

## TRANSFER TRANSMITTAL LETTER – FEDERAL LEASE\*

\* Subject to the Soldier Settlement Board (SSB) transfer of minerals and SSB Settlement and Release Agreement – April 1, 2010

**FOR DEPARTMENT USE ONLY:**

(Do not write above this line)

FROM: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_  
\_\_\_\_\_  
TELEPHONE NO: \_\_\_\_\_  
\_\_\_\_\_  
FAX NO: \_\_\_\_\_  
\_\_\_\_\_  
FILE NO: \_\_\_\_\_

**ENCLOSED**

- TRANSFER FORM(S) IN DUPLICATE
- COUNTERPART EXECUTION PAGES
- \$25.00 TRANSFER FEE FOR EACH AGREEMENT  
**Your payment must be made by cheque payable to the "Government of Alberta".**
- SCHEDULE ATTACHED

OTHER: \_\_\_\_\_  
AGREEMENT NO(S): \_\_\_\_\_  
\_\_\_\_\_

**ACTION REQUIRED**

- PLEASE REGISTER
- OTHER \_\_\_\_\_

Signature \_\_\_\_\_ Date (YYYY MM DD) \_\_\_\_\_

**FORWARD COMPLETED TRANSMITTAL LETTER AND  
TRANSFER FORM (IN DUPLICATE) TO:**

**Alberta Department of Energy**

Tenure Branch – Unconventional Tenure  
9945 - 108 Street  
Edmonton, AB T5K 2G6

Website: <https://www.alberta.ca/tenure-soldier-settlement-board.aspx>

Phone (780) 427-7425

??? **QUESTIONS** ???

Please phone during business hours  
8:15 - 4:30, Monday to Friday  
Ask for "Sales and Registrations"

Revised September 2020