

Welcome!

**To the ETS – PNG Continuation:
Non-Productivity Notice
Online Training Course**

PNG Continuation – Non-Productivity Notice:

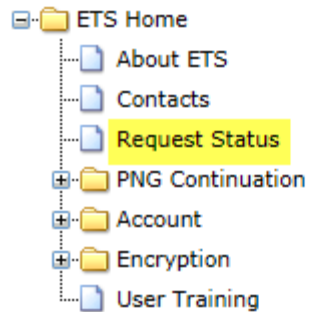
This is the process to view and retrieve a Non-Productivity Notice (Section 18(1) of PNG Tenure Regulation) or a Non-Productivity Notice Withdrawal (Section 18(7) of the PNG Tenure Regulation) via ETS.

Revisions

Revisions Table

Date	Revisions Type	Page Number
March 10, 2017	Initial Creation	All
June 2020	Update Banner and Resource Page	All
September 2020	Updated	Various

Introduction



In this module you will learn how to:

- View and retrieve a Non-Productivity Notice document.
- View and retrieve a Non-Productivity Notice Withdrawal document.



Email Notification

You will receive an Email Notification from ETS, when either a **Non-Productivity Notice** or **Non-Productivity Notice Withdrawal Letter** is sent to your ETS account.

From: Energy ETS
Sent: February 24, 2017 4:20 PM
To: Angel Best
Subject: PNG Continuation

SAMPLE

EXTERNAL SENDER. Do not open links or attachments that are unexpected. Do not give out User IDs or Passwords.

You have received a **Non-Productivity Notice on Notice Request Number 999999 for account EN99999**. This request can be found under Request Status-Non Productivity Notices.

To review your request sign on to the Electronic Transfer System (ETS) website, available through Alberta.ca.

Do not reply to this EMail. If you have any questions or concerns please contact PNGContinuations.Energy@gov.ab.ca.

SAMPLE

From: Energy ETS
Sent: February 26, 2017 9:15 AM
To: Angel Best
Subject: PNG Continuation

EXTERNAL SENDER. Do not open links or attachments that are unexpected. Do not give out User IDs or Passwords.

You have received a **Non-Productivity Notice Withdrawal on Notice Request Number 8999999 for account EN99999**. This request can be found under Request Status-Non Productivity Notices.

To review your request sign on to the Electronic Transfer System (ETS) website, available through Alberta.ca.

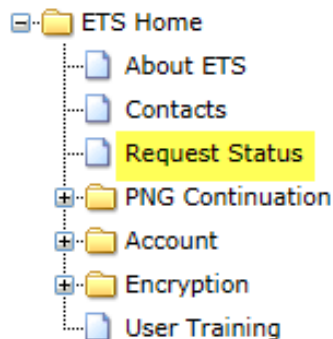
Do not reply to this EMail. If you have any questions or concerns please contact PNGContinuations.Energy@gov.ab.ca.

View and Retrieve a Non-Productivity Notice

- You must have the Viewer role to view or retrieve a Non-Productivity Notice
- A Non-Productivity Notice is served under Section 18(1) of the PNG Tenure Regulation.

Request Status

After you receive an **Email Notification** from ETS, you would access the **Request Status** screen. Choose your **Search Parameters** and select **Retrieve**. You must have Non Productivity Notices form type to retrieve Non-Productivity Notices and Non-Productivity Withdrawal Letters.



1. Select
Request Status

2. Choose your
Search Parameters

Request Status

Form:	<input type="text" value="Non Productivity Notices"/>	Request #:	<input type="text"/>
Start Date:	<input type="text" value="2017/02/20"/>	End Date:	<input type="text" value="2017/02/25"/>
Status:	<input type="text"/>	Creator:	<input type="text"/>
File Name:	<input type="text"/>		
Comment:	<input type="text"/>		

Retrieve | Select All | Unselect All | (Un)Delete | Pickup

3. Select **Retrieve**

Request Status – Search Parameters and Result

You can utilize the search parameter fields to filter search results.

The table on the right shows the correlation between the parameter fields and each corresponding result column.

Below is a color-highlighted illustration of the Work in Progress search screen to further demonstrate the relationship between the data.

Parameter Field	Result Column
Type	Form Type
Request Number	ETS #
Start/End Date	Last Updated
Status	Status
File Name	(not shown as a result column)
Comment	(not shown as a result column)

Request Status

Form: Non Productivity Notices
Request #: 386215

Start Date: 2017/02/20
End Date: 2017/02/25

Status: COMPLETED
Creator: [Dropdown]

File Name:

Comment:

Retrieve Select All Unselect All (Un)Delete Pickup

#	Sel	Form	Input File/Comment	Status	Date YYYY/MM/DD	Cost	Output Files	Creator
386215	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File(PDF)	EA0668
386213	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File (PDF)	EA0668
386152	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File(pdf)	EA0668
386151	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File (pdf)	EA0668
386102	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/23		PDF File(pdf)	EA0668

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Request Status – Search Result

Request Status

Form: **Request #:**
Start Date: **End Date:**
Status: **Creator:**
File Name:
Comment:

Search Result

#	Sel	Form	Input File/Comment	Status	Date YYYY/MM/DD	Cost	Output Files	Creator
386215	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File(PDF)	EA0668
386213	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File (PDF)	EA0668
386152	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File(pdf)	EA0668
386151	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File (pdf)	EA0668
386102	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/23		PDF File(pdf)	EA0668

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Navigate with these page numbers, if there are multiple pages of search results.

To open a document click on the report PDF link.

Request Status – Search Result

The **Request Status** screen will populate all **Completed** requests. Select the **PDF** relating to the **Reference Number** detailed in the **Email Notification**. The corresponding letter will populate.

Request Status

Form: **Request #:**
Start Date: **End Date:**
Status: **Creator:**
File Name:
Comment:

Retrieve Select All Unselect All (Un)Delete Pickup

1. Reference Number

2. Select PDF

#	Sel	Form	Input File/Comment	Status	Date YYYY/MM/DD	Cost	Output Files	Creator
386215	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File(PDF)	EA0668
386213	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File (PDF)	EA0668
386152	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File(pdf)	EA0668
386151	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/24		PDF File (pdf)	EA0668
386102	<input type="checkbox"/>	Non Productivity Notices		COMPLETED	2017/02/23		PDF File(pdf)	EA0668

Non-Productivity Notice Letter

SAMPLE



Energy Operations
PNG Tenure
9945 108 Street
North Petroleum Plaza
Edmonton, Alberta T5K 2G6
Canada
Telephone: (780) 555 1234
Email: Angel.Best@gov.ab.ca
www.alberta.ca

February 24, 2017

ABC COMPANY LTD
12345 123 STREET
CALGARY AB T1T 1T1

ATTENTION: Mineral Land Department

RE: PNG Agreement 0599999999

This agreement was reviewed for non-productivity and the result of our analysis is outlined below:

M4 R44 T444: 4

is no longer considered eligible for continuation subject to Section 18(1).

Lands subject to Section 18(1) of the PNG Tenure Regulation have one year from the date of this notice to provide evidence satisfying Alberta Energy that the rights under notice are capable of producing petroleum or natural gas in paying quantity.

Should you wish to continue these rights, an application pursuant to Section 14 of the Petroleum and Natural Gas Tenure Regulation must be received on or before expiry of this notice.

If no response is received, this agreement will be cancelled or amended accordingly.

Yours truly,

Angel Best
Issues Coordinator
Continuations

Non-Productivity Notice Withdrawal Letter

SAMPLE



Energy Operations
PNG Tenure
9945 108 Street
North Petroleum Plaza
Edmonton, Alberta T5K 2G6
Canada
Telephone: (780) 555 1234
Email: Angel.Best@gov.ab.ca
www.alberta.ca

February 26, 2017

CANADIAN NATURAL RESOURCES LIMITED
855 2 ST SW SUITE 2100
CALGARY AB T2P 4J8

ATTENTION: Mineral Land Department

RE: PNG Agreement 0599999999

I refer to your letter of February 25, 2017, requesting withdrawal of the notice of non-productivity served on February 24, 2017.

A further review indicates that this agreement is proven productive. Pursuant to Section 18(7) of the PNG Tenure Regulation, the notice is withdrawn.

Yours truly,

Angel Best
Issues Coordinator
Continuations

Resources

[ETS Support and Online Learning](#) provides access to relevant guides, courses and other information.

If you have questions, please contact PNGContinuations.Energy@gov.ab.ca or the PNG Tenure Help Line at (780) 644-2300.

Congratulations!

**You have completed the ETS – PNG Continuation: Non-Productivity Notice
Online Training Course**

To access **Courses, Guides** and **Forms** for all your ETS Business please see [ETS Support and Online Learning](#).

If you have any comments or questions on this training course, please contact:

Crown Agreement Management

Helpdesk: (780) 644-2300

Email inquires: PNGContinuations.Energy@gov.ab.ca

