

Welcome!

To the ETS – PNG Continuation: Authorization Online Training Course

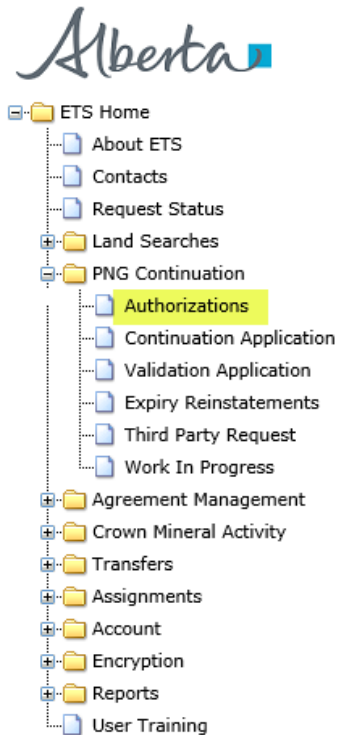
PNG Continuation – Authorization: This process involves authorizing a company to act on behalf of the designated representative for a Crown petroleum and natural gas licence or lease (PNG agreement). This process is also for authorizing another company to use your company's well or data relating to a PNG agreement.

Revisions

Revisions Table

Date	Revisions Type	Page Number
October 6, 2014	Initial Creation	All
August 2015	Updated	All
March 2016	Updated	Various
September 2020	Updated	Various

INTRODUCTION



In this module you will learn how to:

- As the company submitting the request for Authorization:
 - Complete a PNG Continuation Authorization Request
 - Check the status of your request
- As the company authorizing the request:
 - How to concur
 - How to reject
 - How to revoke

Login to ETS

The image shows two screenshots from the Electronic Transfer System (ETS) website. The top screenshot is the login page, and the bottom screenshot is the Authorization page. Callouts provide instructions for each step.

1. Login to ETS with your user name and password

The login page features the Alberta logo, the text "Electronic Transfer System", and the AICPA SOC logo. It includes input fields for "User Name:" and "Password:", a "Save my user name" checkbox, a "Login" button, and a "Forgot Password/Reset Password" link.

2. Expand PNG Continuation

The navigation menu on the left of the Authorization page includes "ETS Home", "About ETS", "Contacts", "Request Status", "Land Services", "PNG Continuation", "Authorizations", "Continuation Application", "Validation Application", "Expiry Reinstatements", "Third Party Request", "Work In Progress", "Agreement Management", "Crown Mineral Activity", "Transfers", "Assignments", "Account", "Encryption", "Reports", and "User Training". The "PNG Continuation" and "Authorizations" items are highlighted.

3. Select Authorizations

The Authorization page has a blue header with the word "Authorization". It contains a search form with the following fields: "Type:" (dropdown), "Request Number:" (text), "Agreement:" (text), "Expiry Date:" (From and To date pickers), and "Well" (AB WI [] / [] - [] - [] - [] W [] / []). On the right side, there are checkboxes for "Show Approved", "Show Concur", "Show Pending", "Show Granted", "Show Rejected", and "Show Revoked". At the bottom, there are "Search" and "Request Authorization" buttons.

As the company submitting the request for Authorization, the following set of slides demonstrates how to complete a PNG Continuation Request Authorization form.

Request Authorization

Authorization

Type:	<input type="text" value=""/>	<input checked="" type="checkbox"/> Show Approved
Request Number:	<input type="text" value=""/>	<input checked="" type="checkbox"/> Show Concur
Agreement:	<input type="text" value=""/>	<input checked="" type="checkbox"/> Show Pending
Expiry Date:	From <input type="text" value=""/> To <input type="text" value=""/>	<input checked="" type="checkbox"/> Show Granted
Well	AB WI <input type="text" value=""/> / <input type="text" value=""/> - <input type="text" value=""/> - <input type="text" value=""/> W <input type="text" value=""/> / <input type="text" value=""/>	<input type="checkbox"/> Show Rejected
		<input type="checkbox"/> Show Revoked

2. Select Authorization Type

1. Click Request Authorization

Request Authorization

Authorization Type:	Intermediate, Primary or Continued Term Agreement Extension
Authorization Expiry:	Continuation
Requesting Company:	Continuation and Extension Continuation (Data)
Contact Information:	Initial Term Agreement Extension Validation
First Name:	Validation and Extension Validation (Data)
Last Name:	Expiry Reinstatement
Phone:	() - - Ext
Fax:	() - -
Email:	



You have to choose the authorization type before the agreement and if applicable the well information displays.

Request Authorization

Authorization Type: ▼

Authorization Expiry:

Requesting Company: ▼

Contact Information

▼

First Name:

Last Name:

Phone: Ext

Fax:

Email:

Agreement(s) to be Authorized

3. Select **Authorization Expiry** and **Requesting Company**

4. Enter **Contact information**



The authorization expiry date must be a future date, it cannot be a past date or the current date. The authorization expiry date is how long the authorization to be valid. It cannot be more than a year.

The following authorization form types are available for submission:

Type	Description
Intermediate, Primary or Continued Term Agreement Extension	If the agreement is <u>not</u> an initial term licence and you are applying for an extension, use this form type for authorizing the agreement.
Continuation	If the agreement is <u>not</u> an initial term licence, use this form type for authorizing the agreement and/or the well.
Continuation and Extension	If the agreement is <u>not</u> an initial term licence and you want to apply for a continuation and an extension, use this form type for authorizing the agreement and/or the well.
Continuation (Data)	If the agreement is <u>not</u> an initial term licence and you are requesting authorization from another company to use their data, use this form type.
Initial Term Agreement Extension	If the agreement is an initial term licence and you are applying for an extension, use this form type for authorizing the agreement.
Validation	If the agreement is an initial term licence, use this form type for authorizing the agreement and/or the well.
Validation and Extension	If the agreement is an initial term licence and you want to apply for a validation and an extension, use this form type for authorizing the agreement and/or the well.
Validation (Data)	If the agreement is an initial term licence and you are requesting authorization from another company to use their data, use this form type.
Expiry Reinstatement	If the agreement was cancelled due to continuation or validation expiry and you want to reinstate, use this form type for authorizing the agreement.



Authorization for Continuation, Validation, Extension and Reinstatement must be requested before an application can be submitted. Authorization for Continuation (Data) or Validation (Data) is not required for submission but is required within 5 business days.

Request Authorization – Intermediate, Primary or Continued Term Agreement Extension, Initial Term Extension or Expiry Reinstatement Form Type

The following slides demonstrate how to complete an “Intermediate, Primary or Continued Term Agreement Extension”, “Initial Term Extension” or “Expiry Reinstatement” form type.

Note: If you require authorization and want to apply for a Continuation or Validation with an extension you must select “Continuation and Extension” or “Validation and Extension” for the form type.

Request Authorization – Add Agreement

An authorization can be requested for an agreement or for multiple agreements at the same time and can be for different companies.

Request Authorization

Authorization Type: ▼

Authorization Expiry:

Requesting Company: ▼

Contact Information

▼

First Name:

Last Name:

Phone: Ext

Fax:

Email:

Agreement(s) to be Authorized

A. Add Agreement



Agreement type must match the Authorization Type. (e.g. If you choose Validation as the Authorization Type the agreement added must be an initial term licence.)

Request Authorization – A. Add Agreement

The image shows two parts of a web application interface. The left part is a form titled "Request Authorization" with the following fields: "Authorization Type" (dropdown menu), "Authorization Expiry" (text box with "2020/05/29"), "Requesting Company" (dropdown menu), "Contact Information" (dropdown menu), "First Name" (text box with "Jane"), "Last Name" (text box with "Smith"), "Phone" (text box with "(403) 555-5555 Ext 55555"), "Fax" (text box with "(406) 555-5554"), and "Email" (text box with "jsmith@abc.ca"). Below these fields is a section titled "Agreement(s) to be Authorized" containing a yellow "Add Agreement" button. At the bottom of the form are "Submit" and "Close" buttons. A callout box points to the "Add Agreement" button with the text: "1. Click **Add Agreement** to add a Crown agreement".

The right part is a window titled "Search Agreements" with a sub-section "Search by Agreement Number". It features a vertical list of seven yellow rectangular boxes, with the top one labeled "Number". A callout box points to the top box with the text: "2. Enter Crown agreement number". Below the list are "Search", "Reset", and "Close" buttons. A callout box points to the "Search" button with the text: "3. Click **Search**".

Request Authorization – A. Add Agreement (continued)

Agreements Found

<input type="checkbox"/>	Agreement No.	Expiry Date	Designated Representative
<input checked="" type="checkbox"/>	004 9999999999	2019/07/24	XYZ Company

OK Cancel

4. Click on check box

5. Click OK

Request Authorization

Authorization Type: ▼
 Authorization Expiry:
 Requesting Company: ▼

Contact Information

▼
 First Name:
 Last Name:
 Phone: Ext
 Fax:
 Email:

Agreement(s) to be Authorized

Agreement	Designated Representative	Attention	
004 9999999999	XYZ Company	<input type="text"/>	<input checked="" type="checkbox"/>

6. Optionally enter **Attention Name** for this Agreement

Submit Close

Submit Request Authorization

Request Authorization

Authorization Type: ▾

Authorization Expiry:

Requesting Company: ▾

Contact Information

▾

First Name:

Last Name:

Phone: Ext

Fax:

Email:

Agreement(s) to be Authorized

Agreement	Designated Representative	Attention	
004 9999999999	XYZ Company	<input type="text"/>	✕

The authorization is only verified when the **application** is submitted.

1. Click **Submit**

Request Authorization

Following authorizations have been submitted.

Request Number
428212

2. Click **Close**

Request Authorization – Continuation or Validation Form Type

The following slides demonstrate how to complete a “Continuation” or “Validation” form type.

Note: If you require authorization and want to apply for a Continuation or Validation with an extension you must select “Continuation and Extension” or “Validation and Extension” for the form type.

Request Authorization – Add Agreement or Add Well

An authorization can be requested for either an agreement or for a well or both at the same time. The authorization can be for multiple agreements and/or wells and can be for different companies.

Request Authorization

Authorization Type:

Authorization Expiry:

Requesting Company:

Contact Information

First Name:

Last Name:

Phone: Ext

Fax:

Email:

Agreement(s) to be Authorized

Qualifying Well(s) to be Authorized

AB WI / - - - W /

A. Add Agreement

B. Add Well



Agreement type must match the Authorization Type. (e.g. If you choose Validation as the Authorization Type the agreement added must be an initial term licence.)

Request Authorization – A. Add Agreement

The image shows a two-step process for adding a Crown agreement. Step 1: In the 'Request Authorization' form, the 'Add Agreement' button is highlighted. Step 2: The 'Search Agreements' dialog box is shown with a list of agreement numbers. Step 3: The 'Search' button in the dialog box is highlighted.

1. Click **Add Agreement to add a Crown agreement**

2. Enter Crown agreement number

3. Click **Search**

Request Authorization – A. Add Agreement (continued)

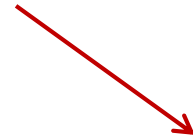
Agreements Found			
<input type="checkbox"/>	Agreement No.	Expiry Date	Designated Representative
<input checked="" type="checkbox"/>	004 8888888888	2019/07/24	XYZ Company

OK Cancel

4. Click on check box

5. Click OK

6. Optionally enter Attention Name for this Agreement



Request Authorization

Authorization Type: Continuation
 Authorization Expiry: 2020/05/30
 Requesting Company: ABC Company

Contact Information

First Name: Jane
 Last Name: Smith
 Phone: (403) 555-5555 Ext 55555
 Fax: (403) 555-5554
 Email: jsmith@abc.ca

Agreement(s) to be Authorized

Agreement	Designated Representative	Attention	
004 8888888888	XYZ Company		X

Add Agreement

Qualifying Well(s) to be Authorized

AB WI / - - W / Add Well

Submit Close

Request Authorization – B. Add Well

Request Authorization

Authorization Type: Continuation
 Authorization Expiry: 2020/05/30
 Requesting Company: ABC Company

Contact Information

First Name: Jane
 Last Name: Smith
 Phone: (403) 555-5555 Ext 55555
 Fax: (403) 555-5554
 Email: jsmith@abc.ca

Agreement(s) to be Authorized

Add Agreement

Qualifying Well(s) to be Authorized

AB WI [] / [] - [] - [] W [] / [] Add Well

Submit Close

Request Authorization

Authorization Type: Continuation
 Authorization Expiry: 2020/05/30
 Requesting Company: ABC Company

Contact Information

First Name: Jane
 Last Name: Smith
 Phone: (403) 555-5555 Ext 55555
 Fax: (403) 555-5554
 Email: jsmith@abc.ca

Agreement(s) to be Authorized

Add Agreement

Qualifying Well(s) to be Authorized

AB WI [] / [] - [] - [] W [] / [] Add Well

Well ID	Well Licencee	Agreement No.	Attention
00/01-01-010-01W1/00	XYZ Company	Add Agreement	

Submit Close

1. Enter **Well Information** then click **Add Well**

2. Enter the **Agreement number** of the application that the well is going to be used on

3. Optionally enter **Attention Name** for the Well Licencee



If authorization form type is Continuation, it displays as “Qualifying Well(s) to be Authorized”.
 If authorization form type is Validation, it displays as “Earning/Validating Well(s) to be Authorized”.

Request Authorization – B. Add Well (continued)

Request Authorization

Authorization Type:

Authorization Expiry:

Requesting Company:

Contact Information

First Name:

Last Name:

Phone: Ext

Fax:

Email:

Agreement(s) to be Authorized

Qualifying Well(s) to be Authorized

AB WI / - - - W /

Well ID	Well Licence	Agreement No.	Attention	
00/01-01-010-01W1/00	XYZ Company	<input type="button" value="Add Agreement"/>	<input type="text"/>	<input type="button" value="X"/>

1. Click **Add Agreement** to add a Crown agreement

3. Click **Search**

Search Agreements

Search by Agreement Number

Number

2. Enter Crown agreement number

Request Authorization – B. Add Well (continued)

Agreements Found			
<input type="checkbox"/>	Agreement No.	Expiry Date	Designated Representative
<input checked="" type="checkbox"/>	004 8888888888	2019/07/24	XYZ Company

OK Cancel

4. Click on check box

5. Click OK

Request Authorization

Authorization Type: Continuation

Authorization Expiry: 2020/05/30

Requesting Company: ABC Company

Contact Information

First Name: Jane

Last Name: Smith

Phone: (403) 555-5555 Ext 55555

Fax: (403) 555-5554

Email: jsmith@abc.ca

Agreement(s) to be Authorized

Add Agreement

Qualifying Well(s) to be Authorized

AB WI / - - - W / Add Well

Well ID	Well Licencee	Agreement No.	Attention
00/01-01-010-01W1/00	XYZ Company	004 8888888888 <input type="text"/>	<input type="text"/>
		Add Agreement <input type="button"/>	<input type="text"/>

Submit Close

6. Optionally enter **Attention Name** for this Agreement

Submit Request Authorization

Request Authorization

Authorization Type:

Authorization Expiry:

Requesting Company:

Contact Information

First Name:

Last Name:

Phone: Ext

Fax:

Email:

Agreement(s) to be Authorized

Qualifying Well(s) to be Authorized

AB WI / - - - W /

Well ID	Well Licencee	Agreement No.	Attention
00/01-01-010-01W1/00	XYZ Company	004 8888888888 <input type="button" value="X"/>	<input type="text"/> <input type="button" value="X"/>
		<input type="button" value="Add Agreement"/>	

1. Click **Submit**



Request Authorization

Following authorizations have been submitted.

Request Number
428349

2. Click **Close**

Note: The authorization is only verified when the **application** is submitted.

An email will be sent from the ETS System advising the authorizing company that there is an authorization request available for concurrence.

Request Authorization – Continuation (Data) or Validation (Data) Form Type

The following slides demonstrate how to complete a “Continuation (Data)” or “Validation (Data)” form type.

Note: Data Authorization should be requested on an agreement by agreement basis. When Data Authorization is granted, all agreements in the **Add Agreement** portion of the Request Authorization screen will be authorized to use all data entered in the **Data** portion of the Request Authorization screen.

Request Authorization for Data

Follow the same process as Request Authorization and also Add Agreement. This is the Agreement you will be applying with.

Request Authorization

Authorization Type: Validation (Data)

Authorization Expiry: 2020/06/01

Requesting Company: ABC Company

Contact Information

First Name: Jane

Last Name: Smith

Phone: (403) 555-5555 Ext 55555

Fax: (403) 555-5554

Email: jsmith@abc.ca

Agreements

Agreement	Designated Representative	Attention	
054 5444444444	Oil Company <input type="text"/>	<input type="text"/>	✕

Data

Data to be used: All Only part of the data

1. Click **Add Company**



Agreement type must match the Authorization Type. (e.g. If you choose Validation (Data) as the Authorization Type the agreement added must be an initial term licence).

Request Authorization for Data (continued)

2. Choose and enter search parameters and click **Find**

Find Client

ClientName ▼ XYZ Company Find

Client ID	Client Name	ETS Acct	Address	
111-2222 333	XYZ Company	Yes	9999 177 Street, Calgary AB T5T 5T5	Select

3. Click **Select**

Request Authorization for Data (continued)

Request Authorization

Authorization Type: ▼

Authorization Expiry:

Requesting Company: ▼

Contact Information

▼

First Name:

Last Name:

Phone: Ext

Fax:

Email:

Agreements

Agreement	Designated Representative	Attention	
054 5444444444	Oil Company	<input type="text"/>	✕

Data

Company Name	Agreement No.	Attention	Submitted Date
XYZ Company	<input type="button" value="Add Agreement"/>	<input type="text"/>	<input type="text"/>

Data to be used: All Only part of the data

4. Add the **Agreement Number** the data was previously submitted with.

5. Optionally enter **Attention** name for the company.

7. Enter the **Submitted Date**. This is the date the data was/will be submitted to Alberta Energy.

6. Select an option for **Data to be used**. If "Only a part of the data" is selected, a description of the data to be used will need to be entered.

Request Authorization for Data (continued)

Request Authorization

Authorization Type:

 Authorization Expiry:

 Requesting Company:

Contact Information

First Name:

 Last Name:

 Phone: Ext

 Fax:

 Email:

Agreements

Agreement	Designated Representative	Attention	
054 5444444444	Oil Company		✕

Data

Company Name	Agreement No.	Attention	Submitted Date	
XYZ Company	055 5555555555		2020/06/01	✕

Data to be used: All Only part of the data

1. Click **Submit**



Request Authorization

Following authorizations have been submitted.

Request Number
428412

2. Click **Close**

An email will be sent from the ETS System advising the authorizing company that there is an authorization request available for concurrence.

Check Status of Authorization Request



- ETS Home
 - About ETS
 - Contacts
 - Request Status
 - Land Searches
 - PNG Continuation
 - Authorizations**
 - Continuation Application
 - Validation Application
 - Expiry Reinstatements
 - Third Party Request
 - Work In Progress
 - Agreement Management
 - Crown Mineral Activity
 - Transfers
 - Assignments
 - Account
 - Encryption
 - Reports
 - User Training

1. Select **Authorizations**

2. Optionally choose your search parameters

Authorization

Type:

Request Number:

Agreement:

Expiry Date: From To

Well AB WI / - - - W /

Show Approved
 Show Concur
 Show Pending
 Show Granted
 Show Rejected
 Show Revoked

3. Click on **Search**



Check Status of Authorization Request – Search Results

Authorization

Type:	<input type="text" value=""/>	<input checked="" type="checkbox"/> Show Approved
Request Number:	<input type="text" value=""/>	<input checked="" type="checkbox"/> Show Concur
Agreement:	<input type="text" value=""/>	<input checked="" type="checkbox"/> Show Pending
Expiry Date:	From <input type="text" value=""/> To <input type="text" value=""/>	<input checked="" type="checkbox"/> Show Granted
Well	AB WI <input type="text" value=""/> / <input type="text" value=""/> - <input type="text" value=""/> - <input type="text" value=""/> W <input type="text" value=""/> / <input type="text" value=""/>	<input type="checkbox"/> Show Rejected
		<input type="checkbox"/> Show Revoked

Search Results

Search

Request Authorization

Concur Authorizations					
Request	Authorization Type	Agreement/Well	Requesting Company	Expiry yyyy/mm/dd	
428412	Validation (Data)	054 5444444444	Oil Company	2019-07-18	Concur

Granted Authorizations					
Request	Authorization Type	Agreement/Well	Requesting Company	Authorizing Company	Expiry yyyy/mm/dd
427842	Continuation and Extension	005 057777777	ABC Company	XYZ Company	2019-06-29

As the company authorizing the request, the following slides demonstrate how to

- Concur
- Reject
- Revoke

Concur Authorization



- ETS Home
 - About ETS
 - Contacts
 - Request Status
 - Land Searches
 - PNG Continuation
 - Authorizations**
 - Continuation Application
 - Validation Application
 - Expiry Reinstatements
 - Third Party Request
 - Work In Progress
 - Agreement Management
 - Crown Mineral Activity
 - Transfers
 - Assignments
 - Account
 - Encryption
 - Reports
 - User Training

1. Select **Authorizations**

2. Select **Show Concur**

Authorization

Type: ▼

Request Number:

Agreement:

Expiry Date: From To

Well AB WI / - - W /

Show Approved

Show Concur

Show Pending

Show Granted

Show Rejected

Show Revoked

3. Click on **Search**



Concur Authorization (continued)

Authorization

Type:	<input type="text" value=""/>	<input checked="" type="checkbox"/> Show Approved
Request Number:	<input type="text" value=""/>	<input checked="" type="checkbox"/> Show Concur
Agreement:	<input type="text" value=""/>	<input checked="" type="checkbox"/> Show Pending
Expiry Date:	From <input type="text" value=""/> To <input type="text" value=""/>	<input checked="" type="checkbox"/> Show Granted
Well	AB WI <input type="text" value=""/> / <input type="text" value=""/> - <input type="text" value=""/> - <input type="text" value=""/> - <input type="text" value=""/> W <input type="text" value=""/> / <input type="text" value=""/>	<input type="checkbox"/> Show Rejected
		<input type="checkbox"/> Show Revoked

Search Result

Concur Authorizations					
Request	Authorization Type	Agreement/Well	Requesting Company	Expiry yyyy/mm/dd	
428412	Validation (Data)	054 5444444444	Oil Company	2019-07-18	Concur

4. Click on **Concur**

Concur Authorization – Submit

Concur Authorization

Request Number: 428412 [Authorization Request](#)

Concurrence:

Click on this link to view the authorization request report.

1. Click on the dropdown and select **Yes**

Concur Authorization

Request Number: 428412 [Authorization Request](#)

Concurrence:

2. Click on **Submit**

Concur Authorization

Request Number: 428412 [Authorization Request](#)

Concurrence:

3. Click on **Close**



Upon submission of the request, ETS will send an email to the requesting company advising that the request has been concurred.

Reject Authorization

Follow the same process to select the Authorization to Concur, but select **No** in the Concurrence dropdown list.

1. Click on the dropdown and select **No**

Concur Authorization

Request Number: 68768 [Authorization Request](#)

Concurrence: No ▼

Comments

Submit
Close

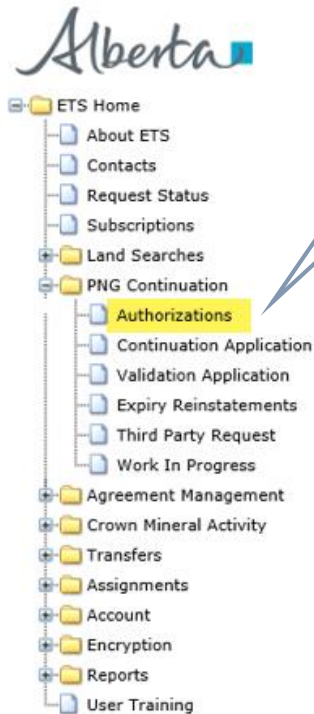
2. Enter **Comments** for rejecting the authorization request

3. Click on **Submit**



Upon submission of the request, ETS will send an email to the requesting company advising that the request has been rejected.

Revoke a previously Granted Authorization



1. Select **Authorizations**

2. Check **Show Approved** (as only approved requests can be revoked)

Authorization

Type:	<input type="text" value=""/>	▼	<input checked="" type="checkbox"/> Show Approved
Request Number:	<input type="text" value=""/>		<input type="checkbox"/> Show Concur
Agreement:	<input type="text" value=""/>		<input type="checkbox"/> Show Pending
Expiry Date:	From <input type="text" value=""/>	To <input type="text" value=""/>	<input type="checkbox"/> Show Granted
Well	AB WI <input type="text" value=""/> / <input type="text" value=""/> - <input type="text" value=""/> - <input type="text" value=""/> - <input type="text" value=""/> W <input type="text" value=""/> / <input type="text" value=""/>		<input type="checkbox"/> Show Rejected
			<input type="checkbox"/> Show Revoked

Search

Request Authorization

3. Click on **Search**



Revoke a previously Granted Authorization (continued)

Authorization

Type:	<input type="text" value="v"/>	<input checked="" type="checkbox"/> Show Approved
Request Number:	<input type="text"/>	<input type="checkbox"/> Show Concur
Agreement:	<input type="text"/>	<input type="checkbox"/> Show Pending
Expiry Date:	From <input type="text"/> To <input type="text"/>	<input type="checkbox"/> Show Granted
Well	AB WI <input type="text"/> / <input type="text"/> - <input type="text"/> - <input type="text"/> W <input type="text"/> / <input type="text"/>	<input type="checkbox"/> Show Rejected
		<input type="checkbox"/> Show Revoked

1. Click on **Revoke**

Company Approved Authorizations

Request	Authorization Type	Agreement/Well	Authorized Company	Expiry yyyy/mm/dd	
86306	Continuation	004 999999999	ABC Company	2014/10/31	Revoke

Note: Revoke only means the authorization can not be used again; however, it does not revoke previously authorized applications already submitted.

Message from webpage ✕

Are you sure you want to Revoke this Authorization?

2. Click OK



Upon confirming, ETS will send an email to the requesting company advising that the request that has been Revoked.

Locating Requests in the Authorization Search Screen

Previously concurred authorization requests can be found under the **Company Approved Authorizations** portion of the authorization Search screen. This is also where you will find authorization requests that you may wish to revoke.

Authorization

Type:

Request Number:

Agreement:

Expiry Date: From To

Well AB WI / - - W /

Show Approved

Show Concur

Show Pending

Show Granted

Show Rejected

Show Revoked

Company Approved Authorizations

Request	Authorization Type	Agreement/Well	Authorized Company	Expiry yyyy/mm/dd

Authorization requests awaiting concurrence can be found under the **Concur Authorizations** portion of the authorization Search screen.

Authorization

Type:

Request Number:

Agreement:

Expiry Date: From To

Well AB WI / - - W /

Show Approved

Show Concur

Show Pending

Show Granted

Show Rejected

Show Revoked

Concur Authorizations

Request	Authorization Type	Agreement/Well	Requesting Company	Expiry yyyy/mm/dd

Locating Requests in the Authorization Search Screen (continued)

Once you request an authorization, you can look under the **Pending Authorizations** portion of the authorization Search screen to see if it is still awaiting concurrence.

Authorization

Type:	<input type="text"/>	<input type="checkbox"/> Show Approved
Request Number:	<input type="text"/>	<input type="checkbox"/> Show Concur
Agreement:	<input type="text"/>	<input checked="" type="checkbox"/> Show Pending
Expiry Date:	From <input type="text"/> To <input type="text"/>	<input type="checkbox"/> Show Granted
Well	AB WI <input type="text"/> / <input type="text"/> - <input type="text"/> - <input type="text"/> W <input type="text"/> / <input type="text"/>	<input type="checkbox"/> Show Rejected
		<input type="checkbox"/> Show Revoked

Pending Authorizations

Request	Authorization Type	Agreement/Well	Authorizing Company	Expiry yyyy/mm/dd
---------	--------------------	----------------	---------------------	----------------------

Once an authorization request has been Concurred, it can be found under the **Granted Authorizations** portion of the authorization Search screen.

Authorization

Type:	<input type="text"/>	<input type="checkbox"/> Show Approved
Request Number:	<input type="text"/>	<input type="checkbox"/> Show Concur
Agreement:	<input type="text"/>	<input type="checkbox"/> Show Pending
Expiry Date:	From <input type="text"/> To <input type="text"/>	<input checked="" type="checkbox"/> Show Granted
Well	AB WI <input type="text"/> / <input type="text"/> - <input type="text"/> - <input type="text"/> W <input type="text"/> / <input type="text"/>	<input type="checkbox"/> Show Rejected
		<input type="checkbox"/> Show Revoked

Granted Authorizations

Request	Authorization Type	Agreement/Well	Requesting Company	Authorizing Company	Expiry yyyy/mm/dd
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Locating Requests in the Authorization Search Screen (continued)

Authorization requests that your company has rejected and/or revoked can be found under the **Rejected and Revoked Authorizations** portion of the authorization Search screen.

Authorization

Type:	<input type="text"/>	<input type="checkbox"/>	Show Approved
Request Number:	<input type="text"/>	<input type="checkbox"/>	Show Concur
Agreement:	<input type="text"/>	<input type="checkbox"/>	Show Pending
Expiry Date:	From <input type="text"/> To <input type="text"/>	<input type="checkbox"/>	Show Granted
Well	AB WI <input type="text"/> / <input type="text"/> - <input type="text"/> - <input type="text"/> W <input type="text"/> / <input type="text"/>	<input checked="" type="checkbox"/>	Show Rejected
		<input checked="" type="checkbox"/>	Show Revoked

Company Rejected and Revoked Authorizations

Request	Authorization Type	Status	Comment	Expiry yyyy/mm/dd
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Authorizations that were requested by your company which were rejected and/or revoked by the concurring company can be found under the **Company Rejected and Revoked Authorizations** portion of the authorization Search screen.

Authorization

Type:	<input type="text"/>	<input type="checkbox"/>	Show Approved
Request Number:	<input type="text"/>	<input type="checkbox"/>	Show Concur
Agreement:	<input type="text"/>	<input type="checkbox"/>	Show Pending
Expiry Date:	From <input type="text"/> To <input type="text"/>	<input type="checkbox"/>	Show Granted
Well	AB WI <input type="text"/> / <input type="text"/> - <input type="text"/> - <input type="text"/> W <input type="text"/> / <input type="text"/>	<input checked="" type="checkbox"/>	Show Rejected
		<input checked="" type="checkbox"/>	Show Revoked

Rejected and Revoked Authorizations

Request	Authorization Type	Status	Comment	Expiry yyyy/mm/dd
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Resources

[ETS Support and Online Learning](#) provides access to relevant guides, courses and other information.

If you have questions, please contact PNGContinuations.Energy@gov.ab.ca
or the PNG Tenure Help Line at (780) 644-2300.

Congratulations!

**You have completed the ETS – PNG Continuation- Authorization
Online Training Course**

**Please proceed to the subsequent modules detailing the
functionality contained within each module of the application.**

To access **Courses, Guides** and **Forms** for all your ETS Business please see [ETS Support and Online Learning](#).

If you have any comments or questions on this training course,
please contact:

Crown Agreement Management

Helpdesk: (780) 644-2300

Email inquires: PNGContinuations.Energy@gov.ab.ca

