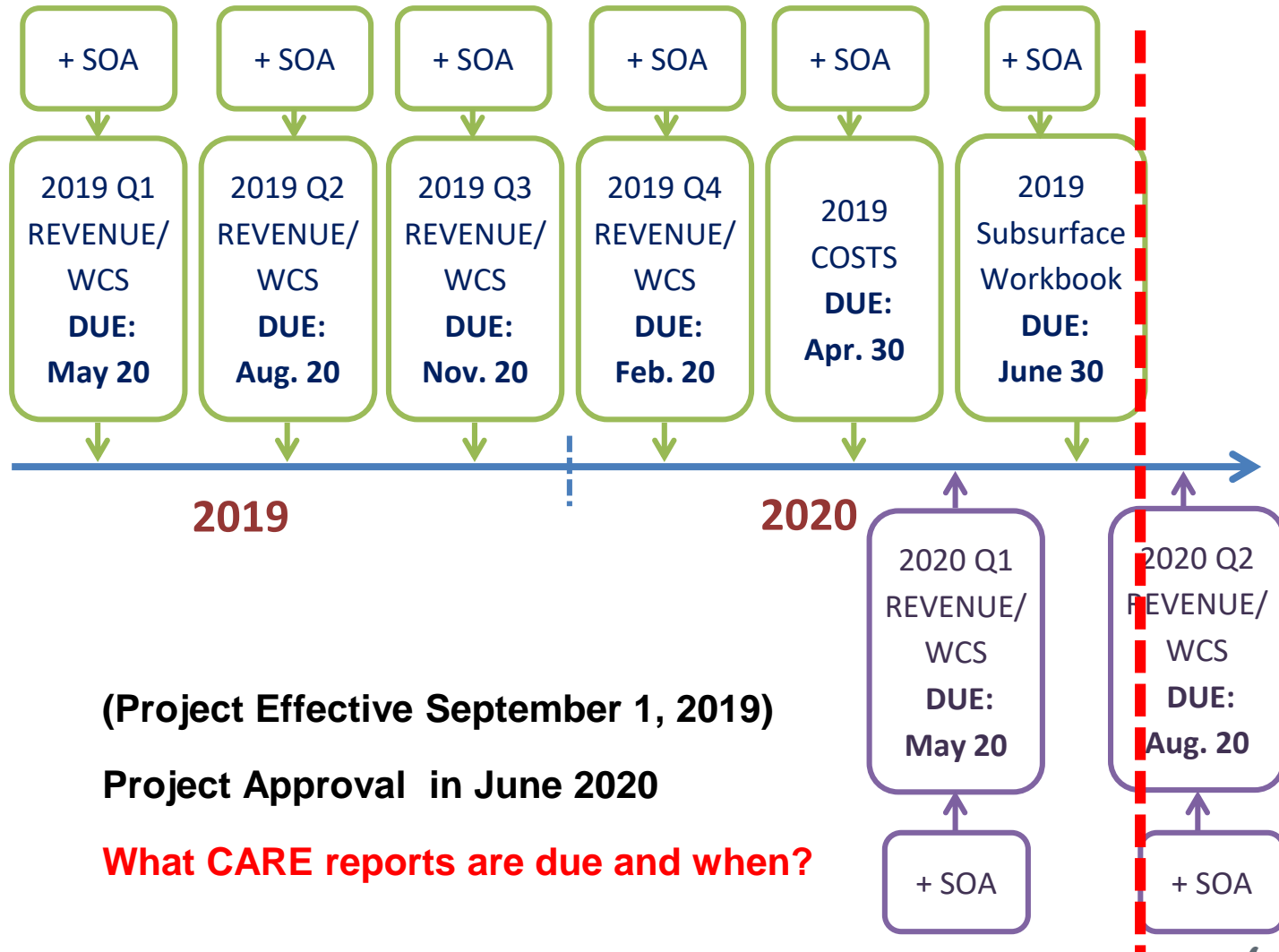
**(Project Effective
January 1, 2019)
Project Approval
in October 2019**

**What CARE reports are
due and when?**

CARE Reporting: After Project Approval



CARE: After Project Approval

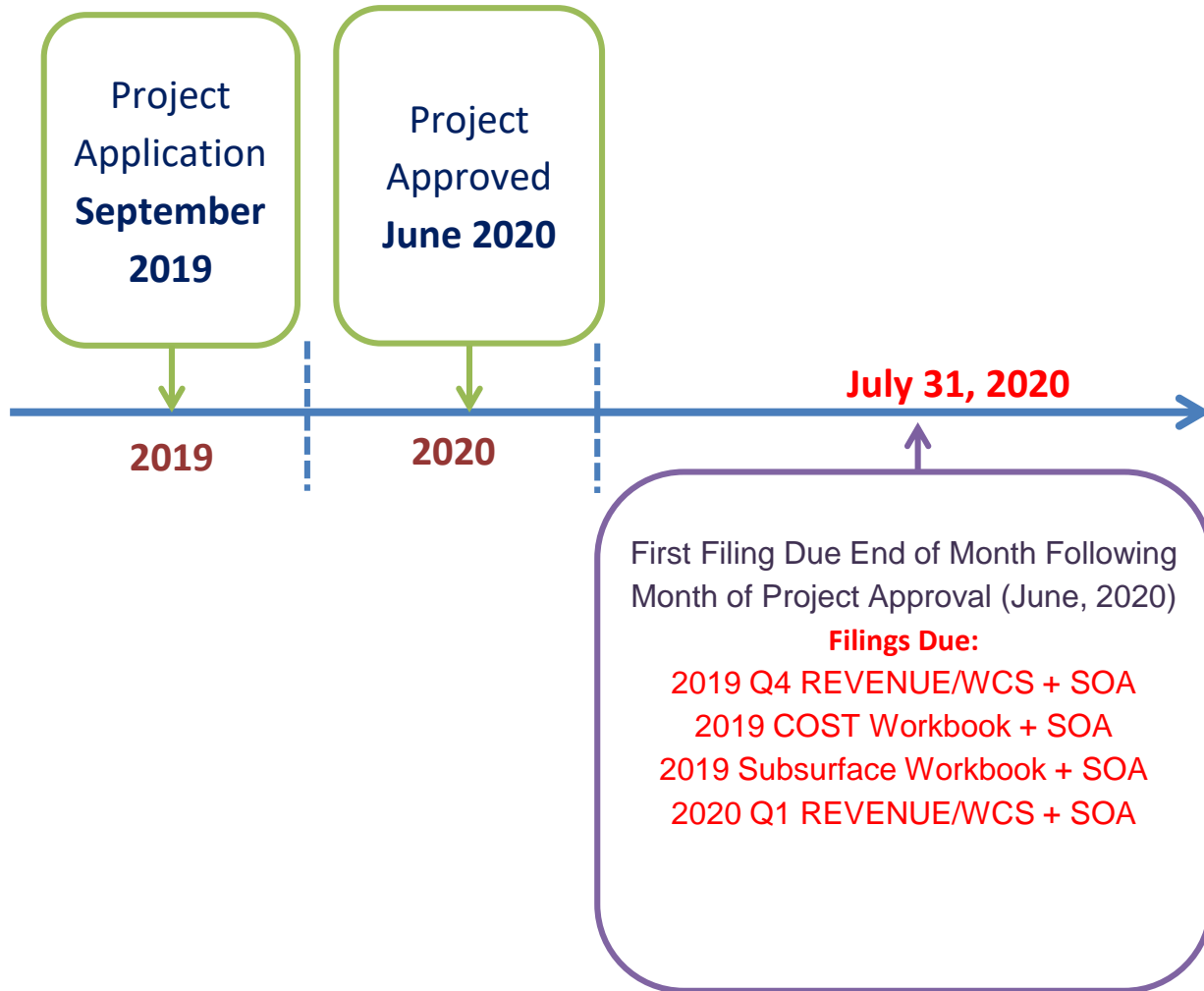


(Project Effective September 1, 2019)

Project Approval in June 2020

What CARE reports are due and when?

CARE Reporting: After Project Approval



CARE Revenue: Zero Production

- Must report after Project is approved, even if project is still under construction or there is no production
- For Projects under construction, select “Unassigned” for the stream in the CARE Revenue form
- Refer to IB 2013-22 for more information on Projects under construction after approval.
 - <https://open.alberta.ca/publications/oil-sands-information-bulletin-2012-to-2013>
- If producing Project stops producing: continue reporting zero production under the reported stream.

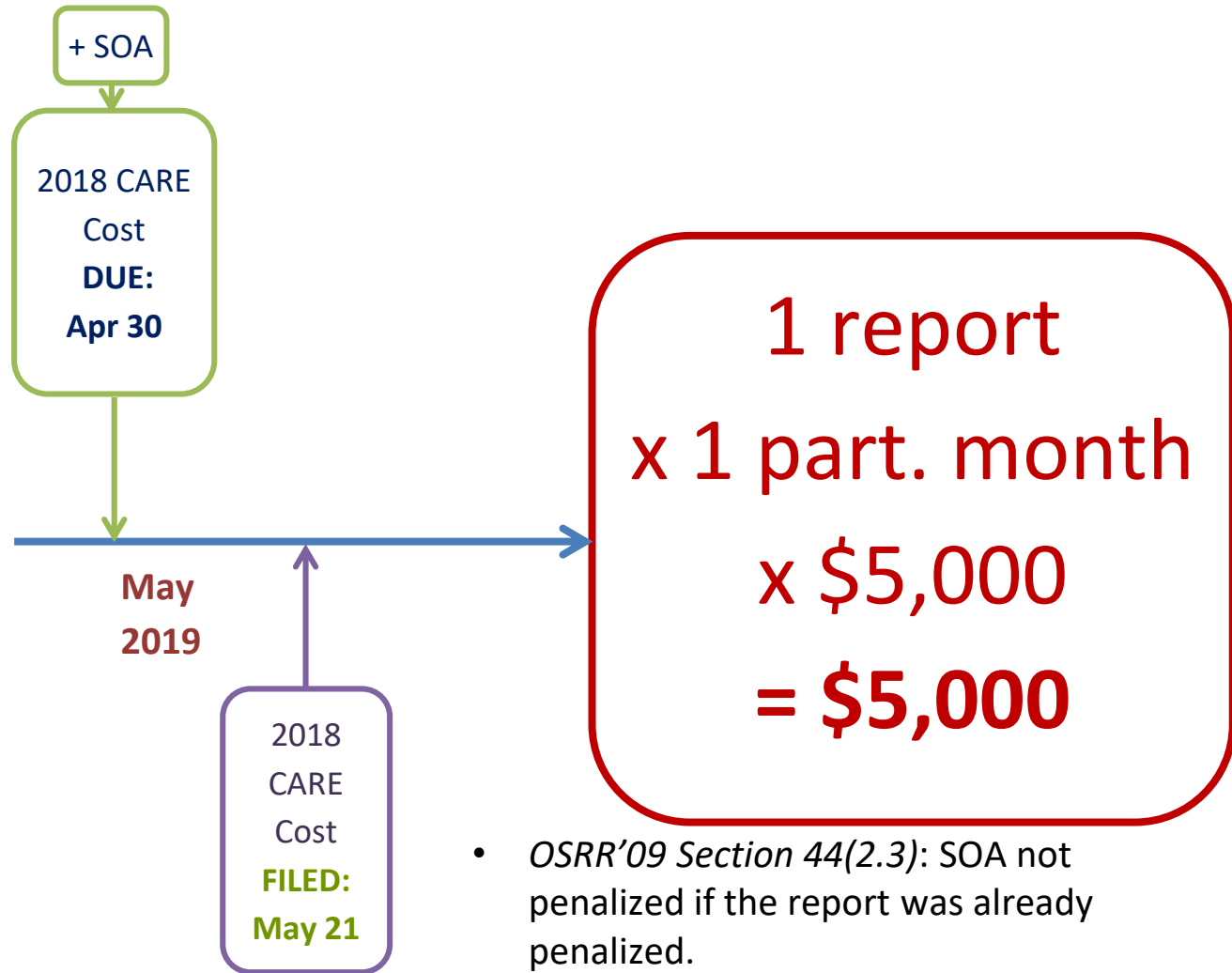
CARE Replacement Reports

- Minister may request a replacement report for any deficient reporting, *Oil Sands Royalty Regulation 2009, section 41(2)*
 - e.g. EOPS amended substantially after CARE filing
- Deadline = last day of month following the month of the request
- Must be accompanied by SOA

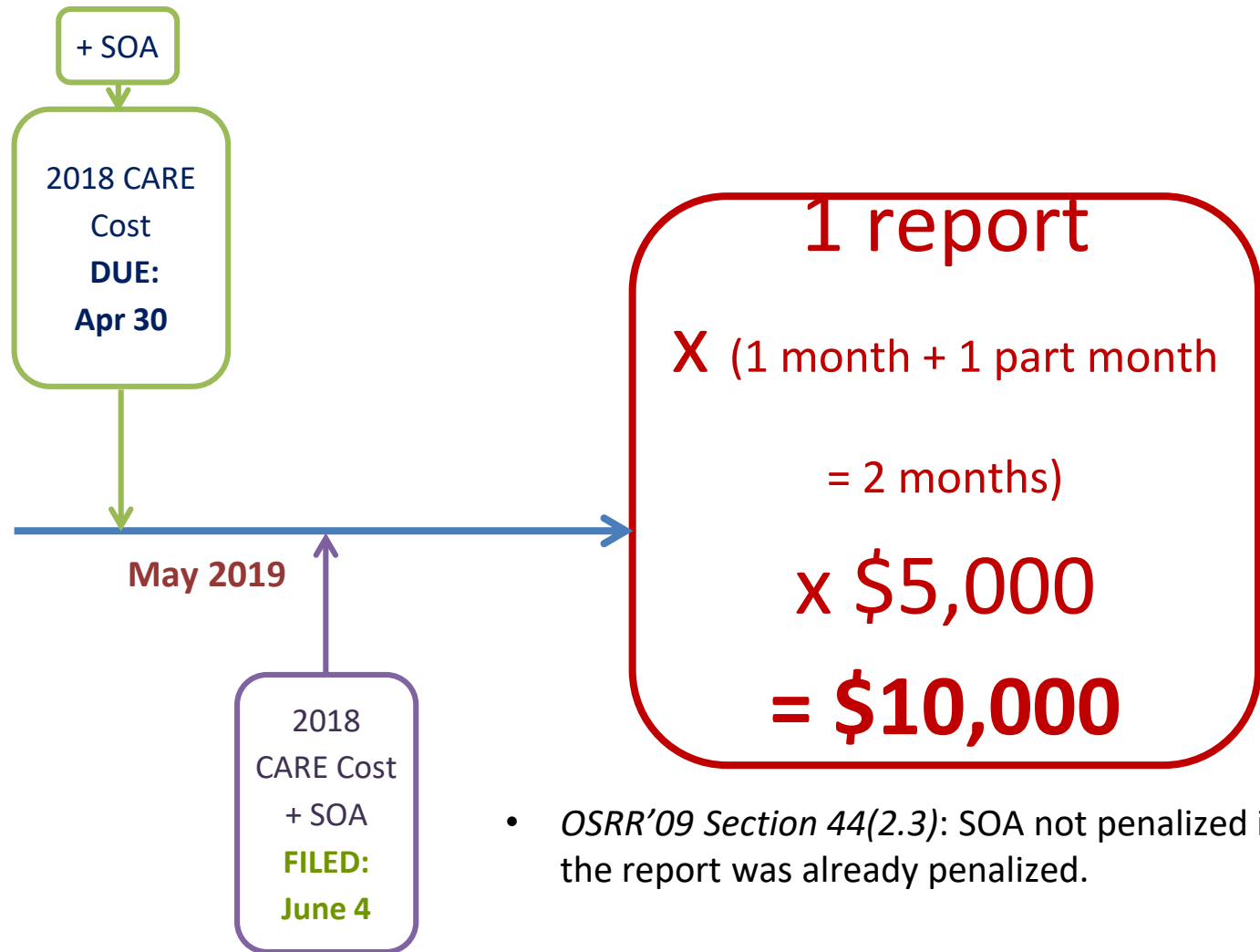
CARE Penalties

- *Oil Sands Royalty Regulation, 2009*
- *section 44(2.2) – CARE Reports*
 - Penalty of no more than \$5000 per month or part month that failure continues
- *Section 44(2.3)*
 - Will not impose a penalty on any Statement of Approval not filed for CARE, if a penalty has already been imposed on the underlying report

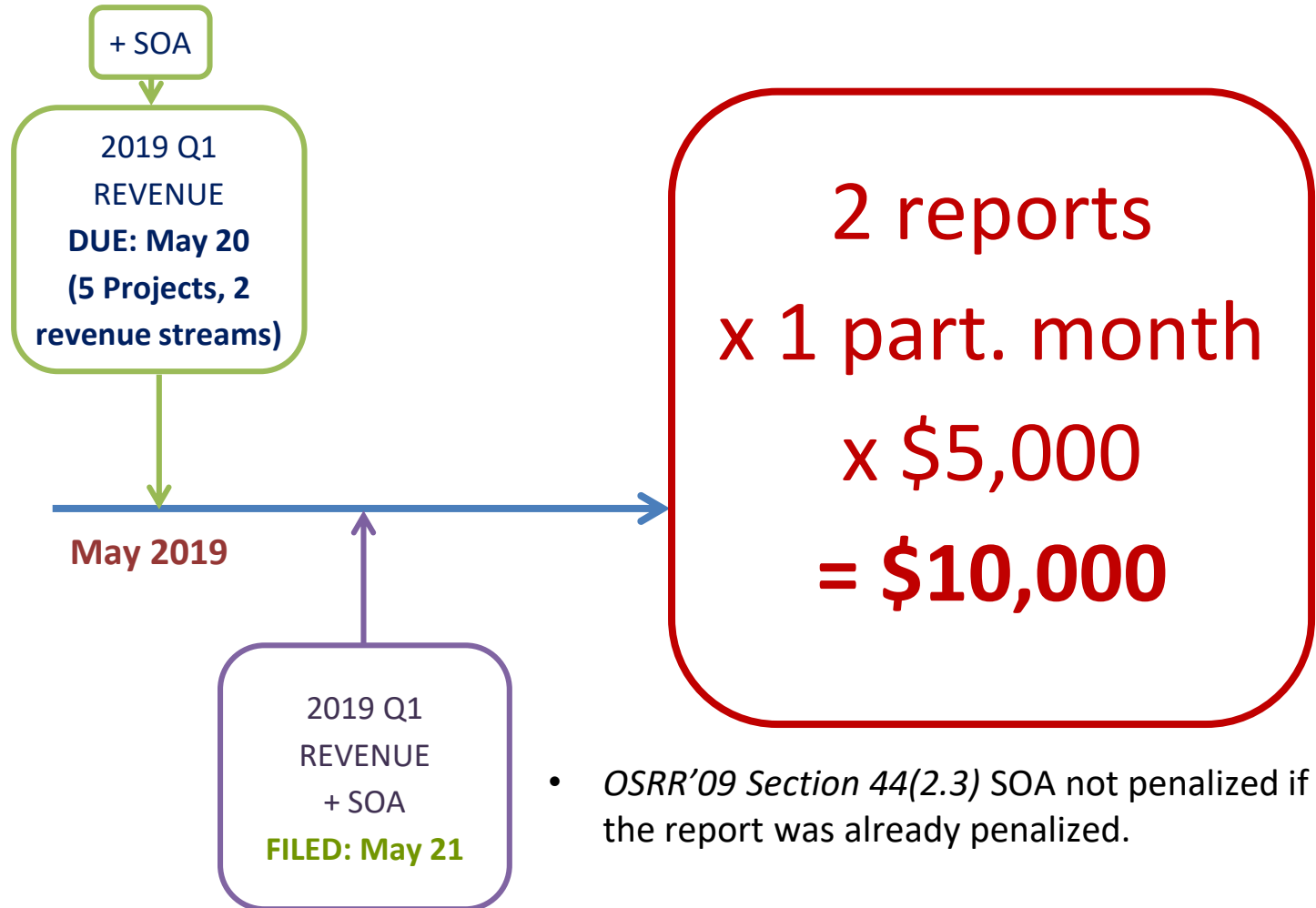
CARE Penalties Example 1



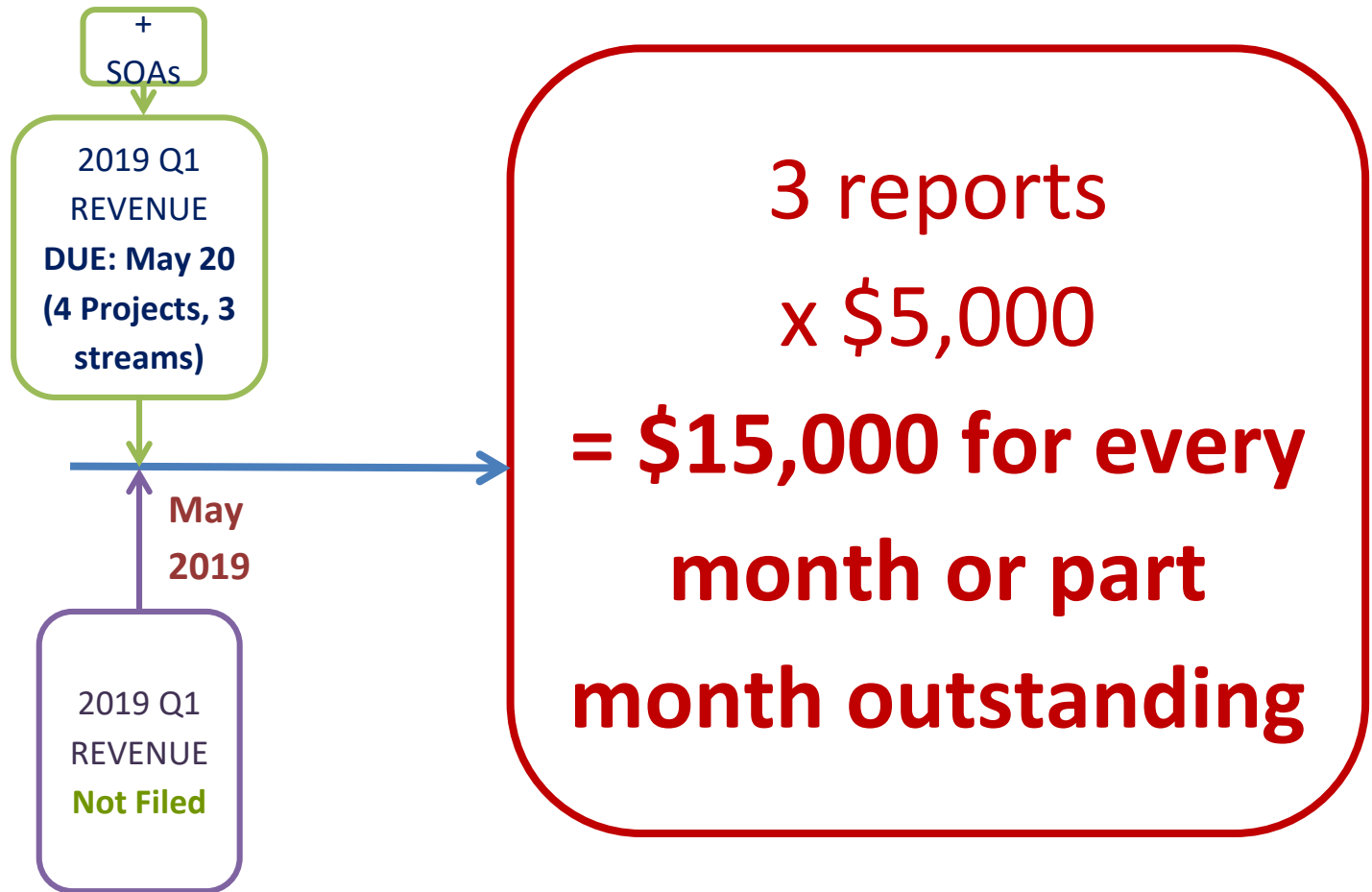
CARE Penalties Example 2



CARE Penalties Example 3



CARE Penalties Example 4



Operator's Forecast Penalties

- Filing deadline is November 30 of each calendar year (or next business day), *Oil Sands Royalty Regulation, 2009, section 37(1)*
- *Oil Sands Royalty Regulation, 2009, section 44(1)*
 - Penalty of \$5000 for each month or part month that failure continues

Important Information Bulletins to reference

- 2018-09 Submission of the 2018 Operator's Forecast Report
- 2017-08 Operator's Forecast Report Enhancements
- 2016-06 Changes to the 2016 Operator's Forecast Report Form due November 30, 2016
- 2016-02 New CARE Cost and Subsurface Reports Published
- 2016-01 New ETS Submission Process for CARE Reporting and Operator's Forecast
- 2015-08 CARE Revenue Multiple Ownership Interests
- 2015-03 New CARE Reports effective Period 2015
- 2013-22 CARE Reporting Requirements for Non-Producing Projects
- 2013-21- Penalty Assessments for Late or Missing Submissions
- 2013-13 Waste Volumes for CARE
- 2011-04 General Info, New Deadlines
- 2009-08 Introduction to CARE

<https://open.alberta.ca/publications/oil-sands-information-bulletin>

Questions?

