

Welcome!

To the ETS – PNG Continuation: Continuation Online Training Course

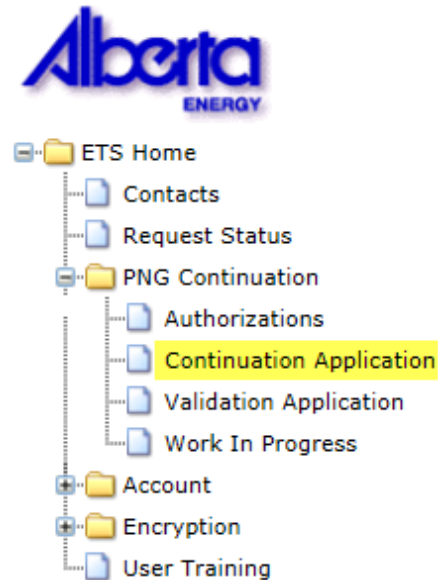
PNG Continuation – Continuation: This is the process to complete and submit an Online Continuation Application via ETS. The process begins with the creation of a new application through to submission. The application progresses through various stages (statuses) until completion.

Revisions

Revisions Table

Date	Revisions Type	Page Number
November 17, 2014	Initial Creation	All
September 2015	Updated	All
March 2016	Updated	Various
September 2020	Updated	Various
January 2022	Updated	Various

Introduction



In this module you will learn how to:

- Create and submit an Online Continuation Application.
- Cancel or withdraw an Online Continuation Application.
- Review and respond to an offer.
- Amend a submitted (Processing) application where the agreement has expired.
- View a final document.

Login to ETS

Alberta

Electronic Transfer System

User Name:

Password:

Save my user name

[Forgot Password/Reset Password](#)

AICPA SOC

1. Login to ETS with your user name and password

2. Expand PNG Continuation

Alberta ENERGY

- ETS Home
 - Contacts
 - Request Status
 - PNG Continuation
 - Authorizations
 - Continuation Application**
 - Validation Application
 - Work In Progress
 - Account
 - Encryption
 - User Training

3. Select Continuation Application

Continuation Application

Status: **Work in Progress**

[Application Summary Report](#)
[Continuation Document](#)

Admin | Agreement | Extension | Data | Section 15 | Section 16 | Section 17

Administration Information

Company Name:

Creator:

Application Reference # (Optional):

Comment:

Contact Information

First Name:

Last Name:

Phone: () - - Ext

Fax: () - -

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail
<input type="button" value="Add Technical Contact"/>			

Create and Submit a Continuation Application

- You must have the Creator role to create or amend an application and the Submitter role to submit an application.
- All the lands (or a portion of lands) within your application must be associated with an extension or continuation.
- If any part of your application includes lands where the balance of the spacing unit is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both with respect to that spacing unit. Please refer to Section 25 of the PNG Tenure Regulation. Note – this information can accompany your application, or be dropped off at our office.

Create Continuation Application – Administration Information

When an application is created, its status is “Work in Progress.”

Continuation Application

Status: **Work in Progress**

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Agreement
Extension
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Section 15
Section 16
Section 17

Administration Information

Company Name:

Creator:

Application Reference # (Optional):

Comment :

Contact Information

First Name:

Last Name:

Phone: Ext

Fax:

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail
<input type="button" value="Add Technical Contact"/>			

1. Select **Company Name** and optionally enter **Comment**

2. Select **Contact Information** and edit if required



An Application Reference Number is not necessary for creating a new application. You may add an agreement to an existing application already submitted to Alberta Energy by using the Application Reference Number in the Administrative Tab in ETS. This is also referred to as the Application Number on your Continuation Document PDF. For example, a qualifying well has already been used and you want to add an agreement to the submitted application.

Contact Information can be updated at anytime.

Create Continuation Application – Administration Information – Add Technical Contact (optional)

Continuation Application

Status: **Work in Progress** [Application Summary Report](#) [Continuation Document](#)

Admin | Agreement | Extension | Data | Section 15 | Section 16 | Section 17

Administration Information

Company Name: ABC Company
 Creator:
 Application Reference # (Optional):
 Comment: Enter a comment here

Contact Information

Octavio Yin
 First Name: Octavio
 Last Name: Yin
 Phone: (780) 415-2105 Ext:
 Fax: (999) 999-9999
 Email: octavio.yin@gov.ab.ca

Technical Contact	Title of Technical Contact	Phone	E-mail
Add Technical Contact			

Following options are available:
 No data to follow
 Data being sent by courier or mail (Please reference PNG Agreement Number and must be received within 5 business days of application submission)
 Return seismic lines

Attach Geological Discussion - see technical guidelines (summarizes work done, results and conclusions; separate from technical data)

3. Click on **Add Technical Contact**

Continuation Application

Status: **Work in Progress** [Application Summary Report](#) [Continuation Document](#)

Admin | Agreement | Extension | Data | Section 15 | Section 16 | Section 17

Administration Information

Company Name: ABC Company
 Creator:
 Application Reference # (Optional):
 Comment: Enter a comment here

Contact Information

Octavio Yin
 First Name: Octavio
 Last Name: Yin
 Phone: (780) 415-2105 Ext:
 Fax: (999) 999-9999
 Email: octavio.yin@gov.ab.ca

Technical Contact	Title of Technical Contact	Phone	E-mail
		() -	
Add Technical Contact			

Following options are available:
 No data to follow
 Data being sent by courier or mail (Please reference PNG Agreement Number and must be received within 5 business days of application submission)
 Return seismic lines

Attach Geological Discussion - see technical guidelines (summarizes work done, results and conclusions; separate from technical data)

4. Enter **Technical Contact** (all fields are required)

5. Click **Save**

Use the Save button after completing information on each tab.



If information is not entered into an optional field, the screen may display a blue/green warning message. However, warning messages do not prevent you from saving the application data.

Warning Message

Continuation Application

WARNING: No Technical Contact Information has been entered.

Status: **Work in Progress**

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Admin	Agreement	Extension	Data	Section 15	Section 16	Section 17
Administration Information						
Company Name: <input type="text" value="ABC Company"/>						
Creator: <input type="text"/>						
Application Reference # (Optional): <input type="text"/>						
Comment: <input type="text" value="Enter a comment here"/>						
Contact Information						
Contact: <input type="text" value="Octavio Yin"/>						
First Name: <input type="text" value="Octavio"/>						
Last Name: <input type="text" value="Yin"/>						
Phone: <input type="text" value="(780) 415-2105"/> Ext: <input type="text"/>						
Fax: <input type="text" value="(999) 999-9999"/>						
Email: <input type="text" value="octavio.yin@gov.ab.ca"/>						
Technical Contact	Title of Technical Contact	Phone	E-mail			
<input type="button" value="Add Technical Contact"/>						
Following options are available:						
<input type="radio"/> No data to follow						
<input type="radio"/> Data being sent by courier or mail (Please reference PNG Agreement Number and must be received within 5 business days of application submission)						
<input type="checkbox"/> Return seismic lines						
Attach Geological Discussion - see technical guidelines (summarizes work done, results and conclusions; separate from technical data)						
<input type="button" value="Browse..."/> <input type="button" value="Add"/>						



If information is not entered into a mandatory field, or the application validation fails, the screen will display a red error message. The application must be corrected and then you can try to save again.

Error Message

Continuation Application 346594

The phone number is invalid. Please enter a phone number in the form of (XXX) XXX-XXXX.

Status: **Work in Progress** [Application Summary Report](#)
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Admin	Agreement	Extension	Data	Section 15	Section 16	Section 17
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Administration Information

Company Name:

Creator:

Application Reference # (Optional):

Comment:

Contact Information

First Name:

Last Name:

Phone: Ext:

Fax:

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail
<input type="text" value="Jane Doe"/>	<input type="text" value="Technical Analyst"/>	* () -	<input type="text" value="jane.doe@abc.com"/>

Following options are available:

No data to follow

Data being sent by courier or mail
(Please reference PNG Agreement Number and must be received within 5 business days of application submission)

Return seismic lines

Attach Geological Discussion - see technical guidelines
(summarizes work done, results and conclusions; separate from technical data)

ETS request number for the application is generated and displayed upon successful save. At this time, the application can be retrieved and opened from your Work In Progress list.

Continuation Application 346594

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Administration Information

Company Name:

Creator:

Application Reference # (Optional):

Comment :

Contact Information

First Name:

Last Name:

Phone: Ext

Fax:

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail	
<input type="text" value="Jane Doe"/>	<input type="text" value="Technical Analyst"/>	<input type="text" value="(403)777-7777"/>	<input type="text" value="jane.doe@abc.com"/>	✕

Following options are available:

No data to follow

Data being sent by courier or mail
(Please reference PNG Agreement Number and must be received within 5 business days of application submission)

Return seismic lines

Attach Geological Discussion - see technical guidelines
(summarizes work done, results and conclusions; separate from technical data)

Create Continuation Application – Administration Information – Data Options

Continuation Application 346594

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Admin
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Administration Information

Company Name:

Creator:

Application Reference # (Optional):

Comment :

Contact Information

First Name:

Last Name:

Phone: Ext

Fax:

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail	
<input type="text" value="Jane Doe"/>	<input type="text" value="Technical Analyst"/>	<input type="text" value="(403)777-7777"/>	<input type="text" value="jane.doe@abc.com"/>	✕

Following options are available:

- No data to follow
- Data being sent by courier or mail
(Please reference PNG Agreement Number and must be received within 5 business days of application submission)
- Return seismic lines

Attach Geological Discussion - see technical guidelines
(summarizes work done, results and conclusions; separate from technical data)

6. Choose option

7. Click on checkbox if applicable

Create Continuation Application – Administration Information – Attach Geological Discussion

Following options are available:

No data to follow

Data being sent by courier or mail
(Please reference PNG Agreement Number and must be received within 5 business days of application submission)

Return seismic lines

Attach Geological Discussion - see technical guidelines
(summarizes work done, results and conclusions; separate from technical data)

Browse... Add

9. Click Add

Submit Save Verify Delete Close

8. Click Browse

If needed, use this button to remove the attached document.

Following options are available:

No data to follow

Data being sent by courier or mail
(Please reference PNG Agreement Number and must be received within 5 business days of application submission)

Return seismic lines

Attach Geological Discussion - see technical guidelines
(summarizes work done, results and conclusions; separate from technical data)

Browse... Add

[R00346594.GEODISCUSSION_001.docx](#) [X]

To view the document already attached click on this link.

Submit Save Verify Delete Close



Geological Discussion should always be attached and submitted with an application. It needs to be text only and must not include any maps or diagrams. Technical Data cannot be submitted through ETS.

Create Continuation Application – Agreement Information – Add Agreement

1. Click on **Agreement** tab

2. Click on **Add Agreement**

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Status: **Work in Progress**

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Admin | **Agreement** | Extension | Data | Section 15 | Section 16 | Section 17

Agreement

Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement
<input type="button" value="Add Agreement"/>				

If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.

Submit | Save | Verify | Delete | Close

Create Continuation Application – Agreement Information – Add Agreement (continued)

3. Enter
Number(s)

Search Agreements

Search by Agreement Number

Number

[List of yellow input fields]

Search Reset Close

4. Click **Search**

5. Click on **Checkbox** to select all agreements or each individual agreement

Agreements Found

<input checked="" type="checkbox"/>	Agreement No.	Expiry Date	Designated Representative
<input checked="" type="checkbox"/>	053 3333333333	2014/12/03	Oil Company
<input checked="" type="checkbox"/>	054 4444444444	2015/03/07	Oil Company

OK Cancel

6. Click **OK**

Create Continuation Application – Agreement Information – Add Agreement (continued)

7. Optionally enter
Application File Number

8. Click on checkbox
if applicable

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Admin Agreement Extension Section 15 Section 16 Section 17

Agreement

Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement	
053 3333333333	2014/12/03		<input type="checkbox"/>	8-08-008:01 Customize	X
054 4444444444	2015/03/07		<input type="checkbox"/>	9-09-009:01 Customize	X

Add Agreement

If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.

After an agreement is added, the Expiry Date is automatically populated.

Submit Save Verify Delete Close



An application for advanced ruling must be received by Alberta Energy 2 months prior to expiry.

Create Continuation Application – Agreement Information – Customize/Breakdown Land

If land needs to be broken down, it must be done at this point. You may wish to breakdown land if applying for a portion of the agreement expiry or if you wish to select a portion of a land in the Section 16 and Section 17 tabs.

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Admin	Agreement	Extension	Data	Section 15	Section 16	Section 17
Agreement						
Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement		
053 3333333333	2014/12/03	<input type="text"/>	<input type="checkbox"/>	8-08-008:01 Customize	<input type="checkbox"/>	X
054 4444444444	2015/03/07	<input type="text"/>	<input type="checkbox"/>	9-09-009:01 Customize	<input type="checkbox"/>	X

If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof of the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.

1. Click **Customize**



Customize Land Selection

<input type="checkbox"/>	Agreement	Land	Breakdown To...	<input type="button" value="Breakdown"/>
<input checked="" type="checkbox"/>	053 3333333333	8-08-008:01	<div style="border: 1px solid black; padding: 2px;"> Quarter Section LSD Quadrant Quarter Quadrant </div>	<input type="button" value="Breakdown"/>

2. Select **“Breakdown To”** if applicable.

3. Click **Breakdown** if applicable

Create Continuation Application – Agreement Information – Customize/Breakdown Land (continued)

4. Click on the checkbox to select lands you want to use for agreement expiry

Customize Land Selection

<input type="checkbox"/>	Agreement	Land	Breakdown To...	
<input checked="" type="checkbox"/>	053 3333333333	8-08-008:01SE	LSD	Breakdown
<input checked="" type="checkbox"/>	053 3333333333	8-08-008:01SW	LSD	Breakdown
<input checked="" type="checkbox"/>	053 3333333333	8-08-008:01NW	LSD	Breakdown
<input type="checkbox"/>	053 3333333333	8-08-008:01NE	LSD	Breakdown

5. Click OK



Use the Reset button to clear the screen.

Result of customization/breakdown is displayed.

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Agreement

Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement
053 3333333333	2014/12/03		<input type="checkbox"/>	<div style="border: 2px solid red; padding: 2px;"> 8-08-008:01-SE 8-08-008:01-NW Customize </div>
054 4444444444	2015/03/07		<input type="checkbox"/>	<div style="border: 1px solid gray; padding: 2px;"> 8-08-008:01-SE Customize </div>

If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.

Create Continuation Application – Agreement Information – Remove Agreement

Continuation Application 346594

Status: **Work in Progress**

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Admin	Agreement	Extension	Data	Section 15	Section 16	Section 17
Agreement						
Agreement Number	Expiry Date YYYY-MM-DD	Applicant File No. (Optional)	Advanced Ruling	Applying for entire agreement OR portion of agreement		
053 3333333333	2014/12/03	<input type="text"/>	<input type="checkbox"/>	8-08-008:01-SE 8-08-008:01-SW 8-08-008:01-NW <input type="button" value="Customize"/>		
054 4444444444	2015/03/07	<input type="text"/>	<input type="checkbox"/>	9-09-009:01 <input type="button" value="Customize"/>		
<input type="button" value="Add Agreement"/>						
If any part of your application includes lands where the balance of the spacing is freehold, you may be required to provide proof you have the right to drill for and recover petroleum or natural gas or both. Please refer to Section 25 of the PNG Tenure Regulation.						

If needed, use this button to remove the added agreement.



Create Continuation Application – Extension Information

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Previous Agreement Extension Data Section 15 Section 16 Section 17

Extension

Select the type of extension and agreement to apply for and click on the add button:

Section	Agreement Number	Expiry Date YYYY-MM-DD	Requested Extension Date	Land
Add Extension Documents for the requested extensions by selecting the browse button, select your file, then selecting the add button. <div style="text-align: right; margin-top: 5px;"> <input type="button" value="Browse..."/> <input type="button" value="Add"/> </div>				

Additional Extension Data to Follow

1. Click on
Extension tab

This table shows the extensions that can be applied for:

Extension	Description
Section 16(6)	Request an extension under Section 16(6) (Must be under Section 16 continuation at Expiry)
Section 18(6)	Request an extension under Section 18(6) (Must be under Section 18 continuation at Expiry)
Section 8(1)(h)	Request an extension under Section 8(1)(h) of the Mines and Mineral Act
Section 8(1)(g)	Request an extension under Section 8(1)(g) of the Mines and Mineral Act
Section 26	Request an extension under Section 26 of the PNG Tenure Regulation



8(1)(g) extends the period of time you can submit your application and it must be requested with another type of continuation. You may apply for an extension on one or multiple agreements.

Create Continuation Application – Extension Information – Add Extension

2. Select extension

3. Select agreement

4. Click **Add**

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Extension

Select the type of extension and agreement to apply for and click on the add button:

Section 8(1)(h) ▼
054 4444444444
2015/03/07 ▼
Add

Section	Agreement Number	Expiry Date YYYY-MM-DD	Requested Extension Date	Land
Add Extension Documents for the requested extensions by selecting the browse button, select your file, then selecting the add button. <div style="display: flex; justify-content: flex-end; margin-top: 5px;"> <input style="width: 150px;" type="text"/> Browse... Add </div>				

Additional Extension Data to Follow

Submit
Save
Verify
Delete
Close



Select land sections if the extension applied for is Section 8(1)(g), 16(6), 18(6), or 26.

Create Continuation Application – Extension Information – Add Extension (continued)

5. Select Requested Extension Date

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Admin Agreement **Extension** Data Section 15 n 16 Section 17

Extension

Select the type of extension and agreement to apply for and click on the add button:
 Section 16(6) - 054 444444444 2015/03/07 Add

Section	Agreement Number	Expiry Date YYYY-MM-DD	Requested Extension Date	Land	
Section 8(1)(h)	054 444444444	2015/03/07	2015/04/07	9-09-009:01	

Add Extension Documents for the requested extensions by selecting the browse button, select your
 Browse... Add

Additional Extension Data to Follow

Submit Save Verify Delete

Today: December 2, 2014

If needed, use this button to remove the added extension.



The extension date is the date you wish to have the agreement term date extended to. It cannot be the current date or a past date.

Create Continuation Application – Extension Information – Add Extension Document

Continuation Application 346594

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Admin Agreement **Extension** Data Section Section 16 Section 17

Extension

Select the type of extension and agreement to apply for and click on the add button:

Section 16(6) - [v] 054 444444444 2015/03/07 [v]

Section	Agreement Number	Expiry Date YYYY-MM-DD	Requested Date	Extension	Land	
Section 8(1)(h)	054 444444444	2015/03/07	2015/03/07		9-09-009:01	X

Add Extension Documents for the requested extensions by selecting the browse button, select your file, then selecting the add button.

Additional Extension Data to Follow

1. Click **Browse**

2. Click **Add**

3. Optionally click checkbox



Extension Document, which contains the reason for needing the extension, must be attached and be in either Word or PDF format. No technical data can be attached.

Create Continuation Application – Data Tab

This tab is required only if the data is going to be submitted by another company or the data is already provided for an existing PNG agreement.

An authorization request is also required (see **Request Authorization for Data** in PNG Continuation: Authorization online training course).

If your application is for more than one agreement but this data is only to be use for one of the agreements you can enter that in under “Data for Agreement” If it is left blank the data will be used for all the agreements in the application.

If the data will be coming from other companies, complete the New Data section.

If the data is already with Alberta Energy, complete the Previously Submitted Data section.

Continuation Application

Status: **Work in Progress** Application Summary Report
Continuation Document

Admin Agreement Extension **Data** Section 15 Section 16 Section 17

Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement (s)
Add Company		

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

Data previously submitted, within the past 12 months
Applicant authorizes Alberta Energy to refer to data previously submitted by our company in support of the following PNG Agreement Numbers

Agreement No.	Submitted Date	Data for Agreement (s)
Add Agreement		

Applicant requests Alberta Energy refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company Id	Company Name	Agreement No.	Submission Date	Data for Agreement(s)
Add Company				

Submit Save Verify Close

Create Continuation Application – Data Tab – Add Company

Continuation Application

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Data for Section 15 and Section 17 Continuations

New data being submitted by another company:

Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement (s)
------------	--------------	------------------------

Add Company

1. Click **Add Company**

2. Choose and enter search parameters and click **Find**

3. Click **Select**

Find Client

ClientName ▼ XYZ COMPANY Find

Client ID	Client Name	ETS Acct	Address	
000-1234 001	XYZ COMPANY	Yes		Select

Select Blank Close

Create Continuation Application – Data Tab – Remove Company

If needed, use this button to
remove the added company.

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Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement (s)
000-1234-001	XYZ Company	<div style="border: 1px solid #ccc; padding: 5px; display: flex; align-items: center;"> <div style="flex-grow: 1;"></div> <div style="border-left: 1px solid #ccc; border-right: 1px solid #ccc; border-top: 1px solid #ccc; border-bottom: 1px solid #ccc; padding: 0 5px;"> ✕ </div> </div>

Create Continuation Application – Data Tab – Add Data for Agreement

If the data submitted is not to be used for all the agreements. Click the ... to add which agreement(s) you want us to use the data for.

Continuation Application

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Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement(s)	
125424	xyz company	<div style="border: 1px solid gray; padding: 5px; display: flex; align-items: center; justify-content: center;"> ... </div>	✕

Create Continuation Application – Data Tab – Add Agreement for Previously Submitted Data

Continuation Application

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Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement (s)
125424	xyz company	<input type="text"/> <input type="text"/> ...

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

Data previously submitted, within the past 12 months
Applicant authorizes Alberta Energy to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

Agreement No.	Submitted Date	Data for Agreement (s)
<input type="button" value="Add Agreement"/>		

Applicant requests Alberta Energy refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company Id	Company Name	Agreement No.	Submission Date	Data for Agreement(s)
<input type="button" value="Add Company"/>				

[Feedback](#) Copyright © 1999 Government of Alberta

1. Click **Add Agreement**

Create Continuation Application – Data Tab – Add Agreement for Previously Submitted Data (continued)

2. Enter
Number(s)

Search Agreements

Search by Agreement Number

Number

9999999999

3. Click **Search**



Agreements Found

<input type="checkbox"/>	Agreement No.	Expiry Date	Designated Representative
<input checked="" type="checkbox"/>	055 9999999999	2014/10/28	Oil Company

4. Click on
Checkbox

5. Click **OK**

Create Continuation Application – Data Tab – Add Agreement for Previously Submitted Data (continued)

Continuation Application

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Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement (s)
125424	XYZ company	<input type="text"/> <input type="button" value="X"/>

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

Data previously submitted, within the past 12 months
Applicant authorizes Alberta Energy to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

Agreement No.	Submitted Date	Data for Agreement (s)
053 99999999	2021-10-01	<input type="text"/> <input type="button" value="X"/>

Applicant requests Alberta Energy refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company Id	Company Name	Agreement No.	Submission Date	Data for Agreement(s)
<input type="button" value="Add Company"/>				

6. Select Submitted Date

As required, use this button to remove the added agreement.

As required, use this button to indicate which agreement you want us to use the data for.



The Submitted Date is the date when the data was previously submitted to Alberta Energy. The bottom portion of the screen is for data previously submitted by another company. The company's name must be provided.

Create Continuation Application – Section 15 Information

Click on **Section 15** tab

Continuation Application 346594

Status: **Work in Progress**

[Application Summary Report](#)
[Continuation Document](#)

Admin Agreement Extension Data **Section 15** Section 16 Section 17

**Technical Data for Section 15 Continuations
Productive Wells and Pools**

List ALL productive or potentially productive zones for which you are providing technical data

This table shows the Section 15 continuations that can be applied for:

Continuation	Description
Section 15(1)(a)	Well data
Section 15(1)(b)	Unit Agreement OR Production Allocation Unit Agreement
Section 15(1)(c)	Obligation to pay offset compensation
Section 15(1)(d)	Gas Storage Agreement
Section 15(1)(e)	Mapping

Create Continuation Application – Section 15 Information – Select Agreement

Technical Data for Section 15 Continuations
Productive Wells and Pools

List ALL productive or potentially productive zones for which you are providing technical data

Zones	Type of Continuation requested	Data Provided for zone
Please Select Zone	<input type="checkbox"/> Section 15(1)(a) - Well data <input type="checkbox"/> Section 15(1)(e) - mapping	<input type="checkbox"/> Well Log <input type="checkbox"/> Recent production data <input type="checkbox"/> DST or flow test data <input type="checkbox"/> Net Pay Mapping <input type="checkbox"/> Completion Reports <input type="checkbox"/> Geological Discussion <input type="checkbox"/> Isopach mapping <input type="checkbox"/> Structural mapping <input type="checkbox"/> Cross Sections <input type="checkbox"/> Discussion of seismic mapping <input type="checkbox"/> Interpreted seismic mapping <input type="checkbox"/> Interpreted seismic sections <input type="checkbox"/> Shot point maps <input type="checkbox"/> Synthetics <input type="checkbox"/> Other

Agreement and Expiry Date
YYYY-MM-DD

All Agreements
Select Agreement

Wells other than Qualifying Wells (Optional)
AB WI / - - - W /

Add Well Row

Add Production Zone Row

By default all agreements of the application are selected for Section 15.

Select Agreement

<input checked="" type="checkbox"/>	Agreement	Expiry Date YYYY-MM-DD
<input checked="" type="checkbox"/>	053 3333333333	2014/12/03
<input checked="" type="checkbox"/>	054 4444444444	2015/03/07

1. Click on **Select Agreement**

2. Click on **Checkbox** to select all agreements or each individual agreement

OK Cancel

3. Click **OK**

Create Continuation Application – Section 15 Information – Select Zone

Technical Data for Section 15 Continuations
Productive Wells and Pools

List ALL productive or potentially productive zones for which you are providing technical data

Zones	Type of Continuation requested	Data Provided for zone
Please Select Zone <input type="button" value="..."/>	<input type="checkbox"/> Section 15(1)(a) - Well data <input type="checkbox"/> Section 15(1)(e) - mapping	<input type="checkbox"/> Well Logs <input type="checkbox"/> Recent production data <input type="checkbox"/> DST or flow test data <input type="checkbox"/> Net Pay Mapping <input type="checkbox"/> Completion Reports <input type="checkbox"/> Geological Discussion <input type="checkbox"/> Isopatch mapping <input type="checkbox"/> Structural mapping <input type="checkbox"/> Cross Sections <input type="checkbox"/> Discussion of seismic mapping <input type="checkbox"/> Intrepreted seismic mapping <input type="checkbox"/> Intrepreted seismic sections <input type="checkbox"/> Shot point maps <input type="checkbox"/> Synthetics <input type="checkbox"/> Other

Agreement and Expiry Date
YYYY-MM-DD

All Agreements

Wells other than Qualifying Wells (Optional)
AB WI / - - - W /

1. Click on
Ellipsis

2. Select **Zone**

Select Zone

- ARCS MBR
- BADHEART-MUSKIKI
- BAKKEN FM
- BALDONNEL & UPPER CHARLIE LK
- BALDONNEL FM
- BANFF FM**
- BASAL BELLY RIVER SD
- BASAL BLAIRMORE
- BASAL COLO & MANNVILLE
- BASAL COLORADO SD
- BASAL CRETACEOUS
- BASAL GETHING
- BASAL MANNVILLE

3. Click **Select**



In the Select Zone list, first click on any zone and type the first letter of the zone you are searching for. The system will navigate alphabetically.

Create Continuation Application – Section 15 Information – Request Continuation for 15(1)(a) and 15(1)(e)

Technical Data for Section 15 Continuations
Productive Wells and Pools

List ALL productive and potentially productive zones for which you are providing technical data

Zones	Type of Continuation requested	Data Provided for zone
BANFF FM	<input checked="" type="checkbox"/> Section 15(1)(a) - Well data <input checked="" type="checkbox"/> Section 15(1)(e) - mapping	<input checked="" type="checkbox"/> Well Logs <input checked="" type="checkbox"/> Recent production data <input checked="" type="checkbox"/> DST or flow test data <input checked="" type="checkbox"/> Net Pay Mapping <input checked="" type="checkbox"/> Completion Reports <input checked="" type="checkbox"/> Geological Discussion <input type="checkbox"/> Isopatch mapping <input type="checkbox"/> Structural mapping <input type="checkbox"/> Discussion of seismicity <input type="checkbox"/> Interpreted seismic mapping <input type="checkbox"/> Interpreted seismic sections <input type="checkbox"/> Shot point maps <input type="checkbox"/> Synthetics <input type="checkbox"/> Other

Agreement and Expiry Date
YYYY-MM-DD

All Agreements
Select Agreement

Wells other than Qualifying Wells (Optional)
AB WI [] / [] - [] - [] - [] w [] / []

Add Well Row

To apply for a different zone, add a new production zone row.

Add Production Zone Row

1. Click on checkbox if applicable

2. Click on checkbox if applicable

3. Optionally enter well. Click **Add Well Row** to add another well.



If the Geological Discussion option is checked, you must attach the related document in the Admin tab.

Create Continuation Application – Section 15 Information – Request Continuation for 15(1)(b), 15(1)(c), and 15(1)(d)

1. Select option

2. Select agreement

3. Click Add

Units, Gas Storage Agreements and Offset Compensation
For Continuation under Section 15(1)(b),(c) and (d)

Select the type of extension and agreement to apply for and click on the add button:

Section 15(1)(t) 053 3333333333 2014/12/03 Add

Section	Agreement Number	Expiry Date YYYY-MM-DD	Zone	Unit (Name/Number) or Offset Number or Land Description

↓

Units, Gas Storage Agreements and Offset Compensation
For Continuation under Section 15(1)(b),(c) and (d)

Select the type of extension and agreement to apply for and click on the add button:

Add

Section	Agreement Number	Expiry Date YYYY-MM-DD	Zone	Unit (Name/Number) or Offset Number or Land Description
Section 15(1)(b)	053 3333333333	2014/12/03	Please Select Zone	Unit Name

Submit Save Verify Delete Close

4. Select Zone

5. Enter information

Create Continuation Application – Section 16

1. Click **Section 16** tab

2. Click on **Add Well Row**



More than one qualifying well may be added for Section 16.

Create Continuation Application – Section 16 (continued)

Continuation Application 346594

Status: **Work in Progress** [Application Summary Report](#)
[Continuation Document](#)

Admin Agreement Extension Data Section 15 Section 16 Section 17

Qualifying Wells for Section 16
Rig released less than 3 months before expiry OR drilling at expiry

Qualifying Well - Location or Unique ID	Land	
AB WI 01 / 02 - 03 - 04 - 05 w 4 / 00	Up to 9 sections can be selected: Select Sections	<input type="checkbox"/>

Add Well Row

Submit Save Verify Delete Close

3. Enter well

As required, use this button to remove the added well.

4. Click on **Select Sections**

Create Continuation Application – Section 16 (continued)

Select Sections

<input type="checkbox"/>	Agreement	Land
<input type="checkbox"/>	054 4444444444	9-09-009:01
<input type="checkbox"/>	053 3333333333	8-08-008:01SE
<input type="checkbox"/>	053 3333333333	8-08-088:01SW
<input type="checkbox"/>	053 3333333333	8-08-008:01NW

6. Click OK

5. Click on the top **Checkbox** to select all land sections or each individual land selection box

Continuation Application 1234567

Status: **Processing (Submitted)** Submitted: 2016/02/25 [Application Summary Report Continuation Document](#)

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17

Qualifying Wells for Section 16
Rig released less than 3 months before expiry OR drilling at expiry

If you are not the well licensee for a well, authorization is required prior to submission.

Qualifying Well - Location or Unique ID	Land								
AB WI 00 / 01 - 02 - 003 - 04 W 5 / 00	<p>Up to 9 sections can be selected:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #0056b3; color: white;"> <th style="width: 30%;">Agreement</th> <th style="width: 35%;">Land</th> </tr> </thead> <tbody> <tr> <td>054 4444444444</td> <td>9-09-009: 01</td> </tr> <tr> <td>053 3333333333</td> <td>8-08-008: 01SE</td> </tr> <tr> <td>053 3333333333</td> <td>8-08-088: 01SW</td> </tr> </tbody> </table>	Agreement	Land	054 4444444444	9-09-009: 01	053 3333333333	8-08-008: 01SE	053 3333333333	8-08-088: 01SW
Agreement	Land								
054 4444444444	9-09-009: 01								
053 3333333333	8-08-008: 01SE								
053 3333333333	8-08-088: 01SW								

Create Continuation Application – Section 17

Continuation Application 346594

Status: **Work in Progress**

[Application Summary Report](#)
[Continuation Document](#)

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17

Technical Data for Section 17 Continuations
Productive and Potentially Productive Wells and Pools

To enter a well id, click the Add Well Row button at the bottom of screen.

Well ID other than a qualifying well	Section of Land	Data Provided for zone
AB WI 05 / 06 - 07 - 008 - 09 W 5 / 00	Up to 9 sections can be selected: <input type="button" value="Select Sections"/>	<input type="checkbox"/> Well Logs <input type="checkbox"/> Recent production data <input type="checkbox"/> DST or flow test data <input type="checkbox"/> Geological Discussion
Zones		
<input type="button" value="Select Zones"/>	<input type="button" value="Add Well Row"/>	

1. Click **Section 17** tab

2. Enter well

3. Click **Select Zones**

Create Continuation Application – Section 17 (continued)

4. Select zone(s)

Select Zone

- EDMONTON GRP
- ELK POINT GRP
- ELKTON MBR
- ELKTON-SHUNDA
- ELLERSLIE & OSTRACOD
- ELLERSLIE MBR
- ELLERSLIE-ROCK CK
- EXSHAW-WABAMUN
- FAIRHOLME GRP
- FALHER MBR
- FERNIE GRP
- FIRST BOW ISLAND SS
- FISH SCALE ZONE
- FISH SCALE-WESTGATE
- GENERAL PETROLEUM MBR
- GETHING & CADOMIN
- GETHING FM
- GILWOOD MBR
- GLAUCONITIC & LOWER MANN
- GLAUCONITIC SS
- GLAUCONITIC-MCMURRAY
- GRAMINIA FM
- GRAND RAPIDS FM
- GRAND RAPIDS-CI FARWATER

Select Cancel

Continuation Application 346594

Status: **Work in Progress** [Application Summary Report](#)
[Continuation Document](#)

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17

Technical Data for Section 17 Continuations
Productive and Potentially Productive Wells and Pools

To enter a well id, click the Add Well Row button at the bottom of screen.

Well ID other than a qualifying well	Section of Land	Data Provided for zone
AB WI 05 / 06 - 07 - 008 - 09 w 5 / 00	Up to 9 sections can be selected: <input type="button" value="Select Sections"/>	<input type="checkbox"/> Well Logs <input type="checkbox"/> Recent production data <input type="checkbox"/> DST or flow test data <input type="checkbox"/> Geological Discussion
<div style="background-color: #005596; color: white; padding: 5px; text-align: center; margin-bottom: 5px;">Zones</div> <div style="border: 1px solid #ccc; padding: 5px; text-align: center; margin-bottom: 5px;"> EDMONTON GRP ELLERSLIE MBR ELKTON MBR </div> <input type="button" value="Select Zones"/>		
<input type="button" value="Add Well Row"/>		

5. Click **Select**



When selecting a zone from the list, first click on any zone and type the first letter of the zone you are searching for. The system will navigate alphabetically.

Create Continuation Application – Section 17 (continued)

6. Click on
**Select
Sections**

7. Click on checkbox
if applicable

Continuation Application 355416

Status: **Work in Progress** Application Summary Report
Continuation Document

Admin Agreement Extension Data Section 15 Section 16 Section 17

**Technical Data for Section 17 Continuations
Productive and Potentially Productive Wells and Pools**

To enter a well id, click the Add Well Row button at the bottom of screen.

Well ID other than qualifying well	Section of Land	Data Provided for zone						
AB WI 05 / 06 - 07 - 008 - 09 W 5 00	<p>Up to 9 sections can be selected:</p> <table border="1"> <thead> <tr> <th>Agreement</th> <th>Land</th> </tr> </thead> <tbody> <tr> <td>053 3333333333</td> <td>8-08-008:01SE</td> </tr> <tr> <td>053 3333333333</td> <td>8-08-008:01SW</td> </tr> </tbody> </table> <p style="text-align: center;">Select Sections</p>		Agreement	Land	053 3333333333	8-08-008:01SE	053 3333333333	8-08-008:01SW
Agreement	Land							
053 3333333333	8-08-008:01SE							
053 3333333333	8-08-008:01SW							

Zones

EDMONTON GRP
ELLERSLIE MBR
ELKTON MBR

Select Zones

Well Logs

Recent production data

DST or flow test data

Geological Discussion

Add Well Row

Submit Save Verify Delete Close

To apply using an additional well, add a well row.



If the Geological Discussion option is checked, you must attach the related document in the Admin tab.

View Continuation Document

The Continuation Document is a PDF document which details the information in your application.

If an application contains multiple agreements, before it is submitted, all the agreements will show on this document. Once the application has been submitted, ETS separates the agreements and each agreement will show on a separate Continuation Document.


Please do not mail a printed application to Alberta Energy.

Continuation Application 346594

Status: **Work in Progress**

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17

[Application Summary Report](#)
Continuation Document



To view the document
click on this link.




The Continuation Document can be viewed at any time after the application has been saved.

View Continuation Document (continued)

After the application has been submitted, you should open the document and print a copy for your records.

Please note the document will reflect any amended information if the application has been amended.

		ELECTRONIC TRANSFER SYSTEM CONTINUATION APPLICATION		Sample
Tenure 9945 - 108 Street Edmonton, Alberta, T5K 2G6				ETS # 346594
ADMINISTRATIVE INFORMATION				
Company Name	:	ABC Company		
Request Status	:	Not Submitted		
Creator	:			
Submission Date	:			
Application Number	:			
Data	:	Data being sent by courier or mail		
Seismic Lines	:	Return Seismic Lines		
Geological Discussion	:	Attached		
CONTACT INFORMATION				
First Name	:	Octavio		
Last Name	:	Yin		
Phone	:	(780) 415-2105		
Fax	:	(999) 999-9999		
Email Address	:	octavio.yin@gov.ab.ca		
<u>Technical Contact</u>	<u>Title</u>	<u>Phone</u>	<u>Email</u>	
Jane Doe	Technical Analyst	(403) 777-7777	jane.doe@abc.com	

Verify Continuation Application

This process verifies information within the application using internal validations to ensure data is correct. Any errors or warnings will be displayed on the screen. You may use the Verify button after completing the application.

Click **Verify**

Continuation Application 355416

Status: **Work in Progress** Application Summary Report
Continuation Document

Admin	Agreement	Extension	Data	Section 15	Section 16	Section 17
-------	-----------	-----------	------	------------	------------	------------

Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name
Add Company	

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

Data previously submitted, within the past 12 months
Applicant authorizes Alberta Energy to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

Agreement No.	Submitted Date
Add Agreement	

Applicant requests Alberta Energy refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company	Submission Date	Agreement No.
Add Company		

↓

Submit Save **Verify** Delete Close

Status becomes **Verifying**.

Continuation Application 355416

Status: **Verifying** Application Summary Report
Continuation Document

Admin	Agreement	Extension	Data	Section 15	Section 16	Section 17
-------	-----------	-----------	------	------------	------------	------------

Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name
Add Company	

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

Data previously submitted, within the past 12 months
Applicant authorizes Alberta Energy to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

Agreement No.	Submitted Date
Add Agreement	

Applicant requests Alberta Energy refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company	Submission Date	Agreement No.
Add Company		

Save Close

Once the verification process is complete, load the application again from your Work In Progress list, and the status should return to "Work in Progress."

At this stage, you may continue working on your application.

Submit Continuation Application

You must have the Submitter role to submit an application.

Verifying your application at various steps when completing can be a useful tool; however, verification is not required prior to submission.

When the application is complete, click the submit button. The application will go through the verification process and if no errors are identified, the application will automatically be submitted.

If there are errors, the application goes back into work in progress so it can be corrected and resubmitted. The contact person identified on the application will also receive an email indicating that action is required.

Continuation Application 355416

Status: **Work in Progress** Application Summary Report
Continuation Document

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17

Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name
<input type="button" value="Add Company"/>	

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

Data previously submitted, within the past 12 months
Applicant authorizes Alberta Energy to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

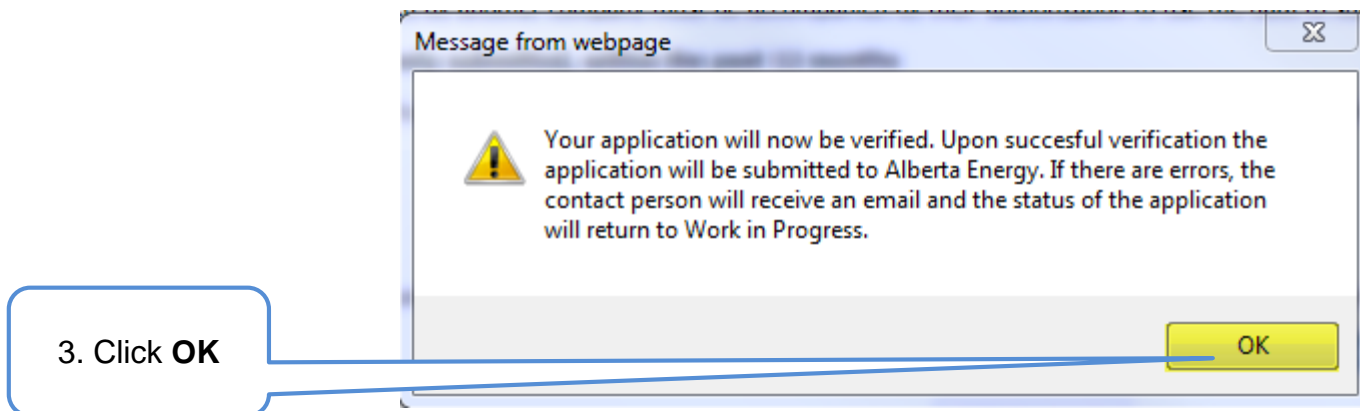
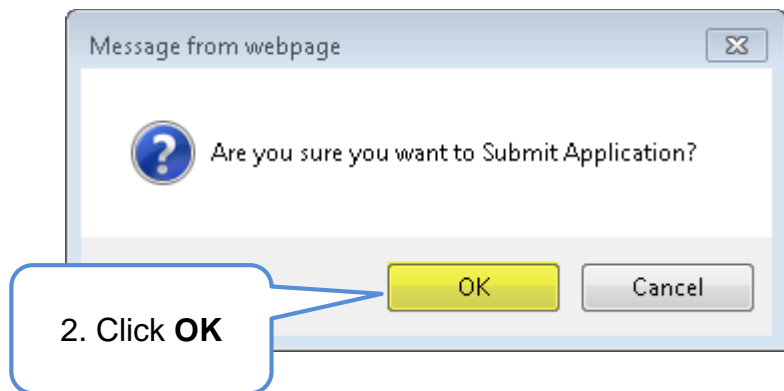
Agreement No.	Submitted Date
<input type="button" value="Add Agreement"/>	

Applicant requests Alberta Energy refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company	Submission Date	Agreement No.
<input type="button" value="Add Company"/>		

1. Click **Submit**

Submit Continuation Application (continued)



Submit Continuation Application (continued)

Alberta Energy has received the application when the status becomes **Processing (Submitted)**. The application remains in this status until the application is reviewed.

Submission Date is now displayed.

Continuation Application 355416

Status: **Processing (Submitted)**

Submitted: **2015/06/24**

[Application Summary Report](#)
[Continuation Document](#)

Admin	Agreement	Extension	Data	Section 15	Section 16	Section 17
-------	-----------	-----------	------	------------	------------	------------

Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
 Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name
<input type="button" value="Add Company"/>	

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

Data previously submitted, within the past 12 months
 Applicant authorizes Alberta Energy to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

Agreement No.	Submitted Date
<input type="button" value="Add Agreement"/>	

Applicant requests Alberta Energy refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company	Submission Date	Agreement No.
<input type="button" value="Add Company"/>		

At this stage the application cannot be edited (except Contact Information).

View Application Summary Report

The Application Summary Report is a PDF document which details the information contained within your application and whether it was received by the internal system. The Application Summary Report displays all agreements that are applied for together and which share an Application Reference Number. Please note that the continuation document only displays one agreement.

Please do not send a printed application to Alberta Energy.

To view the document
click on this link.

Continuation Application 346594

Status: **Processing (Submitted)** Submitted: 2014/12/04

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17


Administration Information

Company Name:

Creator:

Application Reference # (Optional):

Comment :

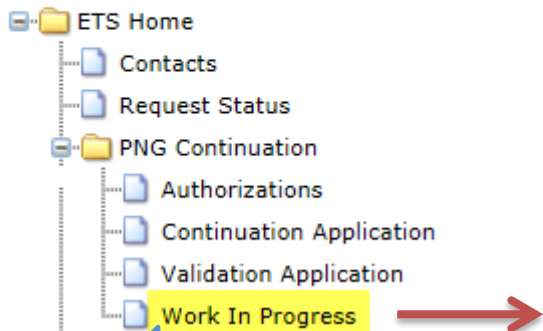


[Application Summary Report
Continuation Document](#)

Work In Progress

- You can use the Work In Progress screen to retrieve all active applications submitted by your company.
- Please note that certain applications may have been archived and will no longer be in your Work in Progress list.

Work In Progress



1. Select **Work In Progress**

Work in Progress

Type:	<input type="text" value="Continuation Application"/>	Request Number:	<input type="text"/>
Start Date:	<input type="text"/>	End Date:	<input type="text"/>
Application #:	<input type="text"/>	Agreement #:	<input type="text"/>
Status:	<input type="text" value=""/>		
Comment:	<input type="text"/>		

2. Optionally choose your search parameters

3. Click **Find**



Remove the default date search parameters if you wish to retrieve all active Continuation applications.

Work In Progress – Search Parameters and Result

You can utilize the search parameter fields to filter search results.

The table on the right shows the correlation between the parameter fields and each corresponding result column.

Below is a highlighted colour illustration of the Work in Progress search screen to further demonstrate the relationship between the data.

Parameter Field	Result Column
Type	Application Type
Request Number	ETS #
Start/End Date	Last Updated
Application #	Application #
Agreement #	Agreement #
Status	Status
Comment	(not shown as a result column)

Work in Progress

Type:	Continuation Application	Request Number:	346594
Start Date:	2014/11/26	End Date:	2014/11/28
Application #:	201411250004	Agreement #:	053 3333333333
Status:	Processing		
Comment:	<input type="text"/>		

Find

Close

ETS #	Application Type	Status	Application #	Agreement #	Files	Last Updated YYYY/MM/DD	Creator
346594	Continuation Application	Processing	201411250004	05333333333333	Report: Pdf	2014/11/27 14:36:20	

Page 1

Work In Progress – Search Result

Work in Progress

Type: **Request Number:**
Start Date: **End Date:**
Application #: **Agreement #:**
Status: **Comment:**
Comment:

Find Close

Search Result

ETS #	Application Type	Status	Application #	Agreement #	Files	Last Updated YYYY/MM/DD	Creator
346781	Continuation Application	Completed	201409230002	055222222222	Final: Pdf	2014/12/02 16:10:07	
346766	Continuation Application	Offer	201412020009	055777777777	Report: Pdf	2014/12/02 15:45:10	
346769	Continuation Application	Work in Progress	201412020012		Report: Pdf	2014/12/02 14:16:18	
Page 1 2 3 4 5 6 7 8 9 10 ...							

To load an application or view an offer click on the ETS request number link.

To open a document click on the report Pdf link.

Navigate with these page numbers if there are multiple pages of search result.

Cancel or Withdraw an Application

You can:

- Cancel an application in *Work in Progress* status.
- Withdraw a previously submitted application prior to expiry. Please note that withdrawing an application will remove it from Alberta Energy's records.

You must have the *Submitter* role to cancel or withdraw an application.

Cancel an Application

Continuation Application 355500

Status: Work in Progress

Application Summary Report
Continuation Document

Admin Agreement Extension Data Section 15 Section 16 Section 17

Administration Information

Company Name: ABC COMPANY
Creator:
Application Reference # (Optional):
Comment:
Contact Information
First Name:
Last Name:
Phone: () - - Ext
Fax: () - -
Email:

Technical Contact	Title of Technical Contact	Phone	E-mail
Add Technical Contact			

Following options are available:

No data to follow
 Data being sent by courier or mail
(Please reference PNG Agreement Number and must be received within 5 business days of application submission)
 Return seismic lines

Attach Geological Discussion - see technical guidelines
(summarizes work done, results and conclusions; separate from technical data)

Browse... Add

Submit Save Verify **Delete** Close

1. Click
Delete



Message from webpage

Are you sure you want to Delete Application?

OK Cancel

2. Click **OK**

Cancel an Application (continued)

Status becomes **Client Cancelled**.

Continuation Application 355500

Status: **Client Cancelled**

[Application Summary Report](#)
[Continuation Document](#)

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17

Administration Information

Company Name:

Creator:

Application Reference # (Optional):

Comment:

Contact Information

First Name:

Last Name:

Phone: () - - Ext

Fax: () - -

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail
<div style="border: 1px solid red; display: inline-block; padding: 5px 15px;">Add Technical Contact</div>			

Following options are available:

No data to follow

Data being sent by courier or mail
(Please reference PNG Agreement Number and must be received within 5 business days of application submission)

Return seismic lines

Attach Geological Discussion - see technical guidelines
(summarizes work done, results and conclusions; separate from technical data)

At this stage, the application is no longer editable.

Withdraw an Application

Status: **Processing (Submitted)**

Submitted: 2021/10/15

[Application Summary Report](#)
[Continuation Document](#)

Admin Agreement Extension Data Section 15 Section 16 Section 17

Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement (s)
<input type="button" value="Add Company"/>		

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

Data previously submitted, within the past 12 months
Applicant authorizes Alberta Energy to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

Agreement No.	Submitted Date	Data for Agreement (s)
<input type="button" value="Add Agreement"/>		

Applicant requests Alberta Energy refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company Id	Company Name	Agreement No.	Submission Date	Data for Agreement(s)
<input type="button" value="Add Company"/>				

Save **Withdraw** Close

[Feedback](#) Copyright © 1999 Government of Alberta

1. Click **Withdraw**

When an application is withdrawn, it is removed from Alberta Energy's records. Any offers made by Alberta Energy on the agreement are also rescinded. When submitting a new application for the agreement, you must apply for all lands and/or zones that you want Alberta Energy to review.

Please refer to any previously submitted data in your new application if applicable.

Message from webpage

Are you sure you want to withdraw the application? This action will delete the request from the department records. Do you wish to continue?

2. Click **OK**

Withdraw an Application (continued)

Status becomes **Client Withdrawn**.

Continuation Application 464548

Status **Client Withdrawn** [Application Summary Report](#)
[Continuation Document](#)

Admin Agreement Extension **Data** Section 15 Section 16 Section 17

Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement (s)
<input type="button" value="Add Company"/>		

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

Data previously submitted, within the past 12 months
Applicant authorizes Alberta Energy to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

Agreement No.	Submitted Date	Data for Agreement (s)
<input type="button" value="Add Agreement"/>		

Applicant requests Alberta Energy refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company Id	Company Name	Agreement No.	Submission Date	Data for Agreement(s)
<input type="button" value="Add Company"/>				

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At this stage, the application cannot be edited.

Copy an Application

Continuation Application 464548

Status: Client Withdrawn Application Summary Report
Continuation Document

Admin Agreement Extension Data Section 15 Section 16 Section 17

Data for Section 15 and Section 17 Continuations

New data being submitted by another company:
Applicant authorizes Alberta Energy to use incoming data from the following company or companies in support of this application:

Company Id	Company Name	Data for Agreement (s)
Add Company		

Data submitted by another company must be accompanied by their authorization to use the data to support this application.

Data previously submitted, within the past 12 months
Applicant authorizes Alberta Energy to refer to data previously submitted by our company in support of the following PNG Agreement Numbers:

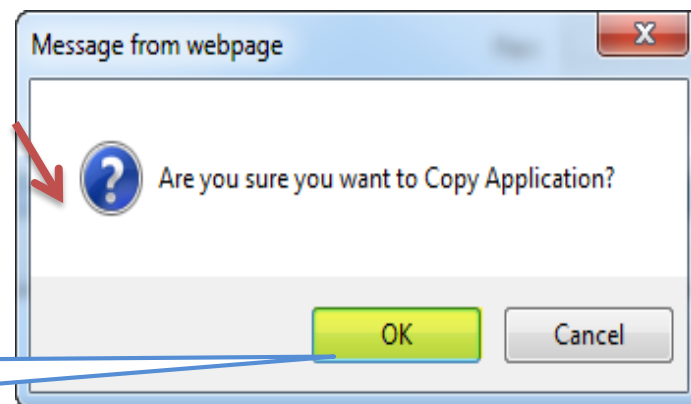
Agreement No.	Submitted Date	Data for Agreement (s)
Add Agreement		

Applicant requests Alberta Energy refer to data previously submitted by following company(s) in support of a PNG Agreement Number:

Company Id	Company Name	Agreement No.	Submission Date	Data for Agreement(s)
Add Company				

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The copy functionality assists you in creating a new application by copying information from a cancelled, withdrawn or rejected application. Once OK is clicked the new application is created and all data is copied over.



1. Click **Copy**

2. Click **OK**



Please note that if an application was withdrawn, any offers by Alberta Energy are also rescinded. All lands and zones must be re-applied for. Please refer to any previously submitted data in your new application if applicable.

Offer

- If an offer is received by ETS, the application status becomes Offer.
- An email may be sent from ETS informing your company's contact that an offer is available for review and response. These email notifications are considered a courtesy and should not be relied on to track PNG Continuation Applications in ETS.
- When submitting an application through ETS, it is your responsibility to continually check your Work in Progress to determine if an offer has been sent.
- The offer can have one or more options for you to choose from.
- You have until the Offer Expiry Date to respond to the offer.
- If the Offer Expiry Date has passed without a response, the application will be sent back to the internal system, and the status will become "Processing (No Response)." The agreement expiry will be processed as set out in the offer letter.

Review Offer

Status has become **Offer**.

Access the Offer in this tab.

Continuation Application 359086

Status: **Offer** Submitted: 2015/08/19 [Application Summary Report Continuation Document](#)

Admin Agreement Extension Data Section 15 Section 16 Section 17 **Offer/Final**

Offer

OFFER EXPIRY DATE: 2015/09/30 OFFER RESPONSE DATE:

Agreement Number: 053 3333333333 [Offer Response Document](#)
Expiry Date: 2015/09/30 **Offer Letter**

The Date the Offer expires.

Click this link to view the offer letter.

Review Offer (continued)

Agreement Number: 004 0410070004 Offer Response Document
 Expiry Date: 2015/07/08 Offer Letter

Land
8-08-088:01SW
8-08-088:01SE
8-08-088:01NW

Sample

pursuant to Section 17 until July 8, 2016 from surface to the base of the Mannville Grp.

Accept
 Additional Data

Only one document required for multiple Additional Data options.

Additional Data supporting Document(s):

Data to Follow

Decline
 Customize

Land
8-08-088:01NE

has expired without application and has been deleted from our records.

Accept
 Additional Data
 Decline
 Customize

WE AUTHORIZE ALBERTA ENERGY TO PROCESS THIS AGREEMENT PRIOR TO THE OFFER EXPIRY DATE. WE UNDERSTAND THIS DECISION IS FINAL AND CANNOT BE REVOKED IF PAST AGREEMENT EXPIRY.

Offer land option #1

Offer land option #2



Early Response checkbox for authorizing Alberta Energy to review your Offer Response prior to the Offer Expiry Date. Once checked your decision **CANNOT** be changed unless it is prior to agreement expiry.

Respond to Offer

For each offer option, you can choose one of these responses:

- Accept
- Decline
- Additional Data (before expiry) / Request for Review (after expiry)
- Customize

Agreement Number: 004 0410070004 [Offer Response Document](#)
Expiry Date: 2015/07/08 [Offer Letter](#)

Land
8-08-088:01SW
8-08-088:01SE
8-08-088:01NW

pursuant to Section 17 until July 8, 2016 from surface to the base of the Mannville Grp.

Accept
 Additional Data
Only one document required for multiple Additional Data options.
Additional Data supporting Document(s):
 Browse... Add

Data to Follow

Decline
 Customize

1. Choose option

Respond to Offer – Add Document

Add a supporting document if your choice is

- **Additional Data** (before expiry) or **Request for Review** (after expiry)

Continuation Application 355620

Status: **Offer** Submitted: 2015/06/30 [Application Summary Report](#)
[Continuation Document](#)

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17
Offer/Final

Offer

OFFER EXPIRY DATE: 2015/07/30 OFFER RESPONSE DATE:

Agreement Number: 053 3333333333 [Offer Response Document](#)
Expiry Date: 2015/07/08 [Offer Letter](#)

Land
8-08-088:01SW
8-08-088:01SE
8-08-088:01NW

pursuant to Section 17 until July 8, 2016 from surface to the base of the Mannville Grp.

Accept
 Additional Data
 Decline
 Customize

Only one document required for multiple Additional Data options.
 Additional Data supporting Document(s):

Data to Follow

Browse...
Add

1. Select **Additional Data** (or Request for Review)

2. Click **Browse**

4. Click checkbox if applicable

3. Click **Add**



Only one document is required for multiple Additional Data (or Request for Review) options. However, you may add as many documents as needed.

Respond to Offer – Customize

Continuation Application 355620

Status: **Offer** Submitted: **2015/06/30** [Application Summary Report](#)
[Continuation Document](#)

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17
Offer/Final

Offer

OFFER EXPIRY DATE: **2015/07/30** OFFER RESPONSE DATE:

Agreement Number: 053 3333333333 [Offer Response Document](#)
Expiry Date: 2015/07/08 [Offer Letter](#)

Land	Section	Decision
8-08-088:01SW Breakdown	Section 17	Accept Decline Additional Data
8-08-088:01SE Breakdown	<input type="text" value=""/>	<input type="text" value=""/>
8-08-088:01NW Breakdown	<input type="text" value=""/>	<input type="text" value=""/>

pursuant to Section 17 until July 8, 2015 from surface to the base of the Marvill Grp.

Accept
 Additional Data
 Decline
 Customize

All lands have to be accounted for or they will be considered as no response

1. Select
Customize

2 Optionally click
Breakdown

3. Choose **Section**

4. Choose
Decision



If “Additional Data” or “Request for Review” is selected as the decision, you must add at least one supporting document.

View Offer Response Document

Once your offer response is completed you can review it with the Offer Response Document.

The Offer Response Document is a PDF file that shows your offer response.

Continuation Application 355620

Status: **Offer** Submitted: **2015/06/30** [Application Summary Report Continuation Document](#)

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17
Offer/Final

Offer

OFFER EXPIRY DATE: 2015/07/30 OFFER RESPONSE DATE:

Agreement Number: 053 3333333333 [Offer Response Document](#)
Expiry Date: 2015/07/08 [Offer Letter](#)

Land	Section	Decision
8-08-088:01SW Breakdown	Section 17	Accept Decline Additional Data
8-08-088:01SE Breakdown	▼	
8-08-088:01NW Breakdown	▼	▼

pursuant to Section 17 until July 8, 2016 from surface to the base of the Mannville Grp.


Accept
 Additional Data
 Decline
 Customize

All lands have to be accounted for or they will be considered as no response.

To view the offer response document click on this link.

View Offer Response Document (continued)

Sample

		ELECTRONIC TRANSFER SYSTEM		February 02, 2016
Tenure 9945 - 108 Street		CONTINUATION OFFER RESPONSE		11:00:06 AM
Edmonton, Alberta, T5K 2G6				ETS # 4343443

ADMINISTRATIVE INFORMATION

Company Name : ABC COMPANY
 Creator : EN 5555_MTOM
 Application Number : 9999999999

CONTACT INFORMATION

First Name : Alberta
 Last Name : Energy
 Phone : (999)999-9999
 Fax : (999)888-8888
 Email Address : someone@somewhere.ca

Technical Contact	Title	Phone	Email
Sr. Geologist	Geologist	(999)555-5555	me@somewhere.ca

OFFER RESPONSE

Offer Expiry Date: March 02, 2016 Offer Response Submission Date: February 02, 2016
 Agreement Number: 000 9999999999 Expiry Date: Jan 14, 2016

Land Description	Section	Decision
7-09-030:01	Section 15	Accepted

We authorize Alberta Energy to process this agreement prior to the Offer Expiry Date. We understand this decision is final and cannot be revoked if past agreement expiry.

*** End of Report ***

Respond to Offer – Early Response Checkbox

- If the early offer response box is **unchecked**, changes can be made to the offer response, up to and including, the **Offer Expiry Date**. The Status will become “**Offer Response Pending**.” Once the Offer Expiry Date passes, the offer response is sent to the internal system and the status will become “**Processing (Offer Response Submitted)**.”
- If the early offer response box is **checked**, **NO changes** can be made to the offer response **unless** it is prior to expiry as the offer response has been submitted to the internal system. Once the internal system has received the offer response, the status will become “**Processing (Offer Response Submitted)**.” At this point Alberta Energy may finalize the agreement at any point after agreement expiry.
- If you are submitting additional data or a request for review, it is **advantageous** to check the **Early Response** box because this ensures that your response is sent right away. If you do not check the early response box, the response is not sent until after the offer expiry date.

Note: Authorizing Alberta Energy to finalize the agreement before the **Offer Expiry Date** does not flag the agreement as a rush. It simply means that the agreement is placed into the offer response work list sooner. Alberta Energy has one month from the Offer Response received date to process and this may fluctuate.

WE AUTHORIZE ALBERTA ENERGY TO PROCESS THIS AGREEMENT PRIOR TO THE OFFER EXPIRY DATE. WE UNDERSTAND THIS DECISION IS FINAL AND CANNOT BE REVOKED IF PAST AGREEMENT EXPIRY.

Submit

Save

Amend

Close

Submit Offer Response

You must have the Submitter role to submit an offer response.

Submit once the offer response is complete.

If you only save your offer response it will not come to Alberta Energy. After the offer expiry date the status will become processing (no response)

Continuation Application 355620

Status: Offer Submitted: 2015/06/30 [Application Summary Report](#)
[Continuation Document](#)

Admin | Agreement | Extension | Data | Section 15 | Section 16 | Section 17 | Offer/Final

Offer

OFFER EXPIRY DATE: 2015/07/30 OFFER RESPONSE DATE:

Agreement Number: 053 33333333 [Offer Response Document](#)
 Expiry Date: 2015/07/08 [Offer Letter](#)

Land
8-08-088:01SW
8-08-088:01SE
8-08-088:01NW

pursuant to Section 17 until July 8, 2016 from surface to the base of the Mannville Grp.

Accept
 Additional Data
 Decline
 Customize

Land
8-08-088:01NE

has expired without application and has been deleted from our records.

Accept
 Additional Data
 Decline
 Customize

WE AUTHORIZE ALBERTA ENERGY TO FINALIZE THIS AGREEMENT PRIOR TO THE OFFER EXPIRY DATE. WE UNDERSTAND THIS DECISION IS FINAL AND CANNOT BE REVOKED.

1. Click **Submit**

Message from webpage

Are you sure you want to Submit Application?

2. Click **OK**

Message from webpage

Submission Successful.

3. Click **OK**

Final

- If a final document is received by ETS, the application status becomes Completed.
- An email may be sent from ETS informing your company, and the applicant if applicable, that a final document is available for viewing. These email notifications are considered a courtesy and should not be relied on to track PNG Continuation Applications in ETS.
- Where the Designated Representative and the Authorized Applicant are the same, the email goes to the company's contact person for the request.
- Where the Designated Representative and the Authorized Applicant are different, the Designated Representative email goes to whomever has PNG Continuation Documents form type (assigned by the Site Admin) and the Authorized Applicant email goes to the company's contact person for the request.
- A final document contains a final letter and if applicable, an amended appendix.

View Final (as Applicant)

Work in Progress

Type: **Request Number:**

Start Date: **End Date:**

Application #: **Agreement #:**

Status: **Comment:**

ETS #	Application Type	Status	Application #	Agreement #	Files	Last Updated YYYY/MM/DD	Creator
346594	Continuation Application	Completed	201412040001	0533333333333	Report: Pdf Final: Pdf	2014/12/04 16:50:15	

Page 1

To view the final document click on either link.

Continuation Application 346594

Status: **Completed** Submitted: **2014/12/04**

[Application Summary Report](#) [Final Document\(s\)](#)
[Continuation Document](#)

Admin

Agreement

Extension

Data

Section 15

Section 16

Section 17

Offer/Final

View Final (as Designated Representative)

1. Select Request Status

2. Choose your search parameters

3. Click Retrieve

Request Status

Form: **PNG Continuation Documents** Request #:

Start Date: End Date:

Status: **COMPLETED** Creator:

Account:

File Name:

Comment:

Search Result Retrieve Select All Unselect All (Un)Delete Pickup

#	Sel	Form	Input File/Comment	Status	Date YYYY/MM/DD	Cost	Output Files	Creator
0594	<input type="checkbox"/>	Continuation Final		COMPLETED	2014/12/10		PDF File(pdf)	

Page 1

To view the final document click on this link.



In order to view documents in Request Status you must have PNG Continuation Documents form type assigned.

Offer Withdrawn

- If an offer is withdrawn, Alberta Energy will contact the company. ETS will not send an email notification.
- Once the offer is withdrawn, it is removed and is no longer accessible (cannot be seen in the Offer tab).
- Offer Withdrawn Applications will return to Processing (Submitted) status.
- “No Application” or Correction Application with the offer withdrawn will become Offer Withdrawn status.

Amend a Continuation Application

- You can only amend a submitted (Processing) application and only if the agreement has not expired.
- You must have the Creator role to amend an application and the Submitter role to submit it.
- Extensions, zones, land and wells can be added as amendments to the request; however, they are considered a late amendment. Existing data cannot be removed.
- The request will not continue until the amendment is submitted.

Amend Continuation Application

Continuation Application 346594

Status: **Processing (Submitted)**

Submitted: 2014/12/04

[Application Summary Report](#)
[Continuation Document](#)

Admin Agreement Extension Data Section 15 Section 16 Section 17

Administration Information

Company Name: ABC Company

Creator:

Application Reference # (Optional): 201412040001

Comment: Enter a comment here

Contact Information

First Name: Octavio

Last Name: Yin

Phone: (780) 415-2105 Ext

Fax: (999) 999-9999

Email: octavio.yin@gov.ab.ca

Technical Contact	Title of Technical Contact	Phone	E-mail
Jane Doe	Technical Analyst	(403)777-7777	jane.doe@abc.com

Add Technical Contact

Following options are available:

No data to follow

Data being sent by courier or mail
(Please reference PNG Agreement Number and must be received within 5 business days of application submission)

Return seismic lines

Attach Geological Discussion - see technical guidelines
(summarizes work done, results and conclusions; separate from technical data)

Browse... Add

Save Amend Close

1. Click **Amend**



Message from webpage

Zones, land and wells can be added to amend the request and will be considered a late amendment. Existing data cannot be removed. This request will not continue until the amendment is submitted. Do you wish to amend this request?

OK Cancel

2. Click **OK**

Amend Continuation Application (continued)

Status becomes **Amendment in Progress**.

Continuation Application 346594

Status: **Amendment in Progress**
 This request will not continue until the amendment is submitted.

[Application Summary Report](#)

Admin
Agreement
Extension
Data
Section 15
Section 16
Section 17

Administration Information

Company Name:

Creator:

Application Reference # (Optional):

Comment:

Contact Information

First Name:

Last Name:

Phone: Ext

Fax:

Email:

Technical Contact	Title of Technical Contact	Phone	E-mail	
Jane Doe	Technical Analyst	(403)777-7777	jane.doe@abc.com	✕

Following options are available:

No data to follow

Data being sent by courier or mail
(Please reference PNG Agreement Number and must be received within 5 business days of application submission)

Return seismic lines

Attach Geological Discussion - see technical guidelines
(summarizes work done, results and conclusions; separate from technical data)

When amending an application, the following information can be edited:

- Zones, land and wells to the existing agreement(s)
- Attach Geological Discussion documents
- The Data tab
- Information under Extension, Section 15, and Section 16 tabs

Once the amendment is completed, click Submit to send the application back to the internal system.

Status will become **Processing (Amended)**.

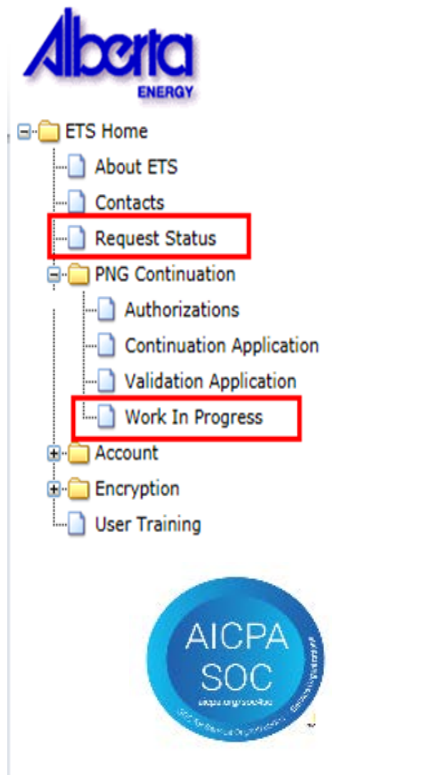
No Application

- If you fail to apply for continuation and we determine there is an obligation to offer continuation under the PNG Tenure Regulation, Alberta Energy will initiate the process by creating an application, offer or final through our internal system. The system generated application will have a request number assigned and the Designated Representative name populated.
- If there is an offer it will be available in the Work in Progress, if only a final is sent, it will display in Request Status.
- ETS will send an email informing your company's site administrator that an application has been created and action is required.
- If an offer is sent you may review the offer and if satisfactory, accept or decline by completing the offer response and submitting. If no response is submitted by the Offer Expiry date, the agreement will be continued as outlined in the Offer. A Request for Review is not available on a no application offer.
- Contact Information must be provided in order to submit No Application Offers.
- If there is no obligation to offer continuation, a cancellation letter is sent and it will be available in the Request Status. Some of the agreements that you receive a final cancellation letter for may also appear on the monthly Agreement Cancellation Report.

Correction Application

- At times Alberta Energy may create a correction application on your company's behalf to send you an offer or final. This will occur when an agreement was previously finalized by Alberta Energy and a correction is required.
- An email will be sent from ETS informing your company that an offer or a final is available for your review and/or action.
- If an offer is sent, it will be available in your Work In Progress list. The process to respond to the offer remains the same. If a final is sent, you must retrieve it from the Request Status page.
- Contact Information must be provided in order to submit Correction Task Offers.

List of ETS Statuses



Designated Representatives can find Completed (Finals) ETS Requests submitted by an Authorized Applicant under “**Request Status**”

Designated Representatives can find Completed (Finals) ETS Requests for applications that have expired without submission under “**Request Status**”

Designated Representatives can find all other ETS Requests under “**Work in Progress**”

Authorized Applicants can find all ETS Requests under “**Work in Progress**”

List of ETS Statuses (continued)

Status Group	Status Name	Description	Party	Location
Creating an Application	Work in Progress	Application has yet to be submitted to the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Verifying	Application is being verified by the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Submitted	Application has been submitted but not yet received by the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Processing (Submitted)	Application has been received by the internal system.	Designated Representative Authorized Applicant	Work in Progress
Cancelling/ Withdrawing an Application	Client Cancelled	Application has been cancelled from your Work In Progress list by you.	Designated Representative Authorized Applicant	Work in Progress
	Client Withdrawn	An already submitted application has been withdrawn by you prior to expiry.	Designated Representative Authorized Applicant	Work in Progress

List of ETS Statuses (continued)

Status Group	Status Name	Description	Party	Location
Offer	Offer	Offer has been received by ETS and is available for your action. This includes a correction offer or a “no app offer”	Designated Representative Authorized Applicant	Work in Progress
	Offer Response Pending	Offer response has been submitted, however it will not be with the internal system as the early response is not selected. Offer Expiry Date has not passed.	Designated Representative Authorized Applicant	Work in Progress
	Offer Response Submitted	Offer response has been submitted. Early response is selected or Offer Expiry Date has passed and has not been received by the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Processing (Offer Response Submitted)	Offer response has been received by the internal system. Early response selected or Offer Expiry Date has passed.	Designated Representative Authorized Applicant	Work in Progress
	No Response	Offer Expiry Date has passed without your response. This has not yet been received by the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Processing (No Response)	Offer Expiry Date has passed without your response. This has been received by the internal system.	Designated Representative Authorized Applicant	Work in Progress

List of ETS Statuses (continued)

Status Group	Status Name	Description	Party	Location
Department Withdrawn	Processing (Submitted)	Offer for an application has been withdrawn by Alberta Energy.	Designated Representative Authorized Applicant	Work in Progress
	Offer Withdrawn	Offer for a “no application” or correction application has been withdrawn by Alberta Energy.	Designated Representative Authorized Applicant	Work in Progress
Rejected	Department Rejected	Application has been rejected by Alberta Energy.	Designated Representative Authorized Applicant	Work in Progress
Amendment	Amendment in Progress	Amendment has been activated and is work in progress.	Designated Representative Authorized Applicant	Work in Progress
	Amended	Amendment has been submitted but not yet received by the internal system.	Designated Representative Authorized Applicant	Work in Progress
	Processing (Amended)	Amendment has been received by the internal system.	Designated Representative Authorized Applicant	Work in Progress

List of ETS Statuses (continued)

Status Group	Status Name	Description	Party	Location
Final	Completed	Application is now completed and the final document is available for your retrieval. Application was made by the Authorized Applicant, not the Designated Representative	Designated Representative	Request Status
		Application is now completed and the final document is available for your retrieval. Application was made by the Authorized Applicant.	Authorized Applicant	Work in Progress
		Application is now completed and the final document is available for your retrieval. Application was made by the Designated Representative.	Designated Representative	Work in Progress
		Application was not made and the agreement or a portion of the agreement has expired. This includes Cancellation letters from no application files.	Designated Representative	Request Status
		A correction final is sent.	Designated Representative Authorized Applicant	Request Status Request Status

Resources

[ETS Support and Online Learning](#) provides access to relevant guides, courses and other information.

If you have questions, please contact PNGContinuations.Energy@gov.ab.ca or the PNG Tenure Help Line at (780) 644-2300.

Congratulations!

You have completed the **ETS – PNG Continuation:
Continuation
Online Training Course**

To access **Courses, Guides** and **Forms** for all your ETS Business please see [ETS Support and Online Learning](#).

If you have any comments or questions on this training course, please contact:

Crown Agreement Management

Helpdesk: (780) 644-2300

Email inquires: PNGContinuations.Energy@gov.ab.ca

